RAMOTSHERE MOILOA LOCAL MUNICIPALITY



OVERSIGHT REPORT
2013/2014 FINANCIAL YEAR

<u> </u>	INTRODUCTION	
2	LEGISLATIVE MANDATE FOR OVERSIGHT REPORT	4
3	OVERSIGHT REPORT ACTIVITY PLAN AND THE CONSULTATION	5
5	ANNUAL REPORT CHECKLIST	6
	COMMENT ON THE ANNUAL REPORT	7
6	<u></u>	
7	7.1 PUBLIC COMMENTS	8-10
	7.2 MPAC QUESTIONS ON ANNUAL REPORT	11
	7.3. MANAGEMENT COMMENTS	12
27.	PUBLIC PARTICIPATION	13
3	SHE INSPECTIONS FOR TOTAL	14
		15-19
	AND FRUITLESS & WASTEFUL EXPENDITURE) MPAC RECOMMENDATION	20
0	ANNEXTURES:	
	10.1 ALL AGENDAS DEL ATTO	21-23
	10.1 ALL AGENDAS RELATED TO OVERSIGHT PROCESS	
	10.2. ALL MUNITUES RELATED TO OVERSIGHT PROCESS 10.3. ALL ATTENDANCE REGISTERS DELICIONES	
1	PROCESS PROCESS	
<u> </u>	10.4. SITE INSPECTION REPORTS (PICTURES INCLUDED)	
1	10.5, REPORT ON SECTION 32 OF MFMA	
	THE ANNUAL REPORT	
	10.7. ALL INVITATIONS AND ADVERTS RELATED TO OVERSIGHT	
	0.8. ALL OTHER RELATED ATTACHMENTS	
	ALIACHMENTS	

LEGISLATIVE MANDATE FOR THE OVERSIGHT REPORT

Section 129 of the MFMA (Act 56 of 2003) state that the Council of the municipality must consider the Annual report of the municipality and by no later than two months from the date on which the Annual report was tabled in Council, adopt an Oversight Report containing the Council comments on the annual report, which must include a statement whether the council has:

- ➤ Approved the Annual Report with reservations
 (Means that there are some areas of the report which raises concern)
 Without reservations (Means that the Annual Report is 100% correct
 according to the required standard)
- > Rejected the Annual Report; (Completely disagree with the contents of the report)
- > Has referred the Annual report back for revision of those components that can be resolved.

CHECK LIST OF THE ANNUAL REPORT AS PER SECTION 121 (3) OF MFMA, 56 OF 2003 AND MFMA CIRCULAR 11

5) Approal Fire and a second s	YES/NO	ANNUAL REPORT PAGE NO
a) Annual Financial Statement of the municipality	YES	166
b) AG's report on the financial statements	YES	199-200
c) Annual Performance report of the municipality prepared by the municipality in terms of section 46 of the municipal systems act.	YES	154
Auditor General's report in terms of section 45 (b) of the Municipal System Act An assessment by the Accounting officer of any arrears on municipal taxes and services	YES	199-200
municipality's nectorality's accounting officer of the	YES	21-23
objectives referred to in section 17 (3) (b) for revenue collection from approved budget for the release water the measurable performance each revenue source and for each vote in the municipality's	YES	19-24
response to issues raised in the audit reports referred to in paragraphs (b) and (d)	YES	323
A Annual Control of the Control of t	10	

; ! ! !:		allocation made by the municipality to an organ o		· · · · · · · · · · · · · · · · · · ·	·	
		other municipality? 3. Are all compulsory disclosures contained in	<i>A</i>	-		
		the notes to the Annual Financial Statements? 4. Has the municipality complied with the conditions of the grant?	YES			
	SECTION 124	Have the salaries,		ł		
	(1)(2) Disclosure of councillors, Directors and	allowances and benefits paid to councillors and the Municipal Manager, CFO and senior been	YES			
	Officials in the lotes to the	disclosed? 2. Is there a statement by the Accounting Officer, stating that salaries, allowence.	YES			
		councillors are within the upper limits of the framework envisage in				
		section 219 of the constitution? 3. Have arrears for rates and services owed by	YES		erani Parani	
		councillors, in which the arrears was more than 90 days been disclosed including the name of the				
<u>)</u>		councillor? 4. Have salaries of the board of MODA, CEO and senior managers been disclosed?	YES			

