



## RAMOTSHERE MOILOA LOCAL MUNICIPALITY

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### COUNCIL RESOLUTION

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#### COUNCIL MEETING HELD ON TUESDAY 29<sup>TH</sup> AUGUST 2017

ITEM : 10/08/2017  
REPORT : MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)  
SUBJECT : OVERSIGHT REPORT ON THE 2010/2011 ANNUAL  
REPORT

**Council resolved as follows:**

- Council approved the oversight report and adopt 2010/2011 annual report with reservations as per Auditor's General findings.
- That management must ensure compliance with MFMA 56 of 2003 as well as Municipal Systems Act 32 of 2000 with the regard of publishing the oversight and annual reports on the municipal website as the submission thereof to other spheres of government as well as relevant stakeholders.

  
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**SPEAKER: CLLR T.R. MOILOA**

# **RAMOTHERE MOILOA LOCAL MUNICIPALITY**



## **OVERSIGHT REPORT 2010/2011**

## 1. TABLE OF CONTENTS

<b>Number</b>	<b>Sub-Heading</b>	<b>Pages</b>
<b>1</b>	Table of Contents	<b>1</b>
<b>2</b>	Abbreviations	<b>2</b>
<b>3</b>	Definitions	<b>3 – 4</b>
<b>4</b>	Introduction	<b>5</b>
<b>5</b>	Members of the Municipal Public Accounts Committee	<b>6 – 7</b>
<b>6</b>	Legislative Framework	<b>8 – 10</b>
<b>7</b>	Chairperson's Foreword	<b>11</b>
<b>8</b>	Oversight Process Plan	<b>12 – 13</b>
<b>9</b>	Council Resolution on the 2010/11 Annual Report	<b>14</b>
<b>10</b>	Comments on the 2010/11 Annual Report	<b>15 – 24</b>
<b>11</b>	References	<b>25</b>
<b>12</b>	Annexures	<b>26</b>

## **2. ABBREVIATIONS**

**Admin** – Administration  
**AFS** – Annual Financial Statements  
**AG** – Auditor General  
**AO** – Accounting Officer  
**APAC** – Association of Public Accounts Committees  
**AR** – Annual Report  
**ARCOM** – Audit Risk and Performance Committee  
**CAE** – Chief Audit Executive  
**CLLR** - Councillor  
**COGTA** – Department of Corporative Governance and Traditional Affairs  
**DORA** – Division of Revenue Act  
**EXCO** – Executive Committee  
**FEED** – Finance Economy and Enterprise Development  
**IA** – Internal Audit  
**IDP** – Integrated Development Plan  
**LGHS** – Local Government and Human Settlement  
**MFMA** – Municipal Finance Management Act  
**MM** – Municipal Manager  
**MPAC** – Municipal Public Accounts Committee  
**MSA** – Municipal Structures Act  
**MSyA** – Municipal Systems Act  
**NMMDM** – Ngaka Modiri Molema District Municipality  
**NT** – National Treasury  
**OAG** – Office of the Auditor General  
**OR** – Oversight Report  
**PMS** – Performance Management System  
**PPAC** – Provincial Public Accounts Committee  
**PT** – Provincial Treasury  
**RMLM** – Ramotshere Moiloa Local Municipality  
**SALGA** – South Africa Local Government Association  
**SCM** – Supply Chain Management  
**SDBIP** – Service Delivery and Budget Implementation Plan  
**SLA** – Service Level Agreement  
**ToR** – Terms of Reference

### 3. DEFINITION

**Accounting Officer** – an official of the municipality appointed in terms of section 54A of the MSyA (the words will be used to refer to the, as well as have the same meaning as Municipal Manager).

**Administration** – the administrative branch of the Municipality

**Annual Report** – a report developed in terms of MSyA, section 46, and MFMA, section 121, and duly adopted by Council

**Auditor General** – the Auditor General of South Africa or a representative of the Auditor General duly delegated to do so.

**Chairperson** – the duly elected chairperson of a properly constituted committee of council.

**Committee** – a duly elected and constituted committee of Council.

**Community Services** – the Community Services Department of the Municipality.

**Constitution** – Constitution of the Republic of South Africa.

**Council** – The political (Legislative/Executive) branch of the Municipality.

**Councillor** – a duly elected councillor of the Municipality.

**Director/Senior Manager** – a municipal official appointed in terms of section 56 of the MSyA.

**Executive Committee** – a duly elected and constituted Executive Committee of the Municipality in terms section 43 of the Municipal Structures Act, No. 117 of 1998.

**LED** – the Municipal Planning and Development Department

**Manager** – a duly appointed Unit Manager of the Municipality.

**Mayor** – the duly elected political head of the Municipality.

**MPAC Administrator** – the MPAC support staff/official responsible for duties assigned to Administrator in the MPAC organogram.

**MPAC Manager** – the MPAC support staff/official responsible for duties assigned to the Manager in the MPAC organogram.

**MPAC Researcher** – the MPAC support staff/official responsible for duties assigned to the researcher in the MPAC organogram.

**MPAC Support Staff** – the MPAC administrative staff/officials responsible for duties assigned to MPAC Support Staff in the MPAC organogram.

**Municipal Manager** – an official of the municipality appointed in terms of 54A of the MSyA. (the word will be used to refer to the, as well as have the same meaning as Accounting Officer).

**Municipality** – Ramotshere Moiloa Local Municipality, its Council and Administration.

**Official** – a duly appointed employee of the municipality

**Portfolio Committee** – a duly elected and constituted committee of council delegated to undertake oversight duties over a specific department of the Municipality.

**Resolution** – a decision of Council

**Speaker** – the duly elected chairperson of Council.

**Technical Services** – the Infrastructure Development and Technical Services Department of the Municipality

#### **4. INTRODUCTION**

The Oversight Report is the final major step in the annual reporting process of a municipality. Section 129 of the Municipal Finance Management Act, 56 of 2003 requires the council to consider the annual report of its municipality and to adopt an oversight report containing the council's comments on the annual report. The purpose of the annual report is to:

- Provide a record of the activities of the municipality;
- Provide a report on performance in service delivery and against the budget;
- Provide information that supports the revenue and expenditure decisions made
- Promote accountability to the local community for decisions made

Municipal Public Accounts Committee appointed by council in accordance with the provisions of section 79 (1) (a)(b) and (c) of the Municipal Structures Act, 117 of 1998, to amongst others oversee the content of the annual report on behalf of council.

The 2010/2011 Annual Report was tabled in council on the 31 January 2012. This was done in compliance with section 127 (2) of the MFMA, 56 of 2003 "which states that the mayor of the municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control".

The final step of reporting is for the municipality to consider the oversight report and adopt the annual report in light of the Findings and Recommendations contained in the Oversight report. In terms of the new guidelines, the oversight report must be compiled by MPAC after consultation with members of the community and other stakeholders (such as receiving briefing from the Auditor General on the Audit Report).

## 5. MEMBERS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

The Municipal Public Accounts Committee was established by the Council as a section 79 Committee (Municipal Structures Act, 117 of 1998) during the Council sitting of the 31<sup>st</sup> of August 2016, Item No: **01/08/2016**

MPAC is composed as follows:



**CLLR MANTHOKO**  
**MPAC CHAIRPERSON**



**CLLR MORAKE**



**CLLR PULE**



**CLLR MADISA**



**CLLR MOROENG**



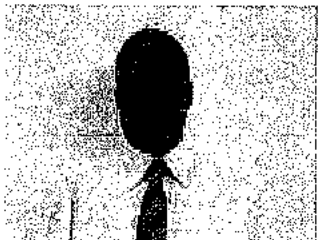
**CLLR MOILOA**



**CLLR MOLEFE**



**CLLR RANTWA**



**CLLR THEMBO**



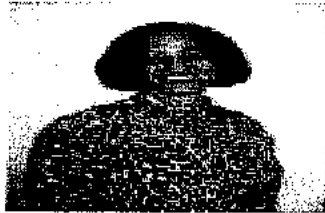
**CLLR MOREBANTWA**



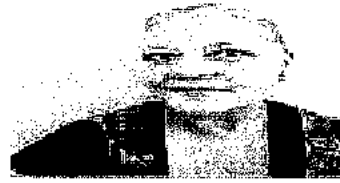
**CLLR MOGOROSI**



**The following changes were made to the membership of the Committee:**



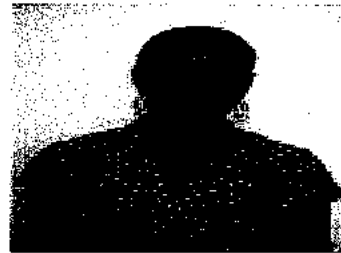
**CLLR SULIMAN WHO REPLACED CLLR RANTWA**



**CLLR VENTER WHO REPLACED CLLR MORAKE**

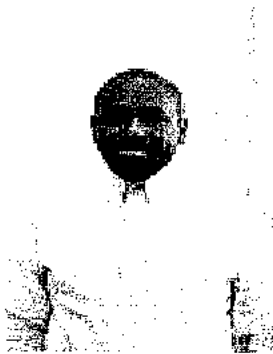


**CLLR PHETWE WHO REPLACED CLLR MADISA**



**CLLR NGWEYE WHO REPLACED CLLR MOGOROSI**

**SUPPORT STAFF TO THE COMMITTEE**



**KETUMILE SESWANE  
MPAC MANAGER**



**PATRICK MOTHUSI  
MPAC RESEARCHER**



**TEBOGO MOTSKOANE  
MPAC ADMINISTARTOR**

## 6. LEGISLATIVE FRAMEWORK

- a. The Annual Report is prepared in accordance with section 121 of the Municipal Finance Management Act, 56 of 2003 (MFMA) wherein it prescribes that:

### 121. Preparation and adoption of annual reports

- MFMA 121(1) – Every municipality and municipal entity must for each financial year prepare an annual report in accordance with this Chapter. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.
- MFMA 121(2) – The purpose of an annual report is-
  - (a) to provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates;
  - (b) to provide a report on performance against the budget of the municipality or municipal entity for the financial year; and
  - (c) to promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.
- MFMA 121(3) – The Annual Report of a municipality must include-
  - (a) the annual financial statements of the municipality, and in addition, if section 122(2) applies, consolidated annual financial statements, as submitted to the Auditor-General for audit in terms of section 126(1);
  - (b) the Auditor-General's audit report in terms of section 126(3) on those financial statements;
  - (c) the annual performance report of the municipality prepared by the municipality in terms of section 46 of the Municipal Systems Act;
  - (d) the Auditor-General's audit report in terms of section 45(b) of the Municipal Systems Act;
  - (e) an assessment of the municipality's accounting officer of any arrears on municipal taxes and service charges;
  - (f) an assessment by the municipality's accounting officer of the municipality's performance against the measurable performance objectives referred to in section 17(3)(b) for revenue collection from each revenue source and for each vote in the municipality's approved budget for the relevant year;
  - (g) particulars of any corrective action taken or to be taken in response to issues raised in the audit reports referred to in paragraphs (b) and (d);
  - (h) any explanation that may be necessary to clarify issues in connection with the financial statements;
  - (i) any information as determined by the municipality;
  - (j) any recommendations of the municipality's audit committee; and
  - (k) any other information as may be prescribed.

- b. The Annual Report of a municipality is tabled in the municipal council in accordance with section 127 of the Municipal Finance Management Act, 56 of 2003 (MFMA) wherein it prescribes that:

**127. Submission and tabling of annual reports**

- MFMA 127(2) – The mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control.
  - MFMA 127(3) – If the mayor, for whatever reason, is unable to table in the council the annual report of the municipality, or the annual report of any municipal entity under the municipality's sole or shared control, within seven months after the end of the financial year to which the report relates, the mayor must-
    - (a) promptly submit to the council a written explanation referred to in section 133(1)(a) setting out the reasons for the delay, together with any components of the annual report listed in section 121(3) or (4) that are ready; and
    - (b) submit to the council the outstanding annual report or the outstanding components of the annual report as soon as may be possible.
  - MFMA 127(5) – Immediately after an annual report is tabled in the council in terms of subsection (2), the accounting of the municipality must-
    - (a) in accordance with section 21A of the Municipal Systems Act-
      - (i) make public the annual report; and
      - (ii) invite the local community to submit representations in connection with the annual report; and
    - (a) submit the annual report to the Auditor-General, the relevant provincial treasury and the provincial department responsible for local government in the province.
  - MFMA 127(6) – Subsection (5), with necessary modifications as the context may require, is also applicable if only components of the annual report are tabled in terms of subsection (3).
- c. The Oversight Report is prepared and tabled in the council in accordance with section 129 of the Municipal Finance Management Act, No 53 of 2006 (MFMA) wherein it prescribes that:

**129. Oversight reports on annual reports**

- MFMA 129(1) – the council of a municipality must consider the annual report of the municipality and any municipal entity under the municipality's sole or shared control, and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an oversight report containing the council's comments on the annual report, which must include a statement whether the council-

- (a)** has approved the annual report with or without reservations;
  - (b)** has rejected the annual report;
  - (c)** has referred the annual report back for revisions of those components that can be revised.
- MFMA 129(2) – the accounting officer must-
  - (a)** attend council and council committee meetings where the annual report is discussed, for the purpose of responding to questions concerning the report; and
  - (b)** submit copies of the minutes of those meetings to the Auditor-General, the relevant provincial treasury and the provincial department responsible for local government in the province.
- MFMA 129(3) – the accounting officer must in accordance with section 21A of the Municipal Systems Act make public an oversight report referred to in subsection (1) within seven days of its adoption.
- MFMA 129(6) – this section, with necessary modifications as the context may require, is also applicable if only components of the annual report were tabled in terms of section 127(3).

## **7. CHAIRPERSON'S FOREWORD**

Good local municipality is underpinned by accountability transparency and service delivery. Annually, the municipality produces an annual report that reflects it's financial as well as performance information. A key element of the accountability is public participation and public involvements.

I am proud to present to you the oversight report for the 2010/2011 financial year.

The Municipal Public Account Committee has noted an improvement in the level of instituted performance in certain areas and in the quality of the annual report.

However performance in certain areas has not been satisfactory. One point of criticism is the lack of openness in presenting actual performance in certain key performance indicators where targets were not met.

Finally I would like to congratulate my fellow oversight committee members for their hard work and commitment.

A special word of thanks must go to the office of the Auditor General and Audit committee for their valuable input in the annual report and oversight process.



Cllr Koagile Isaac Manthoko

**MPAC CHAIRPERSON**

## 8. OVERSIGHT PROCESS PLAN

### 8.1.1 2010/2011 OVERSIGHT PROCESS PLAN

#### PURPOSE

The following activities will be conducted by MPAC with the purpose and intention of successfully fulfilling the oversight mandate of MPAC.

ROLE PLAYERS	PURPOSE	COMPLIANCE	VENUE	TIME	DATE
MPAC members and support staff	To consider the contents of the 2010/2011 annual report	MFMA section 129 Guidelines for the Establishment of MPACs, MFMA Circulars 11, 32 & 63	Mayoral Boardroom	10H00 am	09/06/2017
MPAC meeting with municipal management	To address MPAC findings on the 2010/2011 annual report	MFMA sections 129(2) & 130(1) Guidelines for the establishment of MPACs, MFMA CIRCULARS 11, 32 & 63	Council Chamber	12H00 am	15/06/2017
Public consultative meetings on the 2008/2009 annual reports	To get representations from the community and other key stakeholders	MFMA sections 127 & 130 Guidelines for the Establishment of MPACs, MFMA Circulars 11, 32 & 63			
Cluster No: 01 Motswedi Hall Wards 01,02,03,04,05 & 06			Motswedi Community Hall	10H00 am	19/06/2017
CLUSTER NO: 02 Lehurutshe Civic Centre			Lehurutshe Civic Centre	10:00 AM	21/06/2017

Wards 07,08,12,13,16,17 & 18 Cluster No: 3	Dinokana Community Hall				10:00 AM	23/06/2017
Wards 09, 10,11, 14 & 15						
MPAC members and support staff		Consolidation of the oversight reports	MFMA section 129(1)	Rustenburg	10H00	26 - 30/06/2017
Council meeting		Tabling of the oversights report in council	MFMA section 129(1)	Council Chamber	10H00	TBC

## **9. COUNCIL RESOLUTION ON THE 2010/2011 ANNUAL REPORT**

- a. The Council having fully considered the 2010/2011 Annual Report of the municipality and representations thereon, adopts the oversight report; and
- b. The council adopts the annual report with reservations in terms of section 129(1)(a) of the Municipal Finance Management Act, 56 of 2003 as included in the comments in pages 15 to 25 of the oversight report



**10. COMMENTS ON THE 2010/2011 ANNUAL REPORT**

**10.1. CHECK LIST OF THE ANNUAL REPORT AS PER SECTION 121 (3) OF MFMA, 56 OF 2003 AND MFMA CIRCULAR 11**

CONTENT OF THE ANNUAL REPORT	YES/NO	ANNUAL REPORT PAGE NO.	MPAC COMMENTS
a) Annual Financial Statement of the municipality	yes	127	
b) AG's report on the financial statements	yes	Attachment to the annual report	
c) Annual Performance report of the municipality prepared by the municipality in terms of section 46 of the municipal systems act.	No		Management must prepare the annual report in line with the requirements of section 121 of the MFMA
d) Auditor General's report in terms of section 45 (b) of the Municipal System Act	Yes	Attachment to the annual report	
e) An assessment by the Accounting officer of any arrears on municipal taxes and services			
f) Assessment by the municipality's accounting officer of the municipality's performance against the measurable performance objectives referred to in section 17 (3) (b) for revenue collection from each revenue source and for each vote in the municipality's approved budget for the relevant financial year.			
g) Particulars of corrective action taken or to be taken or to be taken in response to issues raised in the audit reports referred to in paragraphs (b) and (d)			
h) Any explanation that may be necessary to clarify issues in connection with the financial statement			
i) Any information as determined by the municipality			
j) Any recommendations of the municipal's audit committee	Yes	117	
k) Any other information as may be prescribed			

**10.2. PUBLIC PARTICIPATION**

<b>LEGISLATIVE REQUIREMENT</b>	<b>COMPLIANCE</b>	<b>RESPONSE</b>	<b>RECOMMENDED CORRECTIVE ACTION</b>
Sections 127 & 130 of the MFMA	1. Was the public invited to the council sitting where the annual report was considered?	1. No	1. Management must put measures in place to comply with sections 127(5)(a)(i) of the MFMA
	2. Did the Accounting Officer make public the annual report?	2. No	2. Management must put measures in place to comply with section 127(5)(a)(ii) of the MFMA
	3. Was the annual report submitted to the AG, PT and DLG&TA?	3. No	3. Management put measures in place to comply with section 127(5)(b) of the MFMA
	4. Was the community invited to make representations in connection with the annual report?	4. No	4. Management must put measures in place to comply with sections 127(5)(a)(i) & (b) of the MFMA

### **10.3. COMMUNITY REPRESENTATIONS ON THE ANNUAL REPORTS.**

- a) *Municipalities often get disclaimers due to lack of service delivery to the community and that councillors do not play their role of oversight.*
- b) *The voice of the youth is silent in terms of the budget of the municipality.*
- c) *What actions have the municipality taken to avoid financial losses incurred?*
- d) *The money that has been mismanaged as per the audit report could have been used for the empowerment of the youth.*
- e) *How will the municipality address the issue of non-disclosure of commitments that they have made?*
- f) *Where in Mosweu are the high mass lights located?*
- g) *Why is that key positions in the municipality are being held by individuals in the acting capacity?*
- h) *Why can't the municipality reinvest in existing start-up project that has potential for growth rather than putting that monies in new projects that will ultimately fold?*
- i) *How did the municipality accumulate the R18m of unauthorised expenditure?*
- j) *How does Eskom assist the municipality with regards to material loss relating to electricity?*

#### **10.4. SUMMARY OF FINDINGS AND RECOMMENDATIONS ON THE 2010/2011 ANNUAL REPORT**

##### **Auditor General's Report, Paragraph 7: Trade and other receivable from exchange transactions**

###### ***a) Finding:***

Management did not ensure that sufficient appropriate audit evidence is available during the audit of trade and other receivable, and that debtors/creditors are correctly classified and that journal entries are supported.

###### ***Recommendation:***

Management must take corrective actions to ensure that sufficient appropriate audit evidence is readily available during audit of trade and other receivable, and that debtors/creditors are correctly classified and that journal entries are supported.

##### **Auditor General's Report, Paragraph 8: Consumer deposits**

###### ***b) Finding:***

Management did not to ensure that sufficient appropriate audit evidence is available to substantiate the existence, rights, valuations and allocations of consumer deposits.

###### ***Recommendation:***

Management must put control measures in place to ensure that sufficient appropriate audit evidence is available to substantiate the existence, rights, valuations and allocations of consumer deposits.

##### **Auditor General's Report, Paragraph 9: Trade and other payables from exchange transactions**

###### ***c) Finding:***

Management did not ensure that sufficient appropriate audit evidence to substantiate the existence, valuation and allocation and rights and obligations of trade and other payables from the exchange transactions.

###### ***Recommendation:***

Management must put systems in place to ensure that sufficient appropriate audit evidence to substantiate the existence, valuation and allocation and rights and obligations of trade and other payables from the exchange transactions.

## **Auditor General's Report, Paragraph 12: Irregular expenditure**

### **d) Finding:**

What steps have management taken to ensure that there is sufficient appropriate audit evidence to substantiate the completeness, accuracy, occurrence and classification of irregular expenditure.

### **Recommendation:**

Management must put control measures in place to ensure that there is sufficient appropriate audit evidence to substantiate the completeness, accuracy, occurrence and classification of irregular expenditure.

### **e) Finding:**

Management did not deal with irregular expenditure as required by sections 32, 62(1)(d), 171, 172 and 173 of the Municipal Finance Management Act.

### **Recommendation:**

- i)** Management must conduct preliminary investigations on irregular expenditure as required by sections 32, 62(1)(d), 171, 172 and 173 of the Municipal Finance Management Act and submit the outcomes of those investigations as well as the necessary documents to MPAC for final investigations and recommendations to Council.
- ii)** That the abovementioned process must unfold on a monthly basis

## **Auditor General's Report, Paragraph 13 – 15: Revenue**

### **f) Finding:**

Management did not ensure that there is sufficient appropriate audit evidence to substantiate the completeness, occurrence, accuracy and cut-off of sale of electricity.

### **Recommendation:**

Management must develop and implement systems and processes to ensure that there is sufficient appropriate audit evidence to substantiate the completeness, occurrence, accuracy and cut-off of sale of electricity.

### **g) Finding:**

Management did not ensure that there is sufficient appropriate audit evidence to substantiate the completeness, occurrence, accuracy and cut-off of property rates.

***Recommendation:***

Management must develop, implement and monitor corrective actions to ensure that there is sufficient appropriate audit evidence to substantiate the completeness, occurrence, accuracy and cut-off of property rates.

***h) Finding:***

Management did not ensure that there is sufficient appropriate audit evidence to substantiate the completeness, occurrence, accuracy and cut-off of sale of water.

***Recommendation:***

Management must put measures in place to ensure that there is sufficient appropriate audit evidence to substantiate the completeness, occurrence, accuracy and cut-off of sale of water.

**Auditor General's Report, Paragraph 16: Expenditure**

***i) Finding:***

Management did not ensure that there is sufficient appropriate audit evidence to substantiate the occurrence, accuracy, classification of general expenditure.

***Recommendation:***

Management must developed and implemented processes to ensure that there is sufficient appropriate audit evidence to substantiate the occurrence, accuracy, classification of general expenditure.

**Auditor General's Report, Paragraph 24 – 29: Predetermined objectives**

***j) Finding:***

Management did not ensure that there is consistency between planning and reporting documents, and that reported performance information is relevant and that performance indicators are measurable.

***Recommendation:***

Management must put corrective measures in place to ensure that there is consistency between planning and reporting documents, and that reported performance information is relevant and that performance indicators are measurable.

***k) Finding:***

Management did not ensure that performance targets are specific in clearly identifying the nature and required level of performance.

***Recommendation:***

Management must take corrective actions to ensure that performance targets are specific in clearly identifying the nature and required level of performance.

***l) Finding:***

Management did not ensure that planned and reported indicators are properly defined.

***Recommendation:***

Management must take corrective actions to ensure that planned and reported indicators are properly defined.

***m) Finding:***

Management did not to ensure that planned and reported indicators are verifiable.

***Recommendation:***

Management must put control measures in place to ensure that planned and reported indicators are verifiable.

***n) Finding:***

Management did not ensure that reported performance information is valid, accurate, and complete and that there is sufficient appropriate audit evidence to substantiate reported performance information.

***Recommendation:***

Management must develop, implement and monitor procedures to ensure that reported performance information is valid, accurate, and complete and that there is sufficient appropriate audit evidence to substantiate reported performance information.

**Auditor General's Report, Paragraph 30 – 43: Compliance with applicable legislation**

***o) Finding:***

Management did not submit financial statements that are prepared in accordance with section 122 of the Municipal Finance Management Act and are free of material errors and misstatements to avoid the need for amendments during audit.

**Recommendation:**

- i) Management must develop and implement corrective process and system to ensure that submitted financial statements are prepared in accordance with section 122 of the Municipal Finance Management Act and are free of material errors and misstatements to avoid the need for amendments during audit?
- ii) Financial statements must be submitted to internal audit for a preliminary audit in line with section 165(2) of the Municipal Finance Management and to the Audit Committee in terms of section 166(2)(b) of the Municipal Finance Management Act.

**p) Finding:**

The Accounting Officer did not ensure that the annual financial statements are submitted for audit within the prescribed timeframe in accordance with section 126(1) of the Municipal Finance Management Act.

**Recommendation:**

- i) The Accounting Officer must ensure that the annual financial statements are submitted for audit within the prescribed timeframe in accordance with section 126(1) of the Municipal Finance Management Act.
- ii) The mayor must monitor the submission of the annual financial statement for audit as prescribed by section 52(b) of the Municipal Finance Management Act

**q) Finding:**

Management did not submit performance information and appropriate sufficient audit evidence to substantiate reported performance information to internal audit for auditing in accordance with section 45 and regulation 14 of oijnbthe Municipal Systems Act.

**Recommendation:**

Management must developed mechanisms for submitting performance information and appropriate sufficient audit evidence to substantiate reported performance information to internal audit unit for auditing in accordance with section 45 and regulation 14 of the Municipal Systems Act.

**r) Finding:**

Management did not ensure that goods and services are not procured without obtaining written price quotations from at least three different prospective providers as required by Supply Chain Management regulation 17(a) and (c).

**Recommendation:**

- i) Management must take corrective actions to ensure that goods and services are not procured without obtaining written price quotations from



at least three different prospective providers as required by Supply Chain Management regulation 17(a) and (c).

- ii) The Accounting Officer must monitor adherence to the Municipal Finance Management Act, the Supply Chain Management Regulations and the SCM Policy of the municipality to ensure that irregular expenditure is not incurred as prescribed by section 62(1)(d) of the Municipal Finance Management Act.

**s) Finding:**

Management did to ensure that the preference point system is applied for the procurement of goods and services above R30 000.00 in line with Supply Chain Management regulation 28(1)(a) and 2(a) of the Preferential Procurement Policy Framework Act.

**Recommendation:**

Management must put corrective measures in place to ensure that the preference point system is applied for the procurement of goods and services above R30 000.00 in line with Supply Chain Management regulation 28(1)(a) and 2(a) of the Preferential Procurement Policy Framework Act.

**t) Finding:**

Management did not ensure that awards are not made to providers who are persons in the service of the state or their close family members in terms of Supply Chain Management regulations 44 and 45.

**Recommendation:**

Management must take the necessary steps to ensure that awards are not made to providers who are persons in the service of the state or their close family members in terms of Supply Chain Management regulations 44 and 45.

**u) Finding:**

The Accounting Officer did not prevent unauthorized, irregular or fruitless and wasteful expenditure and other losses as required by section 62(1)(d) of the Municipal Finance Management Act.

**Recommendation:**

The Accounting Officer must take necessary steps to prevent unauthorized, irregular or fruitless and wasteful expenditure and other losses as required by section 62(1)(d) of the Municipal Finance Management Act and must deal with such expenditure as prescribed by section 32, 171, 172 and 173 of the Municipal Finance Management Act.

**v) Finding:**

The Accounting Officer not provide for the identification, collection, recording, reconciliation and safeguarding of information about revenue to ensure the proper collection of monies due to the municipality in line with the requirements of Treasury Regulation 7.2.1.

**Recommendation:**

The Accounting Officer must establish, implement and monitor processes to provide for the identification, collection, recording, reconciliation and safeguarding of information about revenue to ensure the proper collection of monies due to the municipality in line with the requirements of Treasury Regulation 7.2.1.

**w) Finding:**

The Accounting Officer did not ensure that there is an effective system of expenditure control, including procedures for the approval, authorization, withdrawal and payment of funds in compliance with section 65(2)(a) of the Municipal Finance Management Act.

**Recommendation:**

The Accounting Officer must establish, implement and monitor corrective actions to ensure that there is an effective system of expenditure control, including procedures for the approval, authorization, withdrawal and payment of funds in compliance with section 65(2)(a) of the Municipal Finance Management Act.

**x) Finding:**

The municipality does not possess a copy of the property register as required by section 23 of the Municipal Property Rates Act.

**Recommendation:**

Management must develop and keep a copy of the property register as required by section 23 of the Municipal Property Rates Act.

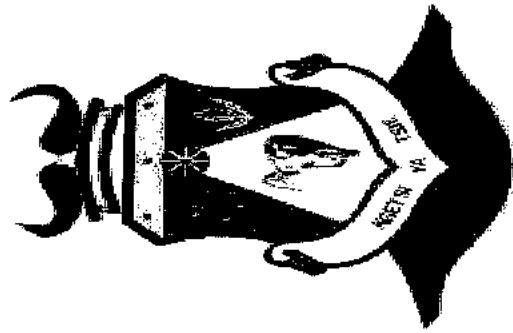
## **11. REFERENCES**

In compiling the oversight report on the 2014-15 annual report, the Municipal Public Accounts Committee consulted the following sources:

- 11.1.** Municipal Finance Management Act, 53 of 2006.
- 11.2.** The Municipal Systems Act, 32 of 2000.
- 11.3.** The Municipal Structures Act, 117 of 1998.
- 11.4.** The 2010-2011 annual report.
- 11.5.** MFMA Circular 11, 32 and 63
- 11.6.** Guidelines for the establishment of MPACs.
- 11.7.** Inputs from the Audit Committee.
- 11.8.** Inputs from the Department of Local Government and Human Settlements – Municipal Finance Support.
- 11.9.** Responses from management to MPAC questions.
- 11.10.** Inputs from members of the community.

## **12. ANNEXURES**

- 12.1.** Tabling of the 2010-2011 Annual Report
- 12.2.** MPAC meeting of the 02<sup>nd</sup> of June 2017
- 12.3.** MPAC Questions and Management Responses
- 12.4.** Public Notices of MPAC meetings
- 12.5.** Oversight Public Participation meeting of the 19<sup>th</sup> of June 2017
- 12.6.** Oversight Public Participation meeting of the 21<sup>th</sup> of June 2017
- 12.7.** Oversight Public Participation meeting of the 23<sup>th</sup> of June 2017
- 12.8.** MPAC meeting with management on the 24<sup>th</sup> July 2017



# **ANNEXTURE 1**

## **TABLING OF THE ANNUAL REPORT**

# RAMOTSHERE MOILOA LOCAL MUNICIPALITY

## MINUTES OF A SPECIAL COUNCIL MEETING HELD ON TUESDAY 31<sup>ST</sup> JANUARY 2012 IN THE COUNCIL CHAMBERS AT 13H00

### PRESENT

#### COUNCILLORS

A.N. Thale	Present	M.P. Moabi	Present	W.M. Mokotedi	Present
J. Amodis	Present	M.P. Pilane	Present	K.P. Mokotang	Present
T.S. Nyamane	Present	S.I. Modibetsane	Present	T.D. Molefe	<b>Apology</b>
N.P Chabane	Present	O.K. Mogotsi	Apology	B.E. Montwedi	Present
C. Dreyer	Present	O.C. Moiloa	Present	M.K. Mosiane	Present
M.E. Gae	Present	J.K. Mokgathe	Present	P.M. Motang	Present
G. A. Lamola	Present	C.S. Tsile	Present	P. Mothusi	Present
K.J. Maleke	Present	N.T. Moroeng	Present	S.F. Ngweye	Present
K.I. Manthoko	Present	A.J. Thwasha	Present	S.H. Nyanto	Present
L.T. Mbangi	Present	R.O. Mokgathe	Present	K.R. Phaie	Present
P.P. Mediro	Present	M.G. Megalane	Present	B. Pine	<b>Apology</b>
B.S. Mokgothu	Present	C.S. Ramaina	Present	R. Senna	Present
K.Q. Seswane	Present	T.S. Nyamane	Present		

#### OFFICIALS

Mr C. Maema	Present
Mr J.F. Cudjoe	Present
Mr I.R. Modisane	<b>Apology</b>
Mr T. Seleka	Present
Mr T.P. Lepedi	Present
Mr T. Tigele	Present
Mr L.S. Selau	Present

#### A. OPENING AND WELCOME

Councillor C.S. Tsile opened the meeting with a short prayer and the Speaker, Councillor A.J. Thwasha officially declared the meeting opened and welcomed everybody. The Speaker further requested the Municipal Manager to read the letter from the IEC which informed Council about the replacement of Councillor M.J. Bhine who has previously tendered his resignation as a Councillor. He thereafter introduced Mr A.B. Cassanga as a Councillor and requested him to occupy his seat as a Councillor.

**B. APPLICATION FOR LEAVE OF ABSENCE**

**COUNCILLORS**

B. Pine  
T.D. Molefe

**OFFICIALS**

Mr I.R. Modisane

**ABSENT**

None

**C. MATTERS FOR DISCUSSION**

**ITEM: 04/01/2012**

**REPORT: Municipal manager**

**TABLING OF THE MID YEAR PERFORMANCE REPORT**

Council resolved as follows;

1. Notice was taken that the report from the Office of the Mayor was mistakenly left out and it was resolved that it be included in the report
2. That all the typing errors be corrected prior to submitting the report to the Department of Local Government and Traditional Affairs
3. That another Council meeting be convened to allow for a detailed presentation on the report

**ITEM: 05/01/2012**

**REPORT: Municipal Manager**

**TABLING OF THE DRAFT ANNUAL REPORT - 2010/2011**

Council resolved as follows;

1. The Draft Annual Report was adopted
2. Council further noted the outstanding components (Auditor General's Report and Audit Recovery Plan) of the Annual Report as required by Section 127 (b) of the Municipal Finance Management Act 56 of 2003
3. That when the Audit Opinion becomes available, a Special Council Meeting be convened to come and consider it
4. Council further noted that the Municipal Public Accounts Committee (MPAC) will play an oversight on the Annual Report
5. That the Auditor General, Provincial Treasury and Department of Local Government and Traditional Affairs be informed about the outstanding components of the Annual Report and the reasons thereof

**ITEM: 06/01/2012**

**REPORT: Municipal Manager**

**APPROVAL OF A BUDGET TO INSTITUTE A FORENSIC AUDIT**

Council resolved as follows;

1. That an amount of R650 000 be set aside for instituting a Forensic Audit
2. That the Public Protector and Special Investigation Unit also be approached to run a parallel process

**ITEM: 07/01/2012**  
**REPORT: Municipal Manager**  
**ELECTION OF EXCO MEMBER AND CHAIRPERSON OF FINANCE**  
**PORTFOLIO COMMITTEE**

Council resolved as follows;

1. Councillor L.T. Mbangi was elected as a members of the Executive Committee and Chairperson of Finance Portfolio Committee respectively
2. The report was noted

**ITEM: 08/01/2012**  
**REPORT: Municipal Manager**  
**MID YEAR BUDGET ADJUSTMENT - 2011/2012**

Council resolved as follows;

1. Council approved the proposed adjustment of R9 994 653-00 to the municipality's current budget for the 2011/2012 financial year
2. That in future unnecessary budget over expenditure be curbed

**ITEM: 09/01/2012**  
**REPORT: Municipal Manager**  
**ACTION PLAN - ZEERUST AND GROOT MARICO SEWERAGE**  
**PURIFICATION PLANTS**

Council resolved as follows;

1. Council noted the report
2. Council further noted that the Action Plan for the Groot Marico Sewerage Plant will only be available after the Task Team Meeting which was scheduled for the 7<sup>th</sup> February 2012
3. That Council should be given regular feedback in terms of progress registered in both projects

**ITEM: 10/01/2012**  
**REPORT: Municipal Manager**  
**COMPILATION OF BUSINESS PLANS FOR MIG FUNDING**

Council resolved as follows;

1. That Council should opt for the installation of Solar High Mast Lights in all the wards
2. That the High Mast Lights which have already been installed be converted to Solar
3. That the administration should consider appointing different service providers to assist with sourcing funding to install the Solar High Mast and Street Lights
4. That there should be no financial implications against the municipality, and if there are, an item be prepared to Council for consideration and approval



5. Council approved that Business Plans for the following projects be compiled and be submitted to MIG and different government departments for funding;

### **SOLAR HIGH MAST LIGHTS**

All the wards

### **ROADS**

- Swartkopfontein
- Lekgophung/Supingstad Road
- Skuinsdrift/Mogopa Road
- Skuinsdrift/Doornlaate Road
- Lobatla Road
- Reagile/Nyetse Road and Bridge
- Mosweu Internal Road and the road connecting the village
- Internal Roads in Ward 15
- Resurfacing of internal roads in Zeerust, Groot Marico, Ikageleng, Shalimar Park and Henryville
- Mmasebudule Internal Roads
- Dinokana Ward 13 internal Road
- Dinokana Ward 9 Internal Road
- Dinokana Ward 10 Internal road
- Dinokana Ward 11 internal road
- Sikwane Internal Road
- Borakalalo internal road
- Driefontein Internal Road
- Banabakae/Boseja internal road
- Ga-Rakate internal road
- Road linking Khunotswana and Zeerust – Provincial Road
- Mmutshweu/Gopane Road

### **STORMWATER**

- Borakalalo
- Boseja/Nkabari
- Seferella/Perdevlei
- Moshana
- Nyetse/Reagile
- Ikageleng
- Zeerust

**ITEM: 11/01/2012**

**REPORT: Municipal Manager**

**ILLEGAL OCCUPATION OF COUNCIL LAND – IKAGELENG**

Council resolved as follows;

1. Notice was taken of the report and that the eviction process was unfolding
2. That the same process should unfold at Lehurutshe (Welbedacht)
3. That the municipality should start planning ahead and identify land that should be readily available for future developments
4. That funding be sourced to assist with the formalization process in the rural areas

**D. ANNOUNCEMENTS**

- The Speaker reminded Ward Councillors and members of EXCO about the Councillors Summit which was to be held at Rustenburg from 2<sup>nd</sup> - 3<sup>rd</sup> February 2012
- The Speaker further reminded Councillors that only Councillors who were delegated by Council to serve in the SALGA Working Groups should attend the working group meetings, not members of the Council's Executive Committee
- Councillors were also invited to an Indigent Register Workshop which was scheduled for Wednesday 1<sup>st</sup> February 2012

**D. CLOSURE**

The meeting adjourned at 15H50

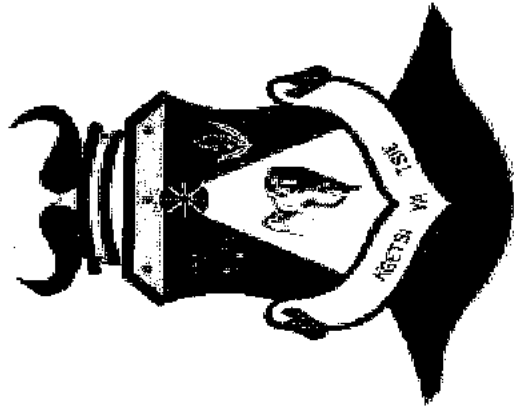
**CONFIRMED**

**CHAIRPERSON:** .....



**DATE:** .....

30/03/12



# **ANNEXTURE 2**

**MINUTES MPAC MEETING TO  
PERUSE THE ANNUAL REPORT**



**RAMOTSHERE MOILOA LOCAL MUNICIPALITY  
MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

**NOTICE IS HEREBY GIVEN THAT THE MUNICIPAL  
PUBLIC ACCOUNTS COMMITTEE WILL BE HAVING AN ORDINARY  
COMMITTEE MEETING ON THE 02<sup>ND</sup> OF JUNE 2017 AT THE COUNCIL  
SUPPORT BOARDROOM AT 10H00 AM**

**AGENDA**

**A. PROCEDURAL MATTERS:**

1. OPENING AND WELCOME
2. APPLICATION FOR LEAVE OF ABSENCE
3. PROPOSAL OF CONDOLENCES OR CONGRADULATION BY THE CHAIRPERSON
4. PROPOSAL OF CONDOLENCES OR CONGRADULATION BY THE MEMBERS
5. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING
6. MPAC RESOLUTIONS REGISTER

**B. REPORTS:**

7. 2008/2009 ANNUAL REPORT
8. 2009/2010 ANNUAL REPORT
9. 2010/2011 ANNUAL REPORT
10. OVERSIGHT PROCESS PLAN
11. ANNUAL WORK PLAN FOR THE 2017/2018 FINANCIAL YEAR
12. REPORT ON LED PROJECT SITE VISIT

**C. ANNOUNCEMENTS**

**D. CLOSURE**

**HON. CLLR K. I MANTHOKO**

  
**MPAC CHAIRPERSON**

**DATE:** .....

THE MEETING WAS INITIALLY SCHEDULED FOR THE 17<sup>TH</sup> OF MAY BUT HAD TO BE POSTPONED DUE TO THE MEMORIAL SERVICE OF THE FORMER MAYOR. OTHER DATES HAD TO BE POSTPONED DUE THE FINALISATION OF THE IDP AND BUDGET.



**RAMOTSHERE MOILOA LOCAL MUNICIPALITY**

2865

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## **MPAC OFFICE**

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### **MINUTES OF THE MEETING OF MPAC HELD ON THE 02 JUNE 2017 IN THE COUNCIL SUPPORT BOARDROOM**

#### **1. OPENING & WELCOME**

- i) The Chairperson opened the meeting and welcomed all present

#### **2. APPLICATION FOR LEAVE OF ABSENCE**

- i) Cllr Morebantwa

NAME OF THE COUNCILLOR	DATE OF THE MEETING	DATE OF THE MEETING	DATE OF THE MEETING	DATE OF THE MEETING
	23/02/2017	27/02/2017	06/04/2017	02/06/2016
CLLR K.I MANTHOKO	PRESENT	PRESENT	PRESENT	PRESENT
CLLR O.C MOILOA	ABSENT	PRESENT	APOLOGY	PRESENT
CLLR N.T MOROENG	ABSENT	PRESENT	PRESENT	PRESENT
CLLR T. MOREBANTWA	ABSENT	APOLOGY	PRESENT	APOLOGY
CLLR J.G PULE	PRESENT	ABSENT	PRESENT	PRESENT
CLLR U.R MORAKE	PRESENT	PRESENT	PRESENT	PRESENT
CLLR S.S THEMBO	PRESENT	PRESENT	APOLOGY	PRESENT
CLLR P.R MOGOROSI	ABSENT	ABSENT	ABSENT	PRESENT
CLLR P.J MOLEFE	APOLOGY	PRESENT	PRESENT	PRESENT
CLLR K.P MADISA	PRESENT	PRESENT	APOLOGY	PRESENT
CLLR S. RANTWA	ABSENT	PRESENT	PRESENT	PRESENT

### **3. PROPOSAL OF CONDOLENCES BY THE MEMBERS**

- i) None

### **4. MINUTES OF THE PREVIOUS MEETING**

- i) Members adopted the minutes

### **5. PROGRESS ON THE IMPLEMENTATION OF MPAC RESOLUTIONS**

#### **5.1 MATTERS ARISING FROM THE RESOLUTION REGISTER**

##### **5.1.1 Tools of trade and MPAC support staff structure**

- a) MM together with the MPAC Manager to consult the current budget with regards to procurement of tools of trade and if there is no money available they can be budgeted for the next financial year
- b) MPAC members to agree on which positions can be prioritized

### **6. MPAC OVERSIGHT PROCESS PLAN**

- a) The report was adopted with corrections
- b) MM indicated that the 2014/2015 Annual Report should not form part of the oversight process as it is not yet finalised

### **7. PERUSAL OF 2008/2009 ANNUAL REPORT**

- a) Members approved the questions

### **8. PERUSAL OF 2009/2010 ANNUAL REPORT**

- a) Members approved the questions

### **9. PERUSAL OF 2010/2011 ANNUAL REPORT**

- b) Members approved the questions


### **10. REPORT ON LED PROJECT SITE VISITS**

- i) After the meeting interacted with the report the LED Director presented their response on the report by MPAC

**11. CLOSURE**

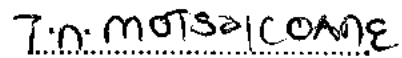
The chairperson adjourned the meeting at 13H50

CLLR K.I MANTHOKO

  
.....

MPAC CHAIRPERSON

TEBOGO MOTSOAKOANE

  
.....

MPAC ADMINISTRATOR

DATE: .....



# RAMOTSHERE MOILOA LOCAL MUNICIPALITY

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 ZEERUST  
 2865

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 Email: tebogomotsokoane@gmail.com

## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

### ATTENDANCE REGISTER FOR MPAC MEETING

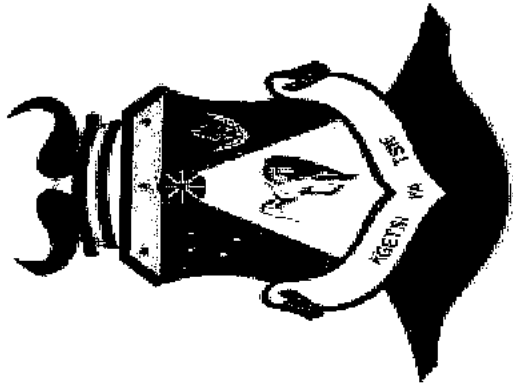
DATE: 02 JUNE 2017

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
1. CLLR K.I MANTHOKO	MPAC CHAIRPERSON	073 403 5273	
2. CLLR T.J MOREBANTWA	MPAC MEMBER	071 890 5133	
3. CLLR N.T MOROENG	MPAC MEMBER	073 364 6341	
4. CLLR P.R MOGOROSI	MPAC MEMBER	073 505 3653	
5. CLLR J.G PULE	MPAC MEMBER	073 360 0149	
6. CLLR U.R MORAKE	MPAC MEMBER	083 994 1746	
7. CLLR O.C MOILOA	MPAC MEMBER	060 957 5152	
8. CLLR S.S THEMBO	MPAC MEMBER	073 420 8381	







**ANNEXTURE 3**  
**MPAC QUESTIONS AND**  
**MANAGEMENT RESPONSES ON THE**  
**ANNUAL REPORT**



RAMOTSHERE DISTRICT LOCAL MUNICIPALITY

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## OFFICE OF THE MUNICIPAL MANAGER

14 JUNE 2017

### MPAC RESPONSES

### QUESTIONS AND ANSWERS - 2010 / 2011 ANNUAL REPORT

#### QUESTION 1

1.1 What steps have management taken to ensure that sufficient appropriate audit evidence is availed during the audit of trade and other receivable, that debtors / creditors are correctly classified and that journal entries are supported.

#### ANSWER

- All finance related documents are now being saved both electronically and in hard copies. The RFIs will be co-ordinated by the Internal Audit Unit. They will also review all the supporting documents and responses submitted to the AGSA.
- Weekly Audit Steering Committee Meetings will be used to evaluate the responses to RFIs and the MM will intervene well in time.
- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.

## QUESTION 2

2.1 What measures have management taken to ensure that sufficient appropriate audit evidence is available to substantiate the existences, rights, valuations and allocations of consumer deposits?

### ANSWER

- All finance related documents are now being saved both electronically and in hard copies. The RFIs will be co-ordinated by the Internal Audit Unit. They will also review all the supporting documents and responses submitted to the AGSA.
- Ideally interim audit would assist we regard to test the RMLMs readiness for audit and ability to address previous year' qualification matters.
- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.

## QUESTION 3

3.1 What control measures have management put in place to ensure that sufficient appropriate audit evidence to substantiate the existence , valuation and allocation and rights and obligations of trade and other payables from the exchange transactions?

### ANSWER

- All finance related documents are now being saved both electronically and in hard copies. The RFIs will be co-ordinated by the Internal Audit Unit. They will also review all the supporting documents and responses submitted to the AGSA.

- Ideally interim audit would assist we regard to test the RMLMs readiness for audit and ability to address previous year' qualification matters.
- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.
- Reconciliation of all key ledger accounts and sub-ledger accounts are being prepared and reviewed.

#### QUESTION 4

4.1 What steps have management taken to ensure that there is sufficient appropriate audit evidence to substantiate the completeness, accuracy, occurrence and classification of irregular expenditure?

#### ANSWER

- UIF register is updated on monthly basis.
- At year end all payments vouchers are to be reviewed to ensure that no UIF has been missed.
- The UIF register is submitted to council on monthly basis.
- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient

time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.

4.2 What progress has been registered in dealing with irregular expenditure as required by section 32, 62(1)(d) , 171 , 172 and 173 of the Municipal Finance Management Act ?

ANSWER

- \* No report available for the year under review. However, in the 2015/16 FY, there was a Sec 32 Committee which investigated the matters, however since the new council assumed office, no Sec 32 Committee is in place.

QUESTION 5

5.1. What systems and processes have management developed and implemented to ensure that there is sufficient appropriate audit evidence to substantiate the completeness, occurrence, accuracy and cut – off of sale of electricity ?

5.2. What corrective actions have management taken to ensure that there is sufficient appropriate audit evidence to substantiate the completeness, occurrence, accuracy and cut- off of property rates?

5.3. What steps have management taken to ensure that there is sufficient appropriate audit evidence to substantiate the completeness, occurrence, accuracy and cut- off of sale of water?

ANSWER

- \* 5.1. - 5.3. All finance related documents are now being saved both electronically and in hard copies. The RFIs will be co-ordinated by the Internal Audit Unit. They will also review all the supporting documents and responses submitted to the AGSA.
- \* Ideally interim audit would assist we regard to test the RMLMs readiness for audit and ability to address previous year' qualification matters.

- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.
- Reconciliation of all key ledger accounts and sub-ledger accounts are being prepared and reviewed.

#### QUESTION 6

6.1 What processes have management developed and implemented to ensure that there is sufficient appropriate audit evidence to substantiate the occurrence, accuracy, classification of general expenditure?

#### ANSWER

- All finance related documents are now being saved both electronically and in hard copies. The RFIs will be co-ordinated by the Internal Audit Unit. They will also review all the supporting documents and responses submitted to the AGSA.
- Ideally interim audit would assist we regard to test the RMLMs readiness for audit and ability to address previous year qualification matters.
- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient

time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.

Reconciliation of all key ledger accounts and sub-ledger accounts are being prepared and reviewed.

#### QUESTION 7

7.1 What corrective measures have management taken to ensure that there is consistency between planning and reporting documents that reported performance information is relevant and that performance indicators are measurable?

7.2 What steps have management taken to ensure that performance targets are specific in clearly identifying the nature and required level of performance?

7.3 What corrective actions have management taken to ensure that planned and reported indicators are properly defined?

7.4 What corrective actions have management taken to ensure that planned and reported indicators are verifiable?

7.5 What processes have management put in place to ensure that reported performance information is valid, accurate, and complete and that there is sufficient appropriate audit evidence to substantiate reported performance information?

#### ANSWER

7.1. Prior to finalizing documents, there is a test for alignment for all strategic planning. The same strategic documents are sent to the Department of Local Government for testing of the SMART Principles.



- 7.2. After setting performance, these are taken to the Department of Local Government for assessment, also for SMART Principles.
- 7.3. After setting performance, these are taken to the Department of Local Government for assessment, also for SMART Principles.
- 7.4. Prior to submitting reported indicators, the accompanying POE is tested against what is reported. Internal Audit Unit also does the verification of submitted information.
- 7.5. Prior to submitting reported indicators, the accompanying POE is tested against what is reported. Internal Audit Unit also does their Audit on Performance Information.

### QUESTION 8

- 8.1 What corrective processes have management developed and implemented to ensure that submitted financial statements are prepared in accordance with section 122 of the Municipal Finance Management Act and are free of material errors and misstatements to avoid the need for amendments during audit?
- 8.2 What measures have the Accounting Officer taken to ensure that the annual financial statements are submitted for audit within the prescribed timeframe in accordance with section 126 (1) of the Municipal Finance Management Act?
- 8.3 Have Management developed mechanisms for submitting performance information and appropriate sufficient audit evidence to substantiate reported performance information to internal audit for auditing in accordance with section 45 and regulation 14 of the Municipal Systems Act ?
- 8.4 What corrective actions have management taken to ensure that goods and services are procured without obtaining written price quotations from at least three different prospective providers as required by Supply Chain Management regulation 17 (a) and (c) ?

8.5 What corrective actions have management taken to ensure that the preference point system is applied for the procurement of goods and services above R30 000.00 in line with Policy Framework Act?

8.6 What measures have Management taken to ensure that awards are not made to providers who are persons in the service of the state or their close family members in terms of Supply Chain Management regulations 44 and 45?

8.7 What steps have the Accounting Officer taken to prevent unauthorized, irregular or fruitless and wasteful expenditure and other losses as required by section 62 (1) (d) of the Municipal Finance Management Act ?

8.8 What processes has the Accounting Officer established, implemented and monitored to provide for the identification, collection, recording, reconciliation and safeguarding of information about revenue to ensure the proper collection of monies due to the Municipality in line with the requirements of Treasury Regulation 7.2 .1 ?

8.9 What processes has the Accounting Officer established, implemented and monitored to ensure there is an effective system of expenditure control , including procedures for the approval , authorization , withdrawal and payment of funds in compliance with section 65 (2) (a) of the Municipal Finance Management Act ?

8.10 Does the Municipality processes a copy of the property register as required by section 23 of the Municipal Property Act?

## ANSWERS

8.1. Ideally interim audit would assist we regard to test the RMLMs readiness for audit and ability to address previous year' qualification matters.

The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA,

ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.

8.2. The year- end programme has been developed.  
The Service provider is appointed in time.

Ideally interim audit would assist we regard to test the RMLMs readiness for audit and ability to address previous year' qualification matters.

The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.

8.4. -8.7 The internal control environment has been strengthened. The SCM policy and its regulations are being implemented to the fullest, where there are challenges, a deviation is sought after proper authorisation(s) has/have been granted.

CSD report is required for all purchases, thus ensuring that persons in the employ of the state do not get any work from RMLM.

8.8.

Treasury regulations does not apply to MFMA, only applies to PFMA.

## 1.2 Application

1.2.1 These Treasury Regulations apply –

- (a) to all departments, but only to the extent as indicated in regulations 1 to 24 and 26;
- (b) to all constitutional institutions, but only to the extent as indicated in regulations 1 to 22;
- (c) to all public entities listed in Schedule 2, but only to the extent as indicated in paragraph 6.1.2 and regulations 24, 25, 27 to 29 and 31 to 33;
- (d) to all public entities listed in Schedules 3A and 3C, but only to the extent as

indicated in paragraph 6.1.2, and regulations 16, 16A, 24 to 28 and 30 to 33;  
(e) to all public entities listed in Schedules 3B and 3D, but only to the extent as  
indicated in paragraph 6.1.2 and regulations 16, 24, 25, 27 to 29 and 31 to 33; and  
(f) to the South African Revenue Service as a Schedule 3A public entity but only to  
the  
extent as indicated in paragraphs 6.1.2, regulations 16, 16A, 24 to 28 and 30 to 33.

Treasury Regulations: PFMA

4

1.2.2 These Treasury regulations, read in context, also apply to the South African  
Revenue

Service as a department, but only to the extent that it collects and administers state  
Revenue and as indicated in regulations 6.1.2, 7.1, 7.2, 11.1, 11.2.1(a), 11.3, 11.4,  
12.1.1,

12.2.1(a) to (d), 12.5.1, 12.6, 12.7.1 to 12.7.3, 15.4, 15.7, 15.10.2, 15.11, 17.2, and  
22.1.

1.2.3 For purposes of regulation 1.2.2, the Treasury Regulations that do apply to the  
South

African Revenue Service, apply as though it were a department with its Commissioner  
as

its accounting officer.

8.9. The internal control environment has been strengthened. All the policies are  
being implemented to the fullest, where there are challenges, proper motivations and  
deviation are sought after proper authorisation(s) has/have been granted.

8.10. Yes

## QUESTIONS – ANSWERS 2008 / 2009 ANNUAL REPORT

### QUESTION 1

1.1 What steps have management taken to ensure the completeness, existence, classification, rights and obligations and disclosures of opening balances of debtors included in the balance sheet and notes to the financial statements?

### ANSWER

- Prior year error adjustments are being prepared, disclosed and posted in the accounting system.

### QUESTION 2

2.1 What measures have management put in place to comply with the requirements of section 32(1) of the Property Rates Act?

### ANSWER

- New roll was compiled and became effective from 1 July 2013

### QUESTION 3

3.1 Has Management developed, implemented and monitored a process to submit a report for each contract awarded above R100 000.00 to the National Treasury as required by MFMA Circular 34?

3.2 What corrective measures have management put in place to ensure that suppliers are paid within 30 days after they submit an invoice in line with section 65(2)(c) of the Municipal Finance Management Act?

3.3 What measures have been put in place to ensure that the Mayor tables in Council the time schedule outlining key deadlines at least 10 months before the start of the budget year as required by section 21 (1) (b) of the Municipal Finance Management Act ?

3.4 What corrective measures have Accounting Officer taken to demonstrate responsibility for implementing the approved budget by taking reasonable steps, as required by section 69 (1) of the Municipal Finance Act, to ensure that;

(a) the spending of funds is in accordance with the budget and has been reduced as necessary when revenue was expected to be less than projected in the budget or in the service delivery and budget implementation plan

(b) that revenue and expenditure has been properly monitored on a continuous basis?

3.5 What steps have the Accounting Officer taken to comply with the requirements of section 63 of the Municipal Finance Management Act?

3.6 What steps have the Accounting Officer taken to comply with the requirements of section 70(1) of the Municipal Finance Management Act?

3.7 What processes have management developed, implemented and monitored to ensure that issues raised by the Auditor General in prior year audit reports are addressed in line with section 131(1) of the Municipal Finance Management Act ?

#### ANSWER

3.1. It has not been submitted for the last 2 years, due to the fact that the erstwhile contact person has resigned and no new contact was provided. Need to be investigated further

3.2. All invoices are processed on the system once received and authorised. By so doing we create a creditors age analysis which in turn is used to manage the aging of debt and cash flow. However, cognisance should be taken of the fact that RMLM has over the years experienced cash flow problems, which in the main is the reason for not making payments within 30 days of receipt of invoice.

- 3.3. There is an MFMA calendar in the office of the Mayor and that of the MM and other senior managers, therefore no reason for non-compliance, unless there is an extra ordinary reason for such.
- 3.4. The internal control environment has been strengthened. All the policies are being implemented to the fullest, where there are challenges, proper motivations and deviation are sought after proper authorisation(s) has/have been granted.
- 3.5. The internal control environment has been strengthened. All the policies are being implemented to the fullest, where there are challenges, proper motivations and deviation are sought after proper authorisation(s) has/have been granted.
- 3.6. The internal control environment has been strengthened. All purchases are made subject to verification of budget availability. Continually the management report is pulled to monitor spending and possible short falls.
- 3.7. The Audit Improvement Plan/ Post Audit Action Plan is developed and executed. RMLM continuously report to the PT on its implementation. The IA unit also audit it against the POE.

#### QUESTION 4

4.1 Has management developed a process of assigning clear responsibilities and monitoring over the internal control environment to ensure that internal controls are being adhered to and to root out causes of inefficiencies in the system of internal control are identified and eliminated in compliance with section 62 (1) (c) (i) of the Municipal Management Act?

#### ANSWER

- The internal control environment has been strengthened. All the policies are being implemented to the fullest, where there are challenges, proper motivations and deviation are sought after proper authorisation(s) has/have been granted.

- The Compliance Manager position is vacant however, there is a warm body performing its functions.

#### QUESTION 5

- 5.1 What steps have management taken to ensure that financial statements that are submitted for audit are free from material errors and will not require any amendments during audit?
- 5.2 What measures have management strategy, which includes a fraud prevention plan is documented and utilized as set out in the Municipal Finance Management Act?
- 5.3 What steps have management taken to adequately address audit findings from prior years?
- 5.4 What processes and systems have management developed to ensure the preparation of an accurate, reliable and complete performance report and the collection, verification, storage and retrieval of sufficient appropriate audit evidence in support of reported performance information?

#### ANSWER

- The year- end programme has been developed.
- The Service provider is appointed in time.
- Ideally interim audit would assist we regard to test the RMLM's readiness for audit and ability to address previous year' qualification matters.
- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.
- The Audit Improvement Plan/ Post Audit Action Plan is developed and executed. RiviLM continuously report to the PT on its implementation. The IA unit also audit it against the POE.



## QUESTION – ANSWERS 2009 / 2010 ANNUAL REPORT

### QUESTION 1

1.1 What progress has been registered with regard to the case against a municipal official who was suspended for fraud and did the municipality recover any monies from the said official?

1.2 What control system and processes have management taken to ensure the early detection and prevention of fraudulent activities in the future?

### ANSWER

- The internal control environment has been strengthened. All the policies are being implemented to the fullest, where there are challenges, proper motivations and deviation are sought after proper authorisation(s) has/have been granted.
- The Compliance Manager position is vacant however, there is a warm body performing its functions.
- The Risk Manager post is vacant and no one is acting, therefore a high risk still prevails.

### QUESTION 2

2.1 What procedures have management developed to prevent material losses emanating from inaccurate billing or disputes with ratepayers?

### ANSWER

- New valuation roll was produced. It is been effective since 2013. There are still queries but they are very minimal. Serious once are attended to during the SV process

### QUESTION 3

3.1 What progress did the Municipality register in dealing with irregular expenditure as required by section 32,62, 171, 172 and 173 of the Municipal Management Act?

## ANSWER

- Year end all payments vouchers are to be reviewed to ensure that no UIF has been missed.
- The UIF register is submitted to council on monthly basis.
- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.
- No report available for the year under review. However, in the 2015/16 FY, there was a Sec 32 Committee which investigated the matters, however since the new council assumed office, no Sec 32 Committee is in place

## QUESTION 4

4.1 Was performance information with appropriate sufficient audit evidence submitted to internal audit in terms of section 45 of the Municipal System Act and Regulation 14 thereof to enable internal audit to assess the functionality of the Municipality 's performance management system and the compliance thereof with chapter 6 of the Municipal Systems Act?

4.2 What systems and processes have management developed and implemented to ensure that the reported performance information is valid , accurate, reliable and complete and can be supported by relevant and appropriate sufficient audit evidence?

## ANSWER

4.1. At the time, the Municipality did not have Internal Audit Unit. However a unit was then established and performance information is regularly submitted to the Unit for audits.

4.2. Prior to submitting reported indicators, the accompanying POE is tested against what is reported. Internal Audit Unit also does their Audit on Performance Information.

## QUESTION 5

- 5.1 What control measure have the Accounting Officer developed and implemented to prevent the occurrence of unauthorised, irregular or fruitless and wasteful expenditure and other losses as required by section 62(1) (d) of the Municipal System Act ?
- 5.2 What control measures have been put in place to ensure that goods and services are not procured and payments are not made to any service provider without a signed contract in line with section 116(1)(a) of the Municipal Management Act?
- 5.3 What corrective steps have management taken to ensure that creditors were paid within 30 days of receipt of an invoice in compliance with section 65(2) € of the Municipal Management Act ?

## ANSWER

- The internal control environment has been strengthened. All the policies are being implemented to the fullest, where there are challenges, proper motivations and deviation are sought after proper authorisation(s) has/have been granted.
  - The Compliance Manager position is vacant however, there is a warm body performing its functions.
  - The internal control environment has been strengthened. The SCM policy and its regulations are being implemented to the fullest, where there are challenges, a deviation is sought after proper authorisation(s) has/have been granted.
  - CSD report is required for all purchases, thus ensuring that persons in the employ of the state do not get any work from RMLM.
- 5.3. All invoices are processed on the system once received and authorised. By so doing we create a creditors age analysis which in turn is used to manage the aging of debt and cash flow. However, cognisance should be taken of the fact that RMLM has over the years experienced cash flow problems, which in the main is the reason for not making payments within 30 days of receipt of invoice.

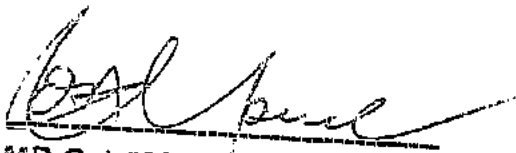
**QUESTION 6**

6.1 What measures has the Executive and Council taken to ensure the achievement of effective, accurate and complete reporting of financial and performance information and improved levels of control over compliance with applicable legislation?

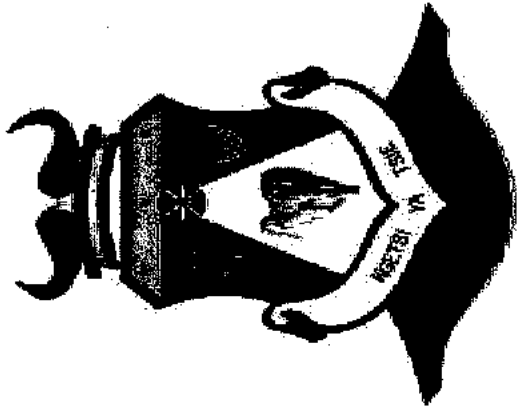
6.2 What corrective measures have management taken to ensure that information in the financial statements and the predetermined objectives is reliable and free of material errors or misstatements before submission for audit to avoid the need for material amendments during audit?

**ANSWER**

- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT for these.



**MR O.A MONCHUSI  
ACTING MUNICIPAL MANAGER**



# **ANNEXTURE 4**

**PUBLIC NOTICES TO MPAC  
MEETING WHERE ANNUAL REPORT  
WAS DISCUSSED**



## RAMOTSHERE MOILOA LOCAL MUNICIPALITY

P.O. Box 92, Zeerust  
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2865

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Email : [temogo.thebe@ramotshere.gov.za](mailto:temogo.thebe@ramotshere.gov.za)

### OFFICE OF THE MUNICIPAL MANAGER

# Public Notice

Notice is hereby given in terms of Section 130(1) (a) and (b) of the Municipal Finance Management Act 56 of 2003 that MFMA that the Council meeting must be opened to the public and certain public officials: The meeting of Municipal council at which an Annual Report is to be discussed or at which decisions concerning the annual report are to be taken, must be open to the public and any organs of state, and a reasonable time must be allowed.

Given the above, the Municipal Public Accounts Committee will engage with the communities to source inputs on the 2008/2009, 2009/2010, 2010/2011 and 2015/2016 Annual Report as follows:

Date	Time	Venue
19 June 2017	10H00	Motswedi Community Hall
21 June 2017	10H00	Lehurutshe Civic Center
23 June 2017	10H00	Dinokana Tribal Hall

Members of the communities are invited to attend

  
Mr. O A Monchusi  
Acting Municipal Manager

Date: 12/06/2017



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### OFFICE OF THE MUNICIPAL MANAGER

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Given the above, the Municipal Public Accounts Committee will engage with the Administration to address findings by MPAC on the 2008/2009, 2009/2010, 2010/2011 and 2015/2016 Annual Report as follows:

Date : 15 June 2017

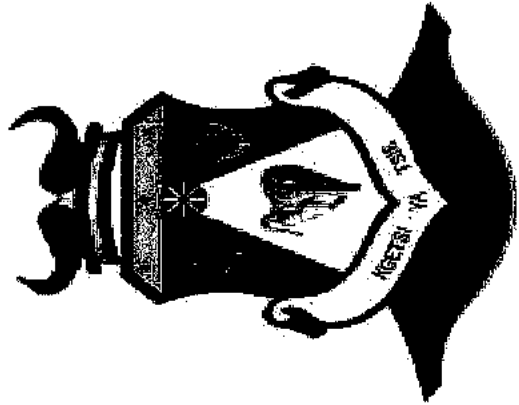
Venue: Municipal Chambers.

Time : 10H00

Members of the community are invited to attend the meeting.

  
Mr. O A. Monchusi  
Acting Municipal Manager

Date: 12/06/2017



**ANNEXTURE 5**  
**MINUTES OF PUBLIC**  
**CONSULTATIVE MEETING HELD ON**  
**THE 19<sup>TH</sup> JUNE 2017**



## **RAMOTSHERE MOILOA LOCAL MUNICIPALITY**

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### **MPAC OFFICE**

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#### **MINUTES FOR THE PUBLIC CONSULTATIVE MEETING HELD ON THE 19 JUNE 2017**

**PURPOSE: TO SOURCE COMMUNITY INPUTS ON THE 2008/2009,  
2009/2010, 2010/2011 AND 2015/2016 ANNUAL REPORTS**

#### **1. OPENING**

The meeting opened with a prayer by Cllr O. C Moiloa

#### **2. WELCOME**

Ward committee member of ward 04 welcomed all on behalf of the ward councillor Cllr B. Mooketsi

#### **3. INTRODUCTION OF GUESTS**

Cllr S.F Ngweye introduced guests as they only comprised of MPAC members and the Communication Officer

#### **4. PURPOSE OF THE DAY**

Cllr N.T Moroeng outlined the purpose of the meeting as follows:

For the municipal administration to present their performance for the financial years in question and for the community to familiarise themselves with the reports and make their inputs.

## **5. PRESENTATION OF THE ANNUAL REPORTS**

The 2008/2009, 2009/2010, 2010/2011 AND 2015/2016 Annual Reports were not presented due to the fact that there was no one from the side of management to present the reports

However the programme Director afforded communities members to make their comments on the reports but no one took that opportunity.

Encouraged members to make written representations to the municipality through the office of the Accounting Officer.

## **6. CLOSURE**

The meeting closed with a singing of the national anthem

11. CLOSURE : NATIONAL ANTHEM  
**RAMOTSHERE MOILOA LOCAL MUNICIPALITY**



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**PROGRAMME FOR PUBLIC CONSULTATIVE MEETING**

**PURPOSE: TO GET COMMUNITY INPUTS ON THE 2008/2009, 2009/2010,  
2010/2011 AND 2015/2016 ANNUAL REPORTS**

**VENUE: MOTSWEDI COMMUNITY**

**DATE: 19 JUNE 2017**

**TIME: 10H00**

**PROGRAMME DIRECTOR: CLLR O.C MOILOA**

1. OPENING : CLLR B. PINE
2. WELCOME : THE MOTSWEDI CHIEFTANCY
3. HIV AND AIDS REFLECTION : MOTSWEDI HOME BASE CARE
4. PURPOSE OF THE MEETING : CLLR K.I MANTHOKO
5. PRESENTATION 2008/2009 ANNUAL REPORT: MR TIRO SELEKA
  - ❖ QUESTIONS AND COMMENTS BY COMMUNITY
  - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
6. PRESENTATION OF THE 2009/2010 ANNUAL REPORT: MR TIRO SELEKA
  - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
  - ❖ RESPONSES BY MUNICIPAL ADMINISTRATION
7. PRESENTATION OF THE 2010/2011 ANNUAL REPORT: MR TIRO SELEKA
  - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
  - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
8. PRESENTATION OF THE 2015/2016 ANNUAL REPORT: MR TIRO SELEKA
  - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
  - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
9. ANNOUNCEMENTS : CLLR G PULE
10. VOTE OF THANKS : HON MAYOR K MOTHOAGAE



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## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

COMMUNITY CONSULTATIVE MEETING OVER 2008/2009, 2009/2010, 2010/2011 AND 2015/2016  
ANNUAL REPORTS

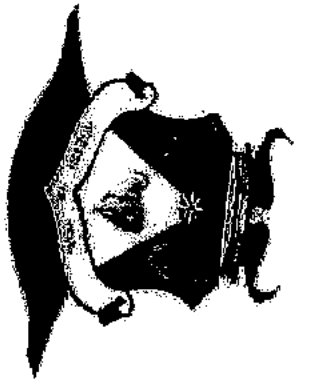
DATE: 19 JUNE 2017 2017

VENUE: MOTSWEDI COMMUNITY HALL

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
1. CLLR K.I MANTHOKO	MPAC CHAIRPERSON	073 403 5273	
2. CLLR T.J MOREBANTWA	MPAC MEMBER	071 890 5133	
3. CLLR N.T MOROENG	MPAC MEMBER	073 364 6341	<i>N. Moroeng</i>
4. CLLR I. SULIMAN	MPAC MEMBER	072 548 8810	<i>I. Suliman</i>
5. CLLR J.G PULE	MPAC MEMBER	073 360 0149	
6. CLLR K. VENTER	MPAC MEMBER	073 2003 307	





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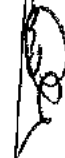




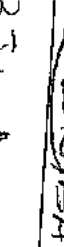
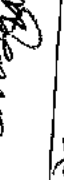



COMMUNITY CONSULTATIVE MEETING OVER 2008/2009, 2009/2010, 2010/2011 AND 2015/2016  
 ANNUAL REPORTS

DATE: 19 JUNE 2017 2017

VENUE: MOTSWEDI COMMUNITY HALL

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Tebogo Pule	LOBATLA ward 05	0735092475	T. Pule
A. DITABANE	LOBATLA ward 05	063 049 4693	A. Sitshane
Joyce Mogaepi	LOBATLA ward 05	0760248589	J. Mogaepi
Phyky SOPHANG	WARDS 05	018 7070542	<i>[Signature]</i>
B. Kgosiwane	LOBATLA Wards	018 81 54172	B. Kgosiwane

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Segamezi Kalobafane	Ward 5	0710522481	
Beauty Makhabe	" 05.	076 614 7258	
Tshekanyane Tsholopulo	Ward 2	064 2019374	
Moswame TUMELANG	Ward 2	093 540 5125	
OTSOBUDI BOSANG	Ward 2	076 0719904	
Moswame Tetsang	Ward 2	071 999 597	
Shieky Modukande	Ward 03	0711199269	
Betha Tshetanyane	Ward 02	071 0254 866	
Rubeng Moleqthe	Ward 6	078 277 1575	
RAY TSHOZIBO	Ward 2	078 646 6643	
LEKABA OTHUSITSE	WARD 2	0731658575	
Twepe Botumane	Ward 6		
Senna Mokwena	Ward 6		
Marele Jesejo	Ward 6		
Seruno Botumelo	Ward 6		

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
David Malope	LOBATLA Ward 3	073 237 8390	<i>David Malope</i>
MAKONA ISHENSIO	Ward 3	063 572 7779	<i>MAKONA ISHENSIO</i>
Boitshero Rute	LOBATLA ward 3	0786350620	<i>Boitshero Rute</i>
Seleg mabane	11 11	0782992992	<i>Seleg mabane</i>
Kgofella Maketa	Bojopane Ward 06	0733678422	<i>KGofella Maketa</i>
Godfrey TPO	community members	073 269 1762	<i>Godfrey TPO</i>
EZEKIEL ISHNO	community member	070 418 2171	<i>EZEKIEL ISHNO</i>
Polysana Sinyoga	Ward 02 member	075 813 3609	<i>Polysana Sinyoga</i>
Kenelelo Moyaie	Ward 04 Ward Committee	072 9926657	<i>Kenelelo Moyaie</i>
Maem: Belegwe	Ward 4 Committee	078 793535	<i>Maem: Belegwe</i>
Boitshero Kumanu	Ward 4	0723580507	<i>Boitshero Kumanu</i>
Ed Mphahleli	Communication	075 612 35	<i>Ed Mphahleli</i>
Mrs B. J	Ward Com. 04	0833512335	<i>Mrs B. J</i>







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## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

COMMUNITY CONSULTATIVE MEETING OVER 2008/2009, 2009/2010, 2010/2011 AND 2015/2016  
 ANNUAL REPORTS

DATE: 19 JUNE 2017 2017

VENUE: MOTSWEDI COMMUNITY HALL

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Sudney Modungwa	Ward Committee Member	078 056 7479	<i>[Signature]</i>
Shyrisa Mogosi	Committee Member	073 446 44210	<i>[Signature]</i>
BARRICK MAMMORONG	Ward Committee	0780578351	<i>[Signature]</i>
Kabolo Mporong	Ward Commit	073 438 4091	<i>[Signature]</i>

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Sejane Kekhmetse	Ward #	073 826 8102	<i>Sejane</i>
Keebine Molefi	Ward 4		
Zakelony MOKGATA	Ward 4		
Debera Tsiboso	Ward committee member	060 586 7246	<i>Debera</i>
Mamogwa Maseka	Ward 3	078 212 4494	<i>Mamogwa</i>
Thuso Tseremo	Ward 3	073 915 6073	<i>Thuso</i>
Keeilbire Bireki	Ward 6	071 000 5384	<i>Bireki</i>
Vulu Senegele	Ward 6	078 368 0007	<i>Vulu</i>
Potlo Moganotsi	Ward 2	0603 890 7789	<i>Potlo</i>
B.S. Mofokanete	Ward 2	078 6599 034	<i>B.S. Mofokanete</i>
M.C. Mavosi	Ward 02	052 689 1841	<i>M.C. Mavosi</i>
S. Moolikane	Ward 02	073 435 8137	<i>S. Moolikane</i>
<del>h. Sengale</del>	Ward 03	081 0579 590	<del><i>h. Sengale</i></del>
OTSHEPENY MOTHOSARE	Ward 4	043 63 2435	<i>OTSHEPENY</i>
Molsobisi Kadi	Ward 4	078 649 1700	<i>Molsobisi</i>
		078 1545 186	<i>Mkadi</i>





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COMMUNITY CONSULTATIVE MEETING OVER 2008/2009, 2009/2010, 2010/2011 AND 2015/2016 ANNUAL REPORTS

DATE: 19 JUNE 2017 2017






VENUE: MOTSWEDI COMMUNITY HALL

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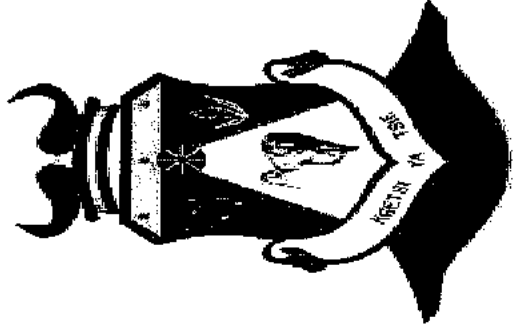
NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Bertumelo Mosepe	COM. MEMBER	0764113322	
Molefi, Lebano	COM. Member	0837684569	
Kamouiso SESWANE	COM. MEMBER	0783137020	
MANTY SOMTSE	COM. MEMBER	0761754576	
Kenelwe Moele	COM. Member	07367590	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
BOYLE SHORPLEWIE	Community Member	0810058971	Boyle GB
MALIBHOI MATSHOBUSO	Community Member	078 985 7731	Mphahlele
MORABI KEAH	Community member	078 6258428	Morabi
DINAH MOLETE	Community member	0638707358	Dinah Molete
OMPHTHEKE MOTISI	Ward Committee	0733327392	[Signature]
Tidimatio Molegathe	Community member	0837450745	T.Molegathe
Chusigane Masepe	Community member	0188892242	[Signature]
PATIENCE NAKINGS	Community member	076 683 8450	P. Nakings
GAONGALEWE MOBUS	WARD COMMITTEE	076 383 4080	G.Mobus
AKOUSA TEALETTE	Community member	011 9999136	A. Teallete
MORICHE MAMIKIE	WARD COMMITTEE	083 484 4578	[Signature]
TSHEGOTRISO MELONE	WARD COMMITTEE	0735352936	T.Melone
KARISO MORABI	C.M.	013 54051662	K.Morabi
TEALETTE MOLEGATHANE	WARD COMMITTEE	0937389232	T.Molegathane
BOITUMELO BOLO	Community Member	0603701348	B. Tolo

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Sabisa Kasago	Com member	081 079 0818	H. Sabisa
Delika Kdelbale	ward comm ward 4	011 021 1953	<del>Delika</del>
LORNO BIKONE,	com member ward 5	0710961269	L. B. Bikone
DINEO MALAKANE	ward comm ward 5	07340 02904	D. Malakane
Heamaqetwe Mothe	ward comm ward 5	0718097521	H. Mothe
PATIENCE SEBOYAKI	WPT com 05	0833664859	P. Seboyaki
MEBOYANI DENNA	WPT committee 06	0118003900	M. Denna
Lekober Kealebogo	Member (03)	0787654651	L. Kealebogo
Mediadi Seego Fene	Member (03)	0650299 483	M. Mediadi
Motogelwa Mantuku	Member (03)	0603705861	M. Motogelwa
Mogani Gaisemane	MEMBER (02)	0797083542	M. Gaisemane
SEPHO, LESIGO	MEMBER (02)	0780699258	S. Lesigo
Botumelo JETHUOITSI	Member (02)	0731680 860	B. Jethuotisi

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Kantega Sente	Indep Comm	083 9530 4874	
Adeas Mbatia		076 034 0532	
Dina Rampone	COM. MEMBER	078 13 656 93	
Dumakayo Nthoopele	COM. MEMBER	078 40 75 228	D. m. n. o. p. e. l. e
Mortem Hally	WARD Comm	083 499 5657	Mortem Hally
Abueng Khutsone		073 439 2081	
Sewakeleeng Molele	Comm. member	028 17 94 260	
SELEKA MATHANUS	WARD COMMITTEE	073 601 9928	M. S. SELEKA





**ANNEXTURE 6**  
**MINUTES OF PUBLIC**  
**CONSULTATIVE MEETING HELD ON**  
**THE 21<sup>st</sup> JUNE 2017**

## **RAMOTSHERE MOILOA LOCAL MUNICIPALITY**

P.O. Box 92, Zeerust  
C/o President & Coetzee Street  
ZEERUST  
2865

Tel : 018 – 642 1081 ext.296  
Fax : 018 – 642 1175  
Email: [tebogomotsokoane@gmail.com](mailto:tebogomotsokoane@gmail.com)



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### **MPAC OFFICE**

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#### **MINUTES FOR THE PUBLIC CONSULTATIVE MEETING HELD ON THE 21 JUNE 2017**

**VENUE: LEHURUTSHE CIVIC CENTRE**

**TIME: 10H00**

**PURPOSE: TO SOURCE COMMUNITY INPUTS ON THE 2008/2009,  
2009/2010, 2010/2011 AND 2015/2016 ANNUAL REPORTS**

#### **1. OPENING AND WELCOME**

- Cllr Molefe opened the meeting with a prayer
- He welcomed all to the meeting

#### **2. PURPOSE OF THE MEETING**

Cllr K.I Manthoko outlined the purpose of the meeting as follows:

- That MPAC as the oversight committee of council are there to facilitate the meeting where community members pose questions to the administration with regards to the Annual Reports
- That only 2015/2016 Annual Report will be presented and if members of the community have inputs on the 2008/2009, 2009/2010, and 2010/2011 they will do it after the 2015/2016 Annual Report is done with

### 3. PRESENTATION OF THE 2015/2016 ANNUAL REPORT

The report was presented by Mr Kgokotlhi (CFO)

- The presentation was based on the Audit Report for the 2015/2016 Year End
- He highlighted that the report mostly outlines the community of Ramotshere in terms of the populations, its economic activities and development and as well as the financial performance of the municipality.

<b>QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS</b>	<b>RESPONSE BY ADMINISTRATION</b>
<ol style="list-style-type: none"> <li>1. Municipalities often get disclaimers due to lack of service delivery to the community and that councillors do not play their role of oversight</li> <li>2. The voice of the youth is silent in terms of the budget of the municipality</li> <li>3. What actions have the municipality taken to avoid financial losses incurred?</li> <li>4. The money that have been mismanaged as per the audit report could have been used for the empowerment of the youth</li> <li>5. How will the municipality address the issue of non-disclosure of commitments that they have made?</li> </ol>	<ol style="list-style-type: none"> <li>2. The municipality cater for youth development through LED start-ups the only thing that is lacking is proper monitoring form the side of the municipality and the beneficiaries</li> <li>3. Material loss in relation to water and electricity is quite tricky as the municipality cannot control it is not that of financial a nature</li> </ol>

<p>6. Where in Mosweu are the high mass lights located?</p> <p>7. Why is that key positions in the municipality are being held by individuals in the acting capacity?</p> <p>8. Why can't the municipality reinvest in existing start-up project that has potential for growth rather than putting that monies in new projects that will ultimately fold?</p>	<p>6. There must be a mistake in the report because the high mass light project is in Mmutshweu</p> <p>7. The positions in question have been advertised and the process is being driven by external stake holders and that it what is causing the delays</p> <p>8. The comment will be taken under advisement and the policy will be consulted</p>
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#### **4. CLOSURE**

The meeting closed with the singing of the national anthem

11. CLOSURE : NATIONAL ANTHEM  
**RAMOTSHERE MOILOA LOCAL MUNICIPALITY**



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**PROGRAMME FOR PUBLIC CONSULTATIVE MEETING**

**PURPOSE: TO GET COMMUNITY INPUTS ON THE 2008/2009, 2009/2010,  
2010/2011 AND 2015/2016 ANNUAL REPORTS**

**VENUE: LEHURUTSHE CIVIC CENTRE**

**DATE: 21 JUNE 2017**

**TIME: 10H00**

**PROGRAMME DIRECTOR: CLLR O.C MOILOA**

1. OPENING AND WELCOME : CLLR P. MOLEFE
2. HIV AND AIDS REFLECTION : HOME BASE CAREGIVER
3. PURPOSE OF THE MEETING :CLLR K.I MANTHOKO
4. PRESENTATION 2008/2009 ANNUAL REPORT:
  - ❖ QUESTIONS AND COMMENTS BY COMMUNITY
  - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
5. PRESENTATION OF THE 2009/2010 ANNUAL REPORT:
  - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
  - ❖ RESPONSES BY MUNICIPAL ADMINISTRATION
7. PRESENTATION OF THE 2010/2011 ANNUAL REPORT:
  - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
  - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
8. PRESENTATION OF THE 2015/2016 ANNUAL REPORT:
  - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
  - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
9. ANNOUNCEMENTS : CLLR G PULE
10. VOTE OF THANKS : CLLR I SULIMAN



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## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

### COMMUNITY CONSULTATIVE MEETING OVER 2008/2009, 2009/2010, 2010/2011 AND 2015/2016 ANNUAL REPORTS

DATE: 21 JUNE 2017 2017

VENUE: LEHURUSTHE CIVIC CENTRE

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
1. CILLR K.I MANTHOKO	MPAC CHAIRPERSON	073 403 5273	
2. CILLR T.J MOREBANTWA	MPAC MEMBER	071 890 5133	
3. CILLR N.T MOROENG	MPAC MEMBER	073 364 6341	
4. CILLR I. SULIMAN	MPAC MEMBER	072 548 8810	
5. CILLR J.G PULE	MPAC MEMBER	073 360 0149	
6. CILLR K. VENTER	MPAC MEMBER	073 2003 307	





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ANNUAL REPORTS

DATE: 21 JUNE 2017 2017

VENUE: LEHURUTSHE CIVIC CENTRE

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Israa Moiloa	CLERK WARD 15	0845831561	
Suany Sibus	HRD TRAINING OFF.	0719777296	
Patrick Mafuwa	CLL ward 14	0790203009	



NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
P. M. M. S. S. S.	Communications	085 672 3588	
K. I. I. I.	Acting CFO	079 206 4127	
George Matakau	Director Technical Services	0837557575	
M. E. Mangope	Act Dir Corporate Sec	0733 211710	



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DATE: 21 JUNE 2017 2017

VENUE: LEHURUTSHE CIVIC CENTRE

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Mokgathe David	1 <sup>st</sup>	0637480985	
Tabane Mtebogang	1 <sup>st</sup>	0734790993	
Mourakwa Kabelo	1 <sup>st</sup>	0739588042	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
MOSIMANE SARE MOTABE	WARD 10	0837205795	
SEITSEBALENG MOKOEDI	WARD 10	0757792105	
KHUMO KAKAMESE	WARD 7	073 28 46066	
PATLIGA KHUTLELANG	WARD 7	0797450180	
AKGANG KHUTLELANG	WARD 7		
MOROSA TOLOSA	WARD 17	0721515 633	
MALCBO MAPHIKE CA	WARD 12	0833704896	
TANKOBA BOIKANYO	WARD 12	0633558190	
OUA MALALE	WARD 12	073292750	
OUPAKIE DJANY	WARD 16		
MUTHANA OMPHILE	WARD 18	0634637654	
LOMBOY MOEFA	WARD 18	0603146137	
MHELEDI MEIKI	WARD 17	0710034917	
MOTHEBI MARIA	WARD 19	07366 17 228	
D.A SEAKEN TOA	WARD 17	088 238330	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Thapelo Matswagatshamo	WARD 17	0632188171	
L.S. Molefe	WARD 17	0632817851	
Maria B. Molefe	WARD 17	0810080394	M.B.M.
Joyce Ishwalelang	WARD 17	0780510968	J.I.S.
Kesemang Khutlelang	WARD 17	073 998 0853	
Molefe Lerato	WARD 17	063 204 6792	
MATSHABE BEBETSHI	WARD 17	063 550 1291	M.B.
SEENA GAOPALLOU E	WARD 17		X
MULATON SEMMA	WARD 17	0710128069	M.F.S.
ZORO MOLONATON	CURR WARD 15	0845831501	
LUCHYBY GALSKHUTHE	WARD 11	0731605227	
WARD MUMAMANG	WARD 07	0744633028	
MOKOMEIE MABEQ	WARD 07	063 750 8685	M.M.

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
KGOSD SENTEBALENG	WARD 07	083 523 6651	
IPELEGO MATAMEZI	WARD 07	0810 858 329	
MOMIKWA OMPHEMSE	WARD 07	073 6273 590	
THABO MAFORA	WARD 19	076 875 9049	
DARICUS MASEKO	WARD 19	076 080 4642	
Tsepoang Mafote	19	063 041 9272	
MOTHOESI MOHLEMESE	WARD 19	0799705483	
Benogang Sonke	WARD 19	07474 889972	
Lucky Maseti	WARD 19	067 6816601	
Mafote Mafote	WARD 19	063 161 8009	
Thabo Sepokang	WARD 19	064 356 1467	
Motshwane Thabo	WARD 17	0719681885	
Ramodisa Patricia	WARD 17	---	
ABRAM MADIBE	19	---	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
MPopi MOTHIBAKGWAHA	WARD 12	078 7638 462	
IKGOFENQ MOTHIBAKGWAHA	11	064 0307790	
KEGIEBOGA MAMPA	WARD 12	0786394612	Kim.
STEVEN MOLEFE	WARD 12	083 7186 783	
TIRO Molekane	WARD 12	083 2473 977	
KEKONAILWE RAMELA	ward 18	063 4382330	K. Ramela
KEKIBENE MATHSISI	ward 18	0785296630	K. M.
Andrew Rade	WARD 18	0784945772	
LERATO RABORRA	WARD 12	0785723265	
KEBONAMATSI MAFORA	WARD 12	078 23 82600	
PRISCILLA PIKELEN MABASO	WARD 11	0834236083	P. Mabaso
IFONENG RABOKOME	WARD 12	0832621622	S. Rabokome



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## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

COMMUNITY CONSULTATIVE MEETING OVER 2008/2009, 2009/2010, 2010/2011 AND 2015/2016  
 ANNUAL REPORTS

DATE: 21 JUNE 2017 2017

VENUE: LEHURUTSHE CIVIC CENTRE










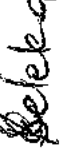



TIME: 10H00








NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Marks Mofe	Chairman	073 118196	
S-A-LEBA	off. Bokoetshaba	0791 826398	
Anna Matorog	Ward 12	076 209 7905	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Kesipone Moshumane	WARD 12		KSP
ITUMELANG Matqothulele	WARD 12	0635455193	
Rabekha MAPERA	ward 12 C/W	060492304	
Daphne Madina	ward 14 C/W	079 020 3009	
JAYI MOLOFE	WARD 12 C/W	0792106337	
JACKSON LERNA	WARD 12	0780282196	
Nomb keemera	ward 12	07606390629	
MALIMWAGOTIA se. cibaleq	word 12	071 7277480	
MALIMWAGOTIA Mpho	word 12	071 7277480	
MORE SEGOMOTISWE	word 12	083 5890141	
MOROB. BONOLO	word 12	076 7417916	
Sihwa Sepolang	word 12	0736419560	
MORETI LESEGO	word 12	0781414182	
Mosweu Doreen	word 12	0784614139	
MARGARET DIBUO	WARD 12	078 132 8389	



NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Mmoloki THOBEGANE	WARD 7	0834942633	M Thobegane
TOKO KONYANA	WARD 7	0739784999	[Signature]
VINCENT B. RUIE	WARD 7	078 742 9819	VR Ruiie
MOAEN MADIPOANE	WARD 7	06318191215	[Signature]
Thumeleng Malatzi	WARD 18	07353322300	[Signature]
SIBHLE MSEDIDI	WARD 15	0739522064	[Signature]
MAMPULA MOLEBATSJI	WARD 19	063 129 4540	M Molebatsji
MILLICENT DAVIS	WARD 19	083 589 2362	[Signature]
CATHARINE MOLESEKUKU	WARD 19	0781086688	[Signature]
TINA MATLUE	WARD 19	0824310028	[Signature]
AEE MABEAKHANYE	BBF RADIO	0617563299	[Signature]
OLEPOSENS SERAPOLE	KOPANONGS FM	078 911 3243	[Signature]
TURNERO TSHENGETSHE	KOPANONGS FM	078 576 6544	[Signature]

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
MAGOLATWE Mmolebe	WARD 14	0833949483	
MAVIS SELOU	WARD 06	0783253250	
BOIPHO LISOLO	WARD 10	0782419581	
ROSE Molebatsi	WARD 7	0604395122	
ENOLAPO FLEBEDING	WARD 07	0634665584	
HTSHIBELU Molebatsi	WARD 7	0834227695	
DIMATISO Molebatsi	WARD 19	0789425470	
ANNA BATSHEGI	WARD 19	0839685519	
JONANNO MOTSWADI	WARD 19	0835391513	
KEBARENG Seleka	WARD 12	0719155464	
BOTUMELO KEBALEFETSE	WARD 12	0787448078	
LOERANO MUFUENYITSE	WARD 12	0780945578	
ABRAM Molebatsi	19	-	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
THABISO MAFORA	WARD 19 Community Member	076 075 9049	
Lucky MARTIN	WARD 19	060 3270 625	
Thengiso MATHUSE	WARD 7	0163 022 66 67	
MOSADI PATRICIA	WARD 7	076 73 93 267	
MOTSOAGAE DITHAHLE	WARD 7	0733305298	
THOBESANE KEOTSHETHE	WARD 7	071 9597 830	+
IDELE PATRICIA	WARD 7	078 597 4703	P-TSO
SIELEKE MALEFO	WARD 7	073 978 2660	S-Malefo
James MUGOROSI	WARD 19	0799708483	+
Thabo Sepeleng	WARD 19	064 356 1467	
Buong KAMMESH	WARD 07	0780879272	B. Kammesh
OLUFA MOKALE	WARD 12	0731292750	



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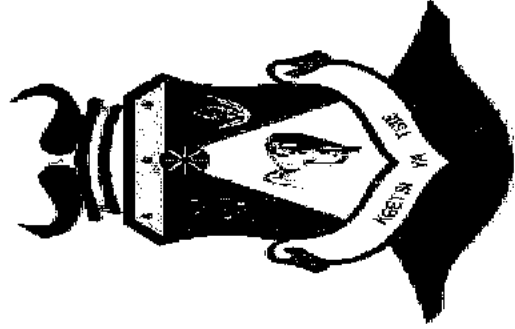
DATE: 21 JUNE 2017 2017

VENUE: LEHURUTSHE CIVIC CENTRE

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Chippa Joseph Mcholo	Ward 12 Committee	0781028206	
Mamabidu Th. Mstere	Ward 12	0786179958	
Kebelepile P. Toke	Ward 12	0734278517	





# **ANNEXTURE 7**

**MINUTES OF PUBLIC**

**CONSULTATIVE MEETING HELD ON**

**THE 23<sup>rd</sup> JUNE 2017**



## RAMOTSHERE MOILOA LOCAL MUNICIPALITY

P.O. Box 92, Zeerust  
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### MPAC OFFICE

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#### **MINUTES FOR THE PUBLIC CONSULTATIVE MEETING HELD ON THE 23 JUNE 2017**

**VENUE: DINOKANA HALL**

**TIME: 10H00**

**PURPOSE: TO SOURCE COMMUNITY INPUTS ON THE 2008/2009,  
2009/2010, 2010/2011 AND 2015/2016 ANNUAL REPORTS**

#### **1. OPENING AND WELCOME**

- Cllr Mogorosi opened the meeting with a prayer
- He welcomed all to the meeting

#### **2. PURPOSE OF THE MEETING**

Cllr P. Molefe outlined the purpose of the meeting as follows:

- That members of the community will be given an opportunity to make inputs on the Annual Reports that will be presented on the day

#### **3. PRESENTATION OF THE 2008/2009, 2009/2010, 2010/2011 AND 2015/2016 ANNUAL REPORTS**

The report were presented by Mr Kgokotlhi (Acting CFO)

### 3.1 QUESTIONS AND RESPONSES ON THE PRESENTED REPORTS

<b>QUESTIONS/COMMENTS BY COMMUNITY</b>	<b>RESPONSE BY ADMINISTRATION</b>
<ul style="list-style-type: none"><li>• Where did the municipality get the R18m of unauthorised expenditure</li><li>• How does Eskom assist the municipality with regards to material loss relating to electricity?</li></ul>	<ul style="list-style-type: none"><li>• Unauthorised expenditure simply means that goods of the value of 18m that were procured were not budgeted for, it does not mean that money that was budgeted for a certain project was misused</li><li>• Only communities can assist in this regards by reporting instances where they see that there are water leaks, illegal connections etc</li></ul>

### 4. CLOSURE

The meeting closed with the singing of the national anthem





## RAMOTSHERE MOILOA LOCAL MUNICIPALITY

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### PROGRAMME FOR PUBLIC CONSULTATIVE MEETING

**PURPOSE: TO GET COMMUNITY INPUTS ON THE 2008/2009, 2009/2010,  
2010/2011 AND 2015/2016 ANNUAL REPORTS**

**VENUE: DINOKANA HALL**

**DATE: 23 JUNE 2017**

**TIME: 10H00**

**PROGRAMME DIRECTOR: CLLR P. MOREBANTWA**

1. OPENING AND WELCOME : CLLR L. SELEBOGO
2. HIV AND AIDS REFLECTION : HOME BASE CAREGIVER
3. INTRODUCTION OF GUESTS : CLLR P. PULE
4. PURPOSE OF THE MEETING : CLLR K.I MANTHOKO (MPAC CHAIRPERSON)
5. PRESENTATION 2008/2009 ANNUAL REPORT:
  - ❖ QUESTIONS AND COMMENTS BY COMMUNITY
  - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
6. PRESENTATION OF THE 2009/2010 ANNUAL REPORT:
  - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
  - ❖ RESPONSES BY MUNICIPAL ADMINISTRATION
7. PRESENTATION OF THE 2010/2011 ANNUAL REPORT:
  - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
  - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
8. PRESENTATION OF THE 2015/2016 ANNUAL REPORT:
  - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
  - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
9. ANNOUNCEMENTS : CLLR N. MOROENG
10. VOTE OF THANKS : HONOURABLE MAYOR KERENG MOTHOGAE



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ANNUAL REPORTS

DATE: 23 JUNE 2017 2017

VENUE: DINOKANA HALL

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
<i>Koelapane Mosele</i>	<i>Ward 10</i>	<i>078 532 0593</i>	<i>P. J. Mose</i>
<i>Phomiso Sethebe</i>	<i>Ward 10</i>	<i>0839620924</i>	<i>K. Sethebe</i>
<i>Neo Sethebe</i>	<i>Ward 10</i>	<i>073 659 7889</i>	<i>Neo Sethebe</i>

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Mogosi Tebogetse	Ward 10	0730136912	
Botang Ramatiti	Ward 09	0744270912	
Dikhupe Keleabetswe	ward 09		C. KHUTHUPE
Phillip MABABA	ward - 09	0822335930	LR
Samuel RAPHUO	ward - 09	0786323748	RR
MONTSHUNG KHUMATISILE	ward 06	073096615	Khama's
Ainy Mollugjwe	ward 11	0737053463	
KABELO Senosi	10	083 480 7201	
OPELO SENATLE	10	079 052 8793	
Aubrey Sedidi	09		
Ikgopoleng Gladys Tshdo	Ward 09	0835837269	
Keabetswe Moletsame	Ward 9	0737820400	Keabetswe
Abram Molekadi	ward 9		ABRAM
Obile Ramatiti	Ward 9	083 970 6789	



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## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE COMMUNITY CONSULTATIVE MEETING OVER 2008/2009, 2009/2010, 2010/2011 AND 2015/2016 ANNUAL REPORTS

DATE: 23 JUNE 2017 2017

VENUE: DINOKANA HALL

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Recrepetse Morake		011 906 3984	
MATHE DRATILE		0836380744	
Mmutlane Boitsinepo		0784065783	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
KEABETSWE SETHARE	ward 10	0719099200	Ksethware
DINEO TIRO	ward 10	0836925944	D. G. RO
KEAUBOA MOGALE	ward 10	078 0161207	K. Mogale
KENSY KAFAMETAY	ward 10	0733486627	K. KAFAMETAY
GIRLI MOKYEB	ward 10	078 319 2819	K. G. Mokyeob
Mokshosi Boitshupo	ward 10	0783402000	Boitshupo
Seidens KENSIKONGA	ward 10	0719006709	Seidens
DAKHOBOSI MOKGATHLE	ward 10	0723381525	MOKGATHLE
OPENISE MOKGOTZI	WARD 09	078 103 8123	O. Mokgotzi
Amphile MOKGATHLE	WARD 09	0783314364	Mokgathle
Mokgathle Kgaiso	ward 09	0721755190	Mokgathle
JOSEPH MOSWELE	WARD 09	078 22 48489	J. Moswele
Mokgathle Kgaiso	ward 09	0721755190	Mokgathle



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NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
KELEBOSILE SEBBIANA	ward 09	083 6625 352	
LEBOYANG RHOHOJO	ward 09	01376732272	+Raphoto
Emely Mankhany	Ward 9	0733325711	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
BOIPELO MEREKENTSI	Merekentse Ward 9	0736810473	Merekentse
Hilda Rephoto	WARD 9	0739710796	MR Rephoto
Bokamoso Bok. Moleka	WARD 10	0843186937	Bokamoso
Boike mo Mafie	WARD 10	06038098	Mafie
Mume Mosefusa	WARD 10	0638504406	R. Mosefusa
Abu Setebalong Mbremedi	WARD 10	0787792105	Setebalong
ANA MANNAGE	WARD 09	0832763833	MANNAGE
MONTSESI MASHUSO	WARD 11	0760952650	MASHUSO
RANCENI MANOSHI	WARD 11	0789871130	MANCENI
Primolet Mavalola	WARD 11	0789871130	MK
MORDIMO KEIKAHISENANI	WARD 16	0739011367	K.B.M eachimo
Tshetshelo MATHIBE	WARD 16	0736088699	Tshetshelo
SHOGOFOISO MOKAMAI	WARD 16	0780568972	T. S. Mokamai
Koopingo Sibus	WARD 14	0732413992	Sibus
FRANCINA MBELE	WARD 14	0835841905	M. MBELE

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
THIRATHY MOGALE	WARD 16	0784481940	Thirathy Mogale
Montwe Moota	ward 9	0833311855	[Signature]
MMAVETSISI MORAKE	WARD 09	0730488211	M. P. Morake
MIEMLIE MOTHUPA (DIALO)	WARD 09	0735062799	M. S. Motup
OBARGUS MAFOPA	WARD 14	0734381626	[Signature]
SAMUEL SHAWA	WARD 16	0730992660	[Signature]
JAMES RAPHISO	WARD 9	0735523967	[Signature]
Kim Kerokari	ACFO	0793064121	[Signature]
R. P. MOKOBI	Communications	0736923589	[Signature]
PADI MONEFO	WARD 12 Councilor	0792106337	[Signature]
MARISO MOKOSANTWA	WARD 09 Cllr	0718901523	[Signature]
Imaan Sayed Sulimani	Cllr PR	0725486610	[Signature]
George Makulane	Director Teacher	083757575	[Signature]





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DATE: 23 JUNE 2017 2017

VENUE: DINOKANA HALL

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Tebogo Montsho	Coop CDW	072 710 9850	
Mpho Mokubetsi	WARD 9	078 4888816	
KGOMOTSD MATHUBOGAE	WARD 9	073 6065996	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Lemogang Misoa	WARD 9	078 7730131	L Misoa
Marta Mokgolela	ward 11	073 7776913	M Mokgolela
Keatlhantse Mabelo	ward 9	073 8531037	M Mabelo
Gaosebeng Seane	Ward 9	078 0208307	G Seane
Mpho MANNYANA	WARD 10	063 038 1393	M MANNYANA
Kasontle Botsang	ward 10	073 6787550	K Botsang
Apele Segway	ward 10	071 9121739	A Segway
Bontumele Phete	ward 9	0738903633	B Phete
Julia Morona	ward 9	0786412336	J Morona
Keoikantse Polesane	WARD 9	079 167 2127	K Polesane
Monare Ditshwagalo	ward 9	060 40 11985	M Ditshwagalo
MPHEMETSE MAFORA	WARD 9	0765426640	M MAFORA
Regoibobele. Kamati	WARD 9	082251793	R Kamati



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## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

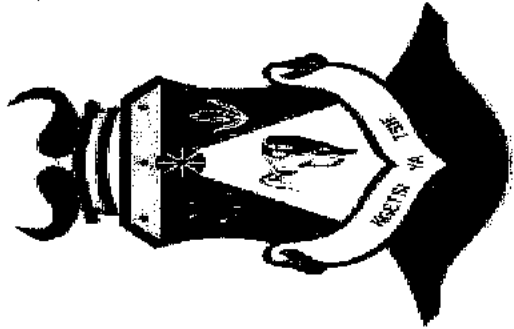
COMMUNITY CONSULTATIVE MEETING OVER 2008/2009, 2009/2010, 2010/2011 AND 2015/2016  
ANNUAL REPORTS

DATE: 23 JUNE 2017 2017

VENUE: DINOKANA HALL

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE



# **ANNEXTURE 8**

**MINUTES OF MPAC MEETING WITH  
MANAGEMENT ON THE 24<sup>th</sup> JULY  
2017**



**RAMOTSHERE MOILOA LOCAL MUNICIPALITY  
MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

**NOTICE IS HEREBY GIVEN THAT THE MUNICIPAL  
PUBLIC ACCOUNTS COMMITTEE WILL BE HAVING AN ORDINARY  
COMMITTEE MEETING ON THE 24<sup>TH</sup> OF JULY 2017 AT THE COUNCIL  
CHAMBERS AT 11H00 AM**

**AGENDA**

**A. PROCEDURAL MATTERS:**

1. OPENING AND WELCOME
2. APPLICATION FOR LEAVE OF ABSENCE
3. PROPOSAL OF CONDOLENCES OR CONGRADULATION BY THE CHAIRPERSON
4. PROPOSAL OF CONDOLENCES OR CONGRADULATION BY THE MEMBERS
5. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING

**B. REPORTS:**

6. MPAC YEAR END REPORT
7. RESPONSES FROM MANAGEMENT TO MPAC QUESTIONS ON PRIOR YEARS ANNUAL REPORTS (2008/2009, 2009/2010 AND 2010/2011)
8. 2008/2009 DRAFT OVERSIGHT REPORT
9. 2009/2010 DRAFT OVERSIGHT REPORT
10. 2010/2011 DRAFT OVERSIGHT REPORT

**C. ANNOUNCEMENTS**

**D. CLOSURE**

HON. CLLR K. I MANTHOKO

  
\_\_\_\_\_  
MPAC CHAIRPERSON

DATE: .....



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### MPAC OFFICE

## MINUTES OF THE MEETING OF MPAC HELD ON THE 24 JULY 2017

### 1. OPENING

- i. The meeting opened with a prayer by Cllr Morebantwa
- ii. The chairperson welcomed all to the meeting
- iii. It was highlighted that the meeting will have three sessions

### 2. APPLICATION FOR LEAVE OF ABSENCE

- i) Cllr Pule

NAME OF THE COUNCILLOR	DATE OF THE MEETING	DATE OF THE MEETING	DATE OF THE MEETING
	14 JUNE 2017	22 JUNE 2017	24 JULY 2017
CLLR K.I MANTHOKO	PRESENT	PRESENT	PRESENT
CLLR N.T MOROENG	PRESENT	PRESENT	PRESENT
CLLR T. MOREBANTWA	APOLOGY	PRESENT	PRESENT
CLLR J.G PULE	PRESENT	PRESENT	APOLOGY
CLLR I.S.SULIMAN	PRESEN	PRESENT	PRESENT
CLLR S.S THEMBO	PRESENT	PRESENT	PRESENT
CLLR K. VENTER	PRESENT	PRESENT	PRESENT
CLLR P.J MOLEFE	APOLOGY	PRESENT	PRESENT
CLLR S.F NGWEYE	PRESENT	PRESENT	ABSENT
CLLR R PHETWE	ABSENT	ABSENT	PRESENT

**3. PROPOSAL OF CONDOLENCES OR CONGRADULATIONS BY THE CHAIRPERSON**

- i) None

**4. PROPOSAL OF CONDOLENCES OR CONGRADULATIONS BY THE MEMBERS**

- i) It was proposed that members observe a moment of silence to honor the memory of the Late Cllr Moiloa

**5. MINUTES OF THE PREVIOUS MEETING**

- i) Members adopted the minutes with corrections

**6. MPAC YEAR END REPORT**

The committee resolved as follows:

- i) That the manager writes a letter to the Acting Municipal Manager outlining the challenges of the committee with regards to request of information and the investigations the committee conducted
- ii) The committee approved the report

**7. RESPONSES FROM MANAGEMENT TO MPAC QUESTIONS ON PRIOR YEARS ANNUAL REPORTS (2008/2009, 2009/2010 ,2010/2011)**

After the presentation of management responses by the Acting Municipal Manager the committee resolved as follows:

- i) The committee accepted the report from management

**8. 2008/2009 DRAFT OVERSIGHT REPORT**

- i) The committee approved the report

**9. 2009/2010 DRAFT OVERSIGHT REPORT**

- i) The committee approved the report


**10. 2010/2011 DRAFT OVERSIGHT REPORT**

- i) The committee approved the report

**11. CLOSURE**

- i) The meeting adjourned at 12h00

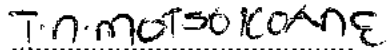
CLLR K.I MANTHOKO



.....

MPAC CHAIRPERSON

TEBOGO MOTSOKOANE



.....

MPAC ADMINISTRATOR





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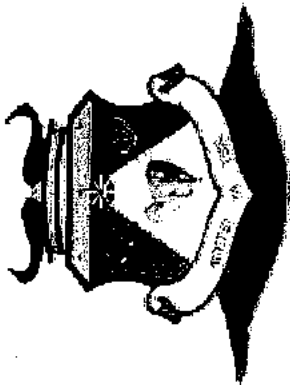
### ATTENDANCE REGISTER FOR MPAC MEETING

DATE: 24 JUNE 2017

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
1. CLLR K.I MANTHOKO	MPAC CHAIRPERSON	073 403 5273	
2. CLLR T.J MOREBANTWA	MPAC MEMBER	071 890 5133	
3. CLLR N.T MOROENG	MPAC MEMBER	073 364 6341	N.T. Moroeng
4. CLLR I. SULIMAN	MPAC MEMBER	072 548 8810	
5. CLLR J.G PULE	MPAC MEMBER	073 360 0149	
6. CLLR K. VENTER	MPAC MEMBER	073 2003 309	
7. CLLR S.S THEMBO	MPAC MEMBER	073 420 8381	
8. CLLR P.J MOLEFE	MPAC MEMBER	079 210 6337	





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## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

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TIME: 12H00

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3. CILLR N.T MOROENG	MPAC MEMBER	073 364 6341	
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6. CILLR K. VENTER	MPAC MEMBER	073 2003 309	
7. CILLR S.S THEMBO	MPAC MEMBER	073 420 8381	
8. CILLR P.J MOLEFE	MPAC MEMBER	079 210 6337	

9. CLLR R. S PHETWE	MPAC MEMBER	083 863 0084	
10. CLLR S. NGWEYE	MPAC MEMBER	063 0391 233	
11. TEBOGO MOTSOKOANE	MPAC ADMINISTRATOR	078 714 4639	TIN MOTSOKOANE
12. PATRICK MOTHUSI	MPAC RESEARCHER	073 252 5770	
13. KETUMILE SESWANE	MPAC UNIT MANAGER	076 427 9399	
15. DAVID SELEKA	SUPPORT STAFF	073 705 4236	
16. <del>Leqholo Motsoakoane</del>	WARD CLLR	071 744 1582	
17. M. C. M. Mabane	Chief Audit Executive	083 4262 9388	
18. PHENYO DIKEUMO	POSS-MANAGER	0810497231	
19. Rabjalea MAFERA	WARD CLLR	0664935864	
20. Onete Tsifile	Unit Manager	078 186 2930	
21. Leskaine Moxolane	CLLR PR	07349116967	
22. Dithakuo Sebejo	Communication Man.	0833008607	
23. Ncolu Sontsho	CLLR PR	0785963078	
24. M. E. MANDIPE	A.D.C.S	0733211710	
25. Keneng Mofhegane	Mayor		





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CLLR I.S.SULIMAN	PRESEN	PRESENT	PRESENT
CLLR S.S THEMBO	PRESENT	PRESENT	PRESENT
CLLR K. VENTER	PRESENT	PRESENT	PRESENT
CLLR P.J MOLEFE	APOLOGY	PRESENT	PRESENT
CLLR S.F NGWEYE	PRESENT	PRESENT	ABSENT
CLLR R PHETWE	ABSENT	ABSENT	PRESENT