



RAMOTSHERE MOILOA LOCAL MUNICIPALITY

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COUNCIL RESOLUTION

COUNCIL MEETING HELD ON TUESDAY 29TH AUGUST 2017

ITEM : 08/08/2017
REPORT : MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)
SUBJECT : OVERSIGHT REPORT ON THE 2008/2009 ANNUAL
REPORT

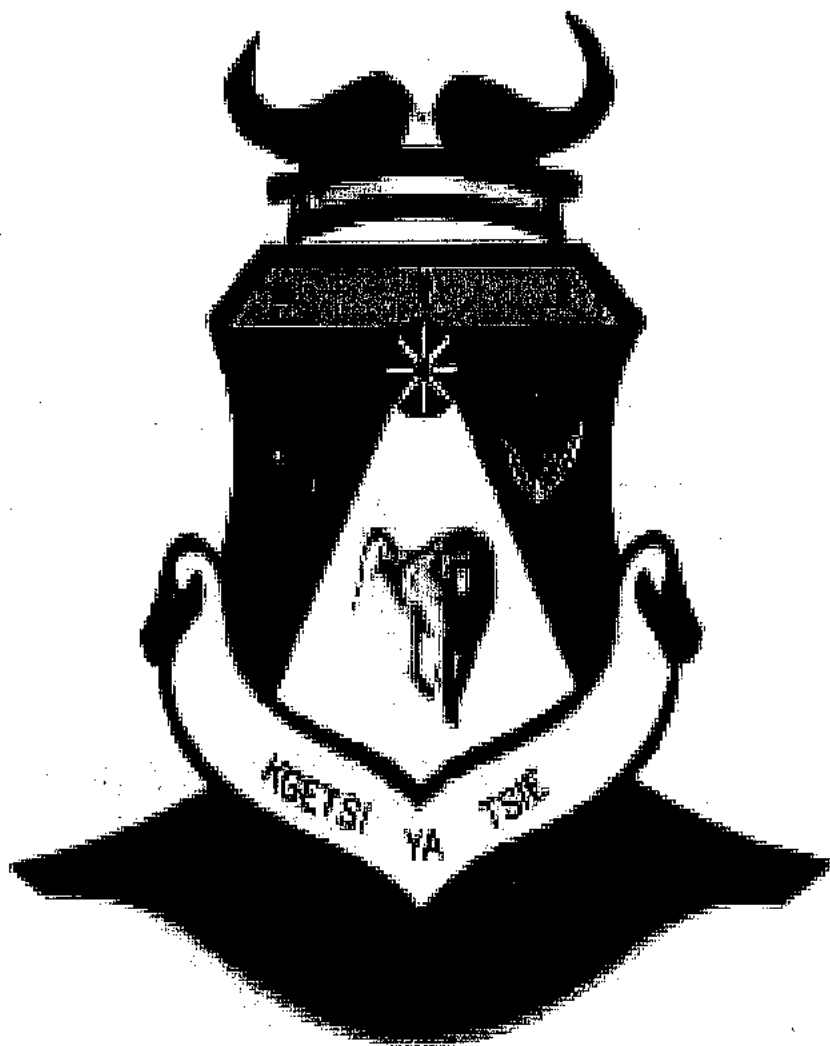
Council resolved as follows:

- Council approved the oversight report and adopt 2008/2009 annual report with reservations as per Auditor's General findings.
- That management must ensure compliance with MFMA 56 of 2003 as well as Municipal Systems Act 32 of 2000 with the regard of publishing the oversight and annual reports on the municipal website as the submission thereof to other spheres of government as well as relevant stakeholders.



SPEAKER: CLLR T.R. MOILOA

RAMOTSHERE MOILOA LOCAL MUNICIPALITY



OVERSIGHT REPORT 2008/2009

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2. ABBREVIATIONS

Admin – Administration
AFS – Annual Financial Statements
AG – Auditor General
AO – Accounting Officer
APAC – Association of Public Accounts Committees
AR – Annual Report
ARCOM – Audit Risk and Performance Committee
CAE – Chief Audit Executive
CLLR - Councillor
COGTA – Department of Corporative Governance and Traditional Affairs
DORA – Division of Revenue Act
EXCO – Executive Committee
FEED – Finance Economy and Enterprise Development
IA – Internal Audit
IDP – Integrated Development Plan
LGHS – Local Government and Human Settlement
MFMA – Municipal Finance Management Act
MM – Municipal Manager
MPAC – Municipal Public Accounts Committee
MSA – Municipal Structures Act
MSyA – Municipal Systems Act
NMMDM – Ngaka Modiri Molema District Municipality
NT – National Treasury
OAG – Office of the Auditor General
OR – Oversight Report
PMS – Performance Management System
PPAC – Provincial Public Accounts Committee
PT – Provincial Treasury
RMLM – Ramotshere Moiloa Local Municipality
SALGA – South Africa Local Government Association
SCM – Supply Chain Management
SDBIP – Service Delivery and Budget Implementation Plan
SLA – Service Level Agreement
ToR – Terms of Reference

3. DEFINITION

Accounting Officer – an official of the municipality appointed in terms of section 54A of the MSyA (the words will be used to refer to the, as well as have the same meaning as Municipal Manager).

Administration – the administrative branch of the Municipality

Annual Report – a report developed in terms of MSyA, section 46, and MFMA, section 121, and duly adopted by Council

Auditor General – the Auditor General of South Africa or a representative of the Auditor General duly delegated to do so.

Chairperson – the duly elected chairperson of a properly constituted committee of council.

Committee – a duly elected and constituted committee of Council.

Community Services – the Community Services Department of the Municipality.

Constitution – Constitution of the Republic of South Africa.

Council – The political (Legislative/Executive) branch of the Municipality.

Councillor – a duly elected councillor of the Municipality.

Director/Senior Manager – a municipal official appointed in terms of section 56 of the MSyA.

Executive Committee – a duly elected and constituted Executive Committee of the Municipality in terms section 43 of the Municipal Structures Act, No. 117 of 1998.

LED – the Municipal Planning and Development Department

Manager – a duly appointed Unit Manager of the Municipality.

Mayor – the duly elected political head of the Municipality.

MPAC Administrator – the MPAC support staff/official responsible for duties assigned to Administrator in the MPAC organogram.

MPAC Manager – the MPAC support staff/official responsible for duties assigned to the Manager in the MPAC organogram.

MPAC Researcher – the MPAC support staff/official responsible for duties assigned to the researcher in the MPAC organogram.

MPAC Support Staff – the MPAC administrative staff/officials responsible for duties assigned to MPAC Support Staff in the MPAC organogram.

Municipal Manager – an official of the municipality appointed in terms of 54A of the MSyA. (the word will be used to refer to the, as well as have the same meaning as Accounting Officer).

Municipality – Ramotshere Moiloa Local Municipality, its Council and Administration.

Official – a duly appointed employee of the municipality

Portfolio Committee – a duly elected and constituted committee of council delegated to undertake oversight duties over a specific department of the Municipality.

Resolution – a decision of Council

Speaker – the duly elected chairperson of Council.

Technical Services – the Infrastructure Development and Technical Services Department of the Municipality

4. INTRODUCTION

The Oversight Report is the final major step in the annual reporting process of a municipality. Section 129 of the Municipal Finance Management Act, 56 of 2003 requires the council to consider the annual report of its municipality and to adopt an oversight report containing the council's comments on the annual report. The purpose of the annual report is to:

- Provide a record of the activities of the municipality;
- Provide a report on performance in service delivery and against the budget;
- Provide information that supports the revenue and expenditure decisions made
- Promote accountability to the local community for decisions made

Municipal Public Accounts Committee appointed by council in accordance with the provisions of section 79 (1) (a)(b) and (c) of the Municipal Structures Act, 117 of 1998, to amongst others oversee the content of the annual report on behalf of council.

The 2008/2009 Annual Report was tabled in council on the 31 January 2010. This was done in compliance with section 127 (2) of the MFMA, 56 of 2003 "which states that the mayor of the municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control".

The final step of reporting is for the municipality to consider the oversight report and adopt the annual report in light of the Findings and Recommendations contained in the Oversight report. In terms of the new guidelines, the oversight report must be compiled by MPAC after consultation with members of the community and other stakeholders (such as receiving briefing from the Auditor General on the Audit Report).

5. MEMBERS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

The Municipal Public Accounts Committee was established by the Council as a section 79 Committee (Municipal Structures Act, 117 of 1998) during the Council sitting of the 31st of August 2016, Item No: **01/08/2016**

MPAC is composed as follows:



CLLR MANTHOKO
MPAC CHAIRPERSON



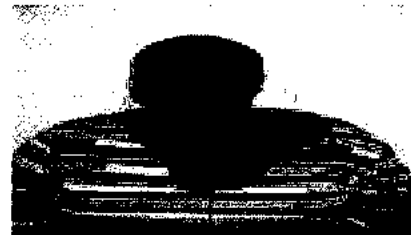
CLLR MORAKE



CLLR PULE



CLLR MADISA



CLLR MOROENG



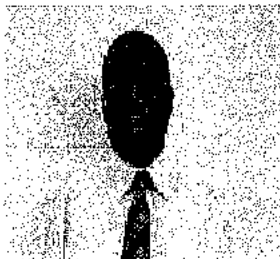
CLLR MOILOA



CLLR MOLEFE



CLLR RANTWA



CLLR THEMBO

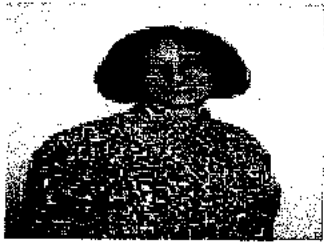


CLLR MOREBANTWA



CLLR MOGOROSI

The following changes to the membership of the Committee:



CLLR SULIMAN WHO REPLACED CLLR RANTWA



CLLR VENTER WHO REPLACED CLLR MORAKE

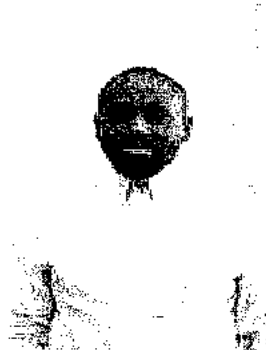


CLLR PHETWE WHO REPLACED CLLR MADISA



CLLR NGWEYE WHO REPLACED CLLR MOGOROSI

SUPPORT STAFF TO THE COMMITTEE



**KETUMILE SESWANE
MPAC MANAGER**



**PATRICK MOTHUSI
MPAC RESEARCHER**



**TEBOGO MOTSKOANE
MPAC ADMINISTARTOR**

6. LEGISLATIVE FREMEWORK

- 6.1.** The Annual Report is prepared in accordance with section 121 of the Municipal Finance Management Act, 56 of 2003 (MFMA) wherein it prescribes that:

121. Preparation and adoption of annual reports

- MFMA 121(1) – Every municipality and municipal entity must for each financial year prepare an annual report in accordance with this Chapter. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.
- MFMA 121(2) – The purpose of an annual report is-
 - (a) to provide a record a record of the activities of the municipality or municipal entity during the financial year to which the report relates;
 - (b) to provide a report on performance against the budget of the municipality or municipal entity for the financial year; and
 - (c) to promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.
- MFMA 121(3) – The Annual Report of a municipality must include-
 - (a) the annual financial statements of the municipality, and in addition, if section 122(2) applies, consolidated annual financial statements, as submitted to the Auditor-General for audit in terms of section 126(1);
 - (b) the Auditor-General's audit report in terms of section 126(3) on those financial statements;
 - (c) the annual performance report of the municipality prepared by the municipality in terms of section 46 of the Municipal Systems Act;
 - (d) the Auditor-General's audit report in terms of section 45(b) of the Municipal Systems Act;
 - (e) an assessment of the municipality's accounting officer of any arrears on municipal taxes and service charges;
 - (f) an assessment by the municipality's accounting officer of the municipality's performance against the measurable performance objectives referred to in section 17(3)(b) for revenue collection from each revenue source and for each vote in the municipality's approved budget for the relevant year;
 - (g) particulars of any corrective action taken or to be taken in response to issues raised in the audit reports referred to in paragraphs (b) and (d);
 - (h) any explanation that may be necessary to clarify issues in connection with the financial statements;
 - (i) any information as determined by the municipality;
 - (j) any recommendations of the municipality's audit committee; and
 - (k) any other information as may be prescribed.

- 6.2. The Annual Report of a municipality is tabled in the municipal council in accordance with section 127 of the Municipal Finance Management Act, 56 of 2003 (MFMA) wherein it prescribes that:

127. Submission and tabling of annual reports

- MFMA 127(2) – The mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control.
- MFMA 127(3) – If the mayor, for whatever reason, is unable to table in the council the annual report of the municipality, or the annual report of any municipal entity under the municipality's sole or shared control, within seven months after the end of the financial year to which the report relates, the mayor must-
 - (a) promptly submit to the council a written explanation referred to in section 133(1)(a) setting out the reasons for the delay, together with any components of the annual report listed in section 121(3) or (4) that are ready; and
 - (b) submit to the council the outstanding annual report or the outstanding components of the annual report as soon as may be possible.
- MFMA 127(5) – Immediately after an annual report is tabled in the council in terms of subsection (2), the accounting of the municipality must-
 - (a) in accordance with section 21A of the Municipal Systems Act-
 - (i) make public the annual report; and
 - (ii) invite the local community to submit representations in connection with the annual report; and
 - (a) submit the annual report to the Auditor-General, the relevant provincial treasury and the provincial department responsible for local government in the province.
- MFMA 127(6) – Subsection (5), with necessary modifications as the context may require, is also applicable if only components of the annual report are tabled in terms of subsection (3).

- 6.3. The Oversight Report is prepared and tabled in the council in accordance with section 129 of the Municipal Finance Management Act, No 53 of 2006 (MFMA) wherein it prescribes that:

129. Oversight reports on annual reports

- MFMA 129(1) – the council of a municipality must consider the annual report of the municipality and any municipal entity under the municipality's sole or shared control, and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an oversight report containing the council's comments on the annual report, which must include a statement whether the council-

- (a) has approved the annual report with or without reservations;
 - (b) has rejected the annual report;
 - (c) has referred the annual report back for revisions of those components that can be revised.
- MFMA 129(2) – the accounting officer must-
 - (a) attend council and council committee meetings where the annual report is discussed, for the purpose of responding to questions concerning the report; and
 - (b) submit copies of the minutes of those meetings to the Auditor-General, the relevant provincial treasury and the provincial department responsible for local government in the province.
- MFMA 129(3) – the accounting officer must in accordance with section 21A of the Municipal Systems Act make public an oversight report referred to in subsection (1) within seven days of its adoption.
- MFMA 129(6) – this section, with necessary modifications as the context may require, is also applicable if only components of the annual report were tabled in terms of section 127(3).

7. CHAIRPERSON'S FOREWORD

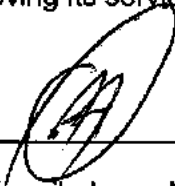
The Ramotshere Moiloa Local Municipality's Annual Report for the 2008/2009 municipal financial year reflects the performance and achievements against targeted deliverables aimed at improving the quality of life of the communities and residents in the municipal wards.

The performance achieved is also indicative of progress made towards the attainment of the strategic plan for the future of the municipality.

In pursuit of these strategic imperatives, Ramotshere Moiloa Local Municipality committed to a set of deliverables and made commendable progress over the other financial year. The highlights of our success are captured on the report. Municipality continues its commitment to supporting the indigent and households.

During the 2008/2009 financial year, RMLM instituted a strong governance framework to improve processes and system in order to make a significant impact and to mitigate against identified risks.

Municipality is looking forward to the forthcoming financial year and is geared to accelerate the attainment of identified performance target through the indemnification of improving its service delivery.



Cllr Koagile Isaac Manthoko

MPAC CHAIRPERSON

8. OVERSIGHT PROCESS PLAN

8.1. 2008/2009 OVERSIGHT PROCESS PLAN

PURPOSE

The following activities will be conducted by MPAC with the purpose and intention of successfully fulfilling the oversight mandate of MPAC.

ROLE PLAYERS	PURPOSE	COMPLIANCE	VENUE	TIME	DATE
MPAC members and support staff	To consider the contents of the 2008/2009 annual report	MFMA section 129 Guidelines for the Establishment of MPACs, MFMA Circulars 11, 32 & 63	Mayoral Boardroom	10H00 am	09/06/2017
MPAC meeting with municipal management	To address MPAC findings on the 2008/2009 annual report	MFMA sections 129(2) & 130(1) Guidelines for the establishment of MPACs, MFMA CIRCULARS 11, 32 & 63	Council Chamber	12H00 am	15/06/2017
Public consultative meetings on the 2008/2009 annual reports	To get representations from the community and other key stakeholders	MFMA sections 127 & 130 Guidelines for the Establishment of MPACs, MFMA Circulars 11, 32 & 63	Motswedi Community Hall	10H00 am	19/06/2017
Cluster No: 01 Motswedi Hall Wards 01,02,03,04,05 & 06					
CLUSTER NO: 02 Lehurutshe Civic Centre			Lehurutshe Civic Centre	10:00 AM	21/06/2017

Wards 07,08,12,13,16,17 & 18 Cluster No: 3						23/06/2017
Dinokana Community Hall Wards 09,10,11,14 & 15					Dinokana Community Hall	10:00 AM
MPAC members and support staff	Consolidation of the oversight reports	MFMA section 129(1)			Rustenburg	10H00 26 - 30/06/2017
Council meeting	Tabling of the oversight reports in council	MFMA section 129(1)			Council Chamber	10H00 TBC

9. COUNCIL RESOLUTION ON THE 2008/2009 ANNUAL REPORT

- 9.1.** The Council having fully considered the 2008/2009 Annual Report of the municipality and representations thereon, adopts the oversight report; and
- 9.2.** The council adopts the annual report with reservations in terms of section 129(1)(a) of the Municipal Finance Management Act, 56 of 2003 as included in the comments in pages 15 to 21 of the oversight report

10. COMMENTS ON THE 2008/2009 ANNUAL REPORT

10.1. CHECK LIST OF THE ANNUAL REPORT AS PER SECTION 121 (3) OF MFMA, 56 OF 2003 AND MFMA CIRCULAR 11

CONTENT OF THE ANNUAL REPORT	YES / NO	ANNUAL REPORT PAGE NO	MPAC COMMENTS
a) Annual Financial Statement of the municipality	Yes	109	None
b) AG's report on the financial statements	Yes	138	None
c) Annual Performance report of the municipality prepared by the municipality in terms of section 46 of the municipal systems act.	No		That management must prepare the annual report with all the components as prescribed by section 121 of the MFMA
d) Auditor General's report in terms of section 45 (b) of the Municipal System Act	Yes	144	None
e) An assessment by the Accounting officer of any arrears on municipal taxes and services	Yes	121	None
f) Assessment by the municipality's accounting officer of the municipality's performance against the measurable performance objectives referred to in section 17 (3) (b) for revenue collection from each revenue source and for each vote in the municipality's approved budget for the relevant financial year.			
g) Particulars of corrective action taken or to be taken or to be taken in response to issues raised in the audit reports referred to in paragraphs (b) and (d)			
h) Any explanation that maybe necessary to clarify issues in connection with the financial statement			
i) Any information as determined by the municipality			
j) Any recommendations of the municipal's audit committee	Yes	107	
k) Any other information as may be prescribed			

10.2. PUBLIC PARTICIPATION

LEGISLATIVE REQUIREMENT	COMPLIANCE	RESPONSE	RECOMMENDED CORRECTIVE ACTION
Sections 127 & 130 of the MFMA	1. Was the public invited to the council sitting where the annual report was considered?	No	1. Management must put measures in place to comply with sections 127(5)(a)(i) of the MFMA
	2. Did the Accounting Officer make public the annual report?	No	2. Management must put measures in place to comply with section 127(5)(a)(ii) of the MFMA
	3. Was the annual report submitted to the AG; PT and DLG&TA?	No	3. Management put measures in place to comply with section 127(5)(b) of the MFMA
	4. Was the community invited to make representations in connection with the annual report?	No	4. Management must put measures in place to comply with sections 127(5)(a)(ii) 130(1)(a) & (b) of the MFMA

10.3. COMMUNITY REPRESENTATIONS ON THE ANNUAL REPORTS

- a) *Municipalities often get disclaimers due to lack of service delivery to the community and that councillors do not play their role of oversight.*
- b) *The voice of the youth is silent in terms of the budget of the municipality.*
- c) *What actions have the municipality taken to avoid financial losses incurred?*
- d) *The money that has been mismanaged as per the audit report could have been used for the empowerment of the youth.*
- e) *How will the municipality address the issue of non-disclosure of commitments that they have made?*
- f) *Where in Mosweu are the high mass lights located?*
- g) *Why is that key positions in the municipality are being held by individuals in the acting capacity?*
- h) *Why can't the municipality reinvest in existing start-up project that has potential for growth rather than putting that monies in new projects that will ultimately fold?*
- i) *How did the municipality accumulate the R18m of unauthorised expenditure?*
- j) *How does Eskom assist the municipality with regards to material loss relating to electricity?*

10.4. SUMMARY OF FINDINGS AND RECOMMENDATIONS ON THE 2008/2009 ANNUAL REPORT

Auditor General's Report, Paragraph 7: Opening Balances

a) Finding:

Management did not take necessary steps to ensure the completeness, existence, classification, rights and obligations and disclosures of opening balances of debtors included in the balance sheet and notes to the financial statements.

Recommendation:

That management put measures in place to ensure the completeness, existence, classification, rights and obligations and disclosures of opening balances of debtors on a monthly basis.

Auditor General's Report, Paragraph 11: Revenue

b) Finding:

Management did not comply with the requirements of section 32(1) of the Property Rates Act.

Recommendations:

That management must take corrective actions to ensure compliance with section 32(1) of the Property Rates Act.

Auditor General's Report, Paragraph 21 – 30: Compliance with applicable legislation

c) Findings:

Management did not submit a report for each contract awarded above R100 000.00 to the National Treasury as required by MFMA Circular 34.

Recommendation:

Management must put measures in place to ensure that contracts awarded above R100 000.00 to the National Treasury.

d) Finding:

Management did not pay suppliers within 30 days after they submit an invoice in line with section 65(2)(c) of the Municipal Finance Management Act.

Recommendation:

Management must put controls in place to ensure compliance with section 65(2)(c) of the Municipal Finance Management Act.

e) Finding:

The mayor did not table in Council the time schedule outlining key deadlines at least 10 months before the start of the budget year as required by section 21(1)(b) of the Municipal Finance Management Act.

Recommendation:

The mayor must table in the Council the time schedule outlining key deadlines within the prescribed timeframe in terms of section 21(1)(b) of the Municipal Finance Management Act.

f) Finding:

The Accounting Officer did not demonstrate responsibility for implementing the approved budget by taking reasonable steps, as required by section 69(1) of the Municipal Finance Management Act, to ensure that:

- (a) the spending of funds is in accordance with the budget and has been reduced as necessary when revenue was expected to be less than projected in the budget or in the Service Delivery and Budget Implementation Plan
- (b) that revenue and expenditure has been properly monitored on a continuous basis.

Recommendation:

The Accounting Officer must put controls in place to ensure compliance with section 69(1) of the Municipal Finance Management Act.

g) Finding:

The Accounting Officer did not comply with the requirements of section 63 of the Municipal Finance Management Act.

Recommendations:

The Accounting Officer must put measures in place to ensure compliance with section 63 of the Municipal Finance Management Act.

h) Finding:

The Accounting Officer did not comply with the requirements of section 70(1) of the Municipal Finance Management Act.

Recommendation:

The Accounting Officer must take corrective actions to ensure compliance with section 70(1) of the Municipal Finance Management Act.

i) Finding:

Management did not address issues raised by the Auditor General in prior year audit reports in line with section 131(1) of the Municipal Finance Management Act.

Recommendation:

Management must develop action plans to address issues raised by the Auditor General in prior year Audit Reports. Such action plans must allocate responsibility to relevant officials, must contain timeframes for implementation of action plans as well as consequences for failure to implement action plans.

Auditor General's Report, Paragraph 32 - 33: Internal Control

j) Finding:

Management did not assign clear responsibilities and monitoring over the internal control environment to ensure that internal controls are being adhered to and root causes of inefficiencies in the system of internal control are identified and eliminated in compliance with section 62(1)(c)(i) of the Municipal Finance Management Act.

Recommendation:

Management must assign clear responsibilities and monitoring over the internal control environment in compliance with section 62(1)(c)(i) of the Municipal Finance Management Act.

Auditor General's Report, Paragraph 34: Key Governance Responsibilities

k) Finding:

Management did not take necessary steps to ensure that financial statements that are submitted for audit are free from material errors and will not require any amendments during audit.

Recommendation:

Management must ensure that financial statements are free from material errors and must submit financial statements to the Internal Audit Unit in terms of section 165(2)(b)(iii) and to the Audit Committee in terms of section 166(2)(b) of the Municipal Finance Management Act.

l) Finding:

Management did not conduct risk assessment on a regular basis and a risk management strategy, which includes a fraud prevention plan, was not documented and utilized as set out in the Municipal Finance Management Act.

Recommendation:

Management must conduct risk assessment on a quarterly basis and ensure implementation and management of a risk and fraud prevention strategy on a monthly basis.

m) Finding:

Management did not prepare an accurate, reliable and complete performance report and did not collect, verify, store and retrieve sufficient appropriate audit evidence in support of reported performance information.

Recommendation:

Management must develop corrective actions to ensure the preparation of accurate, reliable and complete performance information which is supported by sufficient appropriate audit evidence. Performance information must be submitted to the Internal Audit Unit on a quarterly basis for auditing in terms of section 45(a) and Regulation 14 of the Municipal Systems Act, 32 of 2000.

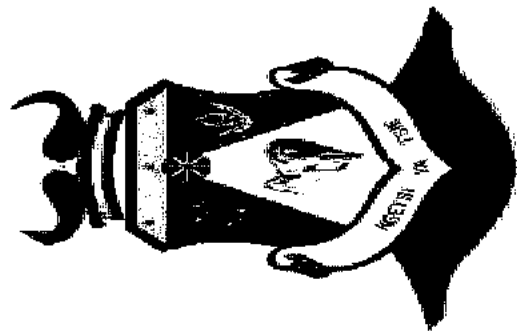
11. REFERENCES

In compiling the oversight report on the 2008/2009 annual report, the Municipal Public Accounts Committee consulted the following sources:

- 11.1.** Municipal Finance Management Act, 53 of 2006.
- 11.2.** The Municipal Systems Act, 32 of 2000.
- 11.3.** The Municipal Structures Act, 117 Of 1998.
- 11.4.** The 2008-2009 annual report.
- 11.5.** MFMA Circular 11, 32 and 63
- 11.6.** Guidelines for the establishment of MPACs.
- 11.7.** Inputs from the Audit Committee.
- 11.8.** Inputs from the Department of Local Government and Human Settlements – Municipal Finance Support.
- 11.9.** Responses from management to MPAC questions.
- 11.10.** Inputs from members of the community.

12. ANNEXURES

- 12.1.** Tabling of the 2008-2009 Annual Report
- 12.2.** MPAC meeting of the 02nd of June 2017
- 12.3.** MPAC Questions and Management Responses
- 12.4.** Public Notices of MPAC meetings
- 12.5.** Oversight Public Participation meeting of the 19th of June 2017
- 12.6.** Oversight Public Participation meeting of the 21th of June 2017
- 12.7.** Oversight Public Participation meeting of the 23th of June 2017
- 12.8.** MPAC meeting with management on the 24th July 2017



ANNEXTURE 1

TABLING OF THE ANNUAL REPORT

I. REPORTS

MUNICIPAL MANAGER'S OFFICE

ITEM: 01/01/2010

REPORT: Municipal Manager

SUBMISSION AND TABLING OF ANNUAL REPORT – 2008/2009

The Council resolved as follows;

1. A Draft Annual Report for 2008/2009 financial year was noted
2. That all the inputs and corrections be done prior to the submission of the document to all other stakeholders
3. The following Councillors who served as the members of the previous Oversight Committee were re-confirmed;
 - Councillor E.R. Moloantoa
 - Councillor L.T. Mogapi
 - Councillor B.E. Montwedi
 - Councillor P.P. Mediro
 - Councillor A.J. Thwasha
4. That an Action Plan be developed which will outline the following;
 - a. Workshopping the Oversight Committee on the Annual Report
 - b. Community Consultation Meetings programme
 - c. That all other administrative processes be followed
5. The Administration was congratulated for the efforts taken towards the compilation of the Annual Report

ITEM: 02/01/2010

REPORT: Municipal Manager

MID-YEAR BUDGET AND PERFORMANCE REPORT

The Council resolved as follows;


1. The Executive Committee was mandated to peruse the report and submit recommendations at the next Council Meeting
2. The report was noted

I. CLOSURE

The meeting adjourned at 15H15

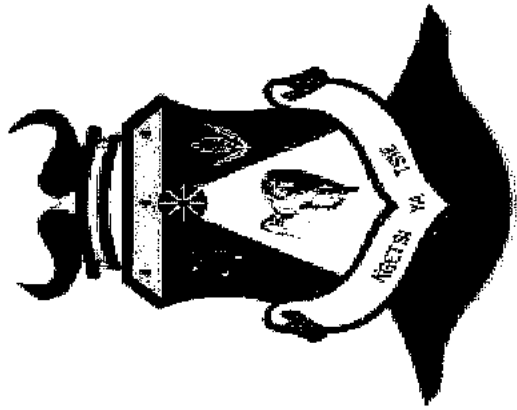
CONFIRMED

CHAIRPERSON:


.....

DATE:

22 - 02 - 2010
.....



ANNEXTURE 2
MINUTES MPAC MEETING TO
PERUSE THE ANNUAL REPORT



**RAMOTSHERE MOILOA LOCAL MUNICIPALITY
MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

**NOTICE IS HEREBY GIVEN THAT THE MUNICIPAL
PUBLIC ACCOUNTS COMMITTEE WILL BE HAVING AN ORDINARY
COMMITTEE MEETING ON THE 02ND OF JUNE 2017 AT THE COUNCIL
SUPPORT BOARDROOM AT 10H00 AM**

AGENDA

A. PROCEDURAL MATTERS:

1. OPENING AND WELCOME
2. APPLICATION FOR LEAVE OF ABSENCE
3. PROPOSAL OF CONDOLENCES OR CONGRADULATION BY THE CHAIRPERSON
4. PROPOSAL OF CONDOLENCES OR CONGRADULATION BY THE MEMBERS
5. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING
6. MPAC RESOLUTIONS REGISTER

B. REPORTS:

7. 2008/2009 ANNUAL REPORT
8. 2009/2010 ANNUAL REPORT
9. 2010/2011 ANNUAL REPORT
10. OVERSIGHT PROCESS PLAN
11. ANNUAL WORK PLAN FOR THE 2017/2018 FINANCIAL YEAR
12. REPORT ON LED PROJECT SITE VISIT

C. ANNOUNCEMENTS

D. CLOSURE

HON. CLLR K. J MANTHOKO


MPAC CHAIRPERSON

DATE:

THE MEETING WAS INITIALLY SCHEDULED FOR THE 17TH OF MAY BUT HAD TO BE POSTPONED DUE TO THE MEMORIAL SERVICE OF THE FORMER MAYOR. OTHER DATES HAD TO BE POSTPONED DUE THE FINALISATION OF THE IDP AND BUDGET.



RAMOTSHERE MOILOA LOCAL MUNICIPALITY

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MPAC OFFICE

**MINUTES OF THE MEETING OF MPAC HELD ON THE 02 JUNE 2017 IN THE
COUNCIL SUPPORT BOARDROOM**

1. OPENING & WELCOME

- i) The Chairperson opened the meeting and welcomed all present

2. APPLICATION FOR LEAVE OF ABSENCE

- i) Cllr Morebantwa

NAME OF THE COUNCILLOR	DATE OF THE MEETING	DATE OF THE MEETING	DATE OF THE MEETING	DATE OF THE MEETING
	23/02/2017	27/02/2017	06/04/2017	02/06/2016
CLLR K.I MANTHOKO	PRESENT	PRESENT	PRESENT	PRESENT
CLLR O.C MOILOA	ABSENT	PRESENT	APOLOGY	PRESENT
CLLR N.T MOROENG	ABSENT	PRESENT	PRESENT	PRESENT
CLLR T. MOREBANTWA	ABSENT	APOLOGY	PRESENT	APOLOGY
CLLR J.G PULE	PRESENT	ABSENT	PRESENT	PRESENT
CLLR U.R MORAKE	PRESENT	PRESENT	PRESENT	PRESENT
CLLR S.S THEMBO	PRESENT	PRESENT	APOLOGY	PRESENT
CLLR P.R MOGOROSI	ABSENT	ABSENT	ABSENT	PRESENT
CLLR P.J MOLEFE	APOLOGY	PRESENT	PRESENT	PRESENT
CLLR K.P MADISA	PRESENT	PRESENT	APOLOGY	PRESENT
CLLR S. RANTWA	ABSENT	PRESENT	PRESENT	PRESENT

3. PROPOSAL OF CONDOLENCES BY THE MEMBERS

- i) None

4. MINUTES OF THE PREVIOUS MEETING

- i) Members adopted the minutes

5. PROGRESS ON THE IMPLEMENTATION OF MPAC RESOLUTIONS

5.1 MATTERS ARISING FROM THE RESOLUTION REGISTER

5.1.1 Tools of trade and MPAC support staff structure

- a) MM together with the MPAC Manager to consult the current budget with regards to procurement of tools of trade and if there is no money available they can be budgeted for the next financial year
- b) MPAC members to agree on which positions can be prioritized

6. MPAC OVERSIGHT PROCESS PLAN

- a) The report was adopted with corrections
- b) MM indicated that the 2014/2015 Annual Report should not form part of the oversight process as it is not yet finalised

7. PERUSAL OF 2008/2009 ANNUAL REPORT

- a) Members approved the questions

8. PERUSAL OF 2009/2010 ANNUAL REPORT

- a) Members approved the questions

9. PERUSAL OF 2010/2011 ANNUAL REPORT

- b) Members approved the questions

10. REPORT ON LED PROJECT SITE VISITS

- i) After the meeting interacted with the report the LED Director presented their response on the report by MPAC

11. CLOSURE

The chairperson adjourned the meeting at 13H50

CLLR K.I MANTHOKO

TEBOGO MOTSOKOANE

.....

T.MOTSOKOANE

MPAC CHAIRPERSON

MPAC ADMINISTRATOR

DATE:



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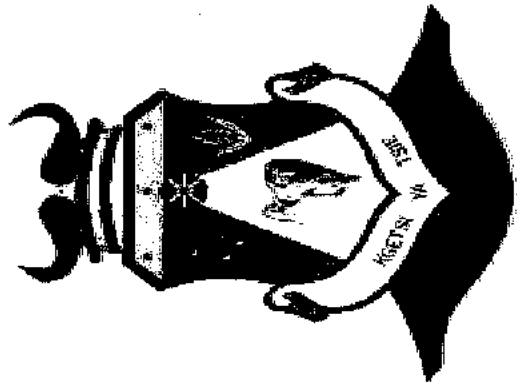
OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

ATTENDANCE REGISTER FOR MPAC MEETING

DATE: 02 JUNE 2017

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
1. CLLR K.I MANTHOKO	MPAC CHAIRPERSON	073 403 5273	
2. CLLR T.J MOREBANTWA	MPAC MEMBER	071 890 5133	
3. CLLR N.T MOROENG	MPAC MEMBER	073 364 6341	Hi Moroeng
4. CLLR P.R MOGOROSI	MPAC MEMBER	073 505 3653	
5. CLLR J.G PULE	MPAC MEMBER	073 360 0149	
6. CLLR U.R MORAKE	MPAC MEMBER	083 994 1746	U Morake
7. CLLR O.C MOILOA	MPAC MEMBER	060 957 5152	
8. CLLR S.S THEMBO	MPAC MEMBER	073 420 8381	



ANNEXTURE 3

MPAC QUESTIONS AND MANAGEMENT RESPONSES ON THE ANNUAL REPORT



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OFFICE OF THE MUNICIPAL MANAGER

14 JUNE 2017

MPAC RESPONSES

QUESTIONS AND ANSWERS