1.2 MUNICIPAL SYSTEMS ACT- PERFORMANCE MANAGEMENT

IUNICIPAL YSTEMS ACT nnual enformance ports of the Iunicipality 1. Has the performance report been included in the annual report? 2. Have all the performance target set in the budget, SDBIP, service agreements etc. been	
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Public comments on the annual report

DEPARTMENT	ISSUES RAISED	MANAGEMENT
LED	WARD 07: There is lack	RESPONSE
	I IIIUIIIIOIIIIO on the side of	Man Albert (110/19/19/9
	I THURICIDAIRY When it came	ward councillors to assist
	LED funded projects	with the monitoring of such
n pers		projects
LED	WARD 19: Balance of the	
	Start-up fund to he need to	OF SOF
•	I Pay Someone to combine	· ·
	STACKS (ZOZOS) Drovided to	o
9.85 m	the project.	
	WARD 16: Communities	1010
	Should be informed as and	NO RESPONSE
en e	wilen legislation change	·
	OOUT THE MIM and Mayor	
	forewords do not speak to the contents of the report	
.ED	'	
· -	Ward 15: Are the projects	NO DEDONIO
	qualantable as far as ink	NO REPONSE
	creation is concerned?	
ECHNICAL SERVIC	CES Ward 07: What happened to	
	I I I I I EIDBIDING DAIANAS AFARA	NO RESPONSE
	Januount Duggatad for the	
	Mokgola internal road?	
:D	the second of th	1.
	Ward 09: Reports from all directorates are not detailed	NO RESPONSE
	I SHOUGH THEY HEAR TO HOUSE	. –
	more flesh.	1.
ANCE	1	
	Ward 15: C.F.O need to give	NO RESPONSE
	more clarity to the AG finding regarding the irregular	
	expenditure incurred during	1
	the financial year.	

MANAGEMENT COMMENTS/ RESPONSE

- 1. Licences for the two landfill sites have been issued by the Department of Environmental Affairs (P.O.E REQUESTED BUT HAVE NOT BEEN PROVIDED TO MPAC)
- 2. Yes, the report has been through for quality assurance but Corporate Services Department was tasked to correct the mistakes within the report.
- 3. No, there is no housing project in ward 04 (TO BE CORRECTED).
- 4. It is the responsibility of the contractor to put up the sign when the contract starts.
- 5. The original scope of the road was 1.1km and the actual excavation was 1.6km which means the road is over its original scope with 0,5km. (TENDER DOCUMENTS REQUESTED BUT HAVE NOT BEEN PROVIDED TO MPAC)
- 6. No, in the process to acquiring the certificate from the SABS
- 7. The resolution and the organisational structure still need to be revised.
- 8. The approach and the use of the budget will be different this year because workshops on budgeting have been done for all responsible persons and the system has been upgraded to assist in tracking the budget to avoid such expenditure.
- 9. They are all qualified and their experience in the field is an added advantage.
- 10. National Treasury will assist in that regards because they have access to certain information that the municipality cannot access.
- 11. It was an oversight on the side of the management but for corrective measure all contracts that need signing will be packed together to avoid such instances.
- 12. It is due to the incapacity of the staff but will be corrected and transfer of skills will be ensured,
- 13. Previously the municipality did not have a register for council resolution but that have been address and there is now a register.
- 14. Workshops will be arranged for the workers on the policies.
- 15. Website to fully function with the appointment of the manager of communications.
- 16. The contract has not been found but was terminated because of its irregularities.
- 17. More information to be provided.
- 18. Disciplinary process unfolded and the arrangement has been made with the workers to pay back the money. (P.O.E REQUESTED BUT HAVE NOT BEEN PROVIDED TO MPAC)

SITE INSPECTIONS FOR 2013/14 PROJECTS

PROJECT SITES VISITED

- 1. DINOKANA INTERNAL ROAD
- 2. WELBEDACHT INTERNAL ROAD
- 3. SANVLAKTE INTERNAL ROAD

REPORT ON THE PROJECT SITE VISIT

1. DINOKANA INTERNAL ROAD

<u>PURPOSE</u>

The committee visited project sites as part of the oversight on the 2013/2014 Annual Report in order to verify information as is on the Annual Report.

FINDINGS

- 1. The road is not 1.9km as stated in the report but it was actually 1.6km
- 2. Ward Councillors and project steering committee were not happy with the consultaion
- 3. No proper storm water
- 4. There is a challenge for people to access their yard with cars (attached photo no: 1) 5. There was no clearing of the site
- 6. The bridge is incomplete (attached photo no: 3)
- 7. The water pipe connections were broken but not fixed (attached photo no 4)
- 8. Yards and fences of community were not fixed
- 9. The condition of the road is not satisfactory (attached photo no: 2)

RECOMMENDATIONS

- 1. The length of the road should be correctly reported, recorded and should be amended to reflect correctly on the assets register
- 2. There should be proper consultation s with ward councillor and council should be informed about mayor challenges during the implementation of the project
- 3. Storm water should be provided in the budgeting of the project
- 4. There should be proper site clearing and everything must be fixed before a project
- 5. Broken water pipes to be fixed so that we do not appear to solve a problem with a

PHOTO NO: 3

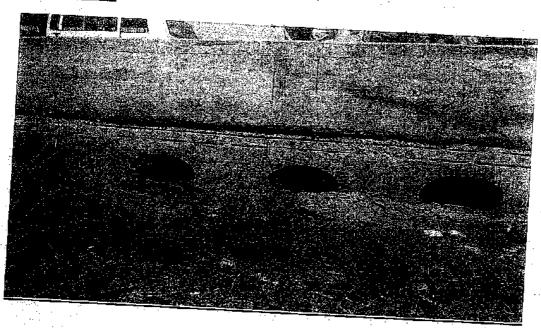
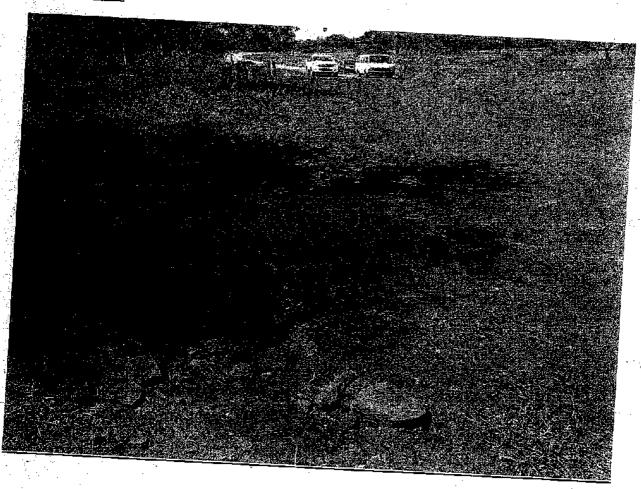


PHOTO NO: 4



3. SANVLAKTE INTERNAL ROAD

PURPOSE

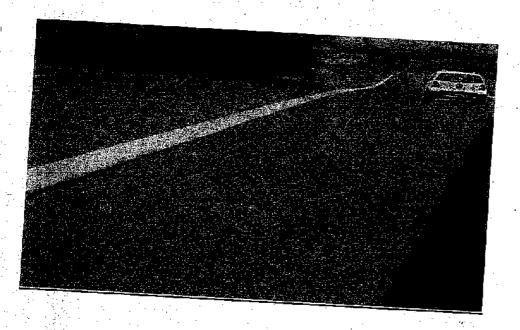
The committee visited project sites as part of the oversight on the 2013/2014 Annual Report in order to verify information as is on the Annual Report.

FINDINGS

There were no challenges identified with regards to the project

STATEMENT OF ACKNOWLEDGEMENT

MPAC commends the efforts it took to run a successful project where all parties were pleased with the end product.





MPAC FINDINGS AND RECOMMENDATION ON THE 2013/2014 ANNUAL REPORT

- 1. RELIABILITY OF INFORMATION CONTAINED IN THE ANNUAL REPORT
- 1.1Finding: There is a lot of discrepancy in the tables as contained in the Annual Report."
- 1.2 Recommendation: That the report be subjected to quality assurance by the Internal
- 2. Budget variations and unauthorised expenditure (repeat findings)
- 2.1 Finding: There is an amount of (R55956 571) of unauthorised expenditure on the Annual Report and the amount of (x) of variations
- 2.2 Recommendation: That measure be put in place to minimise budget variations and
- 3. Supporting information (repeat finding)
- 3.1 Finding: Administration has been unable to provide additional information requested by
- 3.2 Recommendation: That all documentations necessary to support information contained in the Annual Report be provided to MPAC upon request
- 4. PROPERTY, PLANTS AND EQUIPMENT
- 4.1 Finding: Some assets (road) are not correctly recorded and reported to Council
- 4.2 Recommendation: That care be taken to ensure that assets are correctly recorded and reported to council and that the correct information be transferred to the Assets Register in
- 5. IRREGULAR EXPENDITURE
- 5.1 Finding: That the irregular expenditure has increased from R20913 090 to R2364e
- 5.2 Recommendation: That a checklist be adhered to in order to ensure that SCM regulations, policies and processes are followed.
- 6. MATERIAL LOSSES/IMPAIRMENTS
- 6.1 Finding: Over R10million has been incurred as a result of distribution losses (Auditor General Report)
- 6.2 Recommendation: That reasonable steps be taken to prevent such losses in the future
- 7. PERFORMANCE MANAGEMENT
- 7.1 Finding: PMS does not meet the prescripts of Municipal Systems Act
- 7.2 Recommendation: That the PMS be applied in line with the applicable prescripts

- RECOMMENDATION OF THE MUNICIPAL PUBLIC ACCOUNTS
- 1.1 That the council adopt the Oversight Report
- 1.2 That the council adopt the Annual Report with corrections
- 1.3 That an action plan be developed to address the findings and
- 1.4 That the progress report on the Action Plan be periodically submitted to

1.		
	4. Who is responsible to ensure that project signs are visible at the project sites?	Total actor to but in the circus
LED	1. Need supporting documents	
	2. Have the bricks produced beau	108 1. (more information will be availed)
	SABS?	2. In process of acquiring the certification from the SABS #
	3. Has the council resolution been implemented with regards to hiring of	3. The resolution will be implement
	workers for the brick making machine?	but the same resolution and the organisational structure needs to be
O 1816	4. is the brick making project that of ward 15?	revisited. 4. No, it is only because of the location,
FINANCE	1. What has the municipality done to	
	avoid unauthorised expenditure of the budget and to keep variations low?	1. The inputs on the budget are informed by the planning phase. The
		because workshops on hudgesting
	2. Are the unit managers within the	upgraded.
	department qualified to be in their positions?	2. All managers are qualified but experience all contributed an added
		escalated to lower level amelian
· ·		because they work hand and glove with manager. But GRAP standard is still a
	3. What measures will be put in place	Changinge for managers to the land
	to avoid awarding tenders to people who work in other departments of the state?	3. NT is assisting with mechanism to identify such persons. But that should have not had an adverse on the audit
		because the municipality do not have access to such information, and people
		sometimes give false information when filling MDV forms.
- 1 - 1 - 1	4. How did I happen that four contracts	and the folials.
	awarded without the signature of the	4. It was an oversight on the side of the management to as remedial action all
	5. Why is the municipality so reliant on	form relating to contracts will packaged together for signing.
	the service of consultants especially with the compilations of A.F.S? is there any transfer of skills?	5. Capacity building initiatives should be able to address the issue but we are not yet there. This was also but we are not
	A A A A A A A A A A A A A A A A A A A	differently to ensure that the service
	7 What is the	on the attitude of individuals with
	7. What is the status with regards to	Jegards to learning
	the settlement of the account of diesel	7. There have been some attempts to arrange a sit down with the municipality to address the issue.

> Corrections to be made and will be submitted along with the Oversight Report ALL TABLED TO BE RECHECKED

> Additional information as requested by the committee will be submitted to the MPAC office before the end of the day (20/03/2015) 1. INFRUSTRUCTURE

Infrastructure planning

Tender documents

2. LED

Policy on start-up projects

Selection criteria

Monitoring mechanism/ process

3. FINANCE

Original budget

Adjustment budget

Reports to council

4. IDP AND MAYORAL IMBIZOS

Attendance register and minutes

5. CORPORATE SERVICES

Organisational structure

Information regarding disciplinary processes

Directors to make their respective presentations during public participations

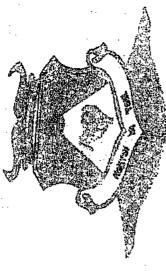
4. CLOSURE

The chairperson thanked all for a wonderful and eye opening meeting

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RAMOTSHERE MOILOA LOCAL MUNICIPALITY



OFFICE OF THE WFAC

Venue: Mayoral Boardroom

DATE : 20/03/15

IME : 10HOO

- ➤ EPWP to be turned into corporative in order to obtain funding for more sustainable
- > Municipal lands were misused in the past
- > There was timeous adoption with regards to IDP and the SDBIP
- > The municipality have increase in the expenditure of the MIG
- > An advisor was forwarded from National Treasury to assist the municipality with
- > Proposed for communities who do not pay for municipal services to consider paying a certain flat rate amount to enhance revenue collection of the municipality in order to provide services such as water to them.

6. COMMENTS BY COMMUNITY

The Mayor is concentrating too much on ward 15 and is neglecting other others with regards to service delivery.

Chiefs in rural areas use equipment provided by the municipality to assist communities for their own benefit.

Gravel roads should be maintain regularly

There should be provision for storm water project

Employment opportunities should also reach those who do not pay for municipal services

Stipend for leaderships are very low municipality should negotiate on behalf of the youth

How will the municipality deliver services with the MIG excosted?

LED start-up fund is very low but that does not mean communities should not do anything to

Corporative to be assisted with drafting of business plans

Fire emergency services should be increased.

7. RESPONSE

Because most questions were IDP based the administration opted not to respond and requested for communities to write their inputs relating to the Annual Report and submit to them so that they will be responded to.

8. VOTE OF THANKS

The Hon. Speaker thanked members for their contributions.

Requested members that during annual report consultation meetings, service delivery issues should be reserved for Mayoral Imbizos.

9. CLOSURE

The meeting closed with a singing of the national anthem

2. MINUTES: 2013/2014 ANNUAL REPORT PUBLIC CONSULTATION MEETING

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- Communities should be informed as and when legislations change. Mayor and the Municipal Manager's forewords do not speak to the contents of the report
- > Are the projects sustainable in terms of job creation
- > Reports from all departments are not detailed, they need more flesh.
- What happened to the remaining balance of the amount budgeted for the Mokgola Internal Road?
- > There is a need for a community hall in ward 14 to assist pensioner to have a good pay point for their pension money
- Councillors are not interested in the input of community with regards to project especially when they come from members they do not like
- > Request for funding for a green room project
- > The report should be a true reflection of the performance of the municipality and it must be presented and tabled as it is.

7. VOTE OF THANKS

- Clir Motang thanked all for the contributions
- > Assured members that their questions and comments will be responded to

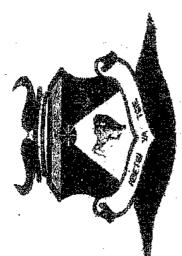
8. CLOSURE

The meeting closed with a prayer by Pastor Sekgati

ATTACHMENTS

- Annexure A- minutes of MPAC meetings in preparation and adoption of the annual report.
- Annexure B- minutes of the meeting with municipal management
- Annexure C- minutes of the meeting with the community and other stakeholders
- Annexure D- attendance register of all meetings including public meetings related to the Annual Report
- Annexure E-media statements on the annual report
- Annexure F-All invitations and adverts related to oversight report

TANOISHEE NOILOA LOCAL MUNICIPALI



OFFICE OF THE WEAL

2013/2014 ANNUAL REPORT PUBLIC CONSULATATION MEETING

Venue: Ramotshere moiloa town hall

DATE: 24/03/15

TIME : 10HOO

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MUNICIPALITY

P.O. Box 92 C/o President & Coetzee Street ZEERUST Tell: 018 - 6421081 ext. 296 Fax: 018 - 6421175 Enq:tebogomotsokoane@gmall.com

OFFICE OF THE MPAC

- 1. OPENING
- 2. ROLL-CALL AND APOLOGIES
- 3. WELCOME
- 4. PURPOSE OF THE MEETING
- 5. ADDRESS BY THE SPEAKER
- 5.1 2013/2014 OVERSIGHT REPORT
- 5.2 DISCUSSION BY ALL
- 5.3 SITE VISIT TO BE CONDUCTED
- 6. CLÓSURE
- 7. LUNCH

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P.O. Box 92 Cor. President and Costzee Str. ZEERUST 2885



Tel: 018-642 1081 Fax: 018-642 3586

220 JEV 20 JEV ANNUAL REPORTA

Notice is hereby given that the Ramobberd Local Municipality Council, in its Special Council Meeting held on 24 February 2015, tabled the 2013-2014 Anatual Report in terms of Section 127 (2) of the Local Government: Municipal Finance Management Act, No. 56 of 2003.

Notice is hereby given that the Ramothiana Local Municipality Council, in its Special Council Meeting held on 24 February 2015, adopted the 2914-2815 Wild-Year Budget and Performance Assessment Report in terms of Section 72 of the Local Government: Municipal Plasnes Management Auto, No. 35 of 2003, read together with Section 21 Act the Local Government: Municipal Systems Act, No. 32 of 2000, as amended.

Local Government: Municipal Systems Act, No. 32 of 2000, as amended.

The publication of the 2014-2015 Wild-Year Budget and Performance Assessment Report is a legislative requirement in terms of Section 21(4) of the MITMA (Act No. 55 of 2000).

Copies of the approved 2014-2015 Wild-Year Budget and Performance Assessment Report are available on the Ramothers Mollos Local Municipality website:

are available on the Ramotehere Mollos Local Municipality website; www.ramoishere.gov.ze, also at Ramotehets Mollos Local Municipal Offices of Corporate Services, Reception, Library and Racords Section, at Cerner Coptizes and President Street, ZEERUST.

2014/2015/ADJUSTMENT/BUDGET

Notice is needy given that the Ramoishere Local Municipality Council, in its Special Council Maeting hold on 24 February 2015, adopted the 2014-2015 Adjustment Budget in terms of Section 21A of the Local Government: Municipal Systems Act, No. 32 of 2006, as

amended.
The publication of the 2014-2015 Adjustment Budget is a legislative requirement in terms of Regulation 26(2) of the NFMA (Antillo, 56 of 2000).
Copies of the approved 2014-2015 Adjustment Budget are svaliable as the Remotehere Molkos Local Municipality website: wank remotehere gov. 2s. elso at Remotehere Molkos Local Municipal Offices of Corporate Services, Reception, Library and Records Section, at Corner Coetzes and President Street, ZEERUST.

Marma-Hunicipal Manager

Inhana Promotone: 012-546 8400

amotshere Moiloa Local



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maema.crosby@gmail.com

OFFICE OF THE MUNICIPAL MANAGER

Ref: 9/3/2/1

🖔 February 2015

lead of Department Department of Local Government and Human Settlements Private Bag X2099 MMABATHO 2735

ATT: Mr Moss Kgantsi

RE: SUBMISSION OF DRAFT ANNUAL REPORT FOR 2013/2014

My previous communication regarding the non-sitting of the Council Meetings bears reference;

This letter serves to comply with Section 127 (5) (b) of the Municipal Finance Management Act 56 of 2003 and confirm our formal submission of the Draft Annual Report for 2013/2014. The Draft Annual Report for 2013/2014 financial year was tabled at the previous Special Council Meeting which was held on Tuesday 24th February 2015. The Annual Report was accompanied by a report by the Mayor which set our written explanations regarding the fallure by Council to consider the report on the legislated timeframes.

ind trached the following reports:

Copy of the 2013/2014 Draft Annual Report as adopted by Council

Report by the Mayor outlining the reasons for failure by Council to adopt the report on time

A letter which was submitted to your office

The Advice which was given to Councillors regarding the implications of the non-sitting of Council Meetings

Council Resolution

Should you however need any further clarity on this matter, please contact the undersigned at any

CROSTON MAEM MUNICIPAL MÁNAGER

SIGNATURE:

DATE & STAMP: 16 MARCH 2015

amotshere Moiloa Local



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maema.crosbv@gmail.com

OFFICE OF THE MUNICIPAL MANAGER

Ref: 9/3/2/1

5th February 2015

The Acting Head of Department Vincial Treasury - North West Province f. ∠ate Bag X2060 **MMABATHO** 2735

ATT: Mrs L. Nengovhela

RE: SUBMISSION OF DRAFT ANNUAL REPORT FOR 2013/2014

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- Council Resolution

Should you however need any further clarity on this matter, please contact the undersigned at any

time.

Yours

CROSBY MAEMA

MUNICIPAL MANAGER

RECEIVED BY:

SIGNATURE:

DEPARTMENT:

DATE & STAMP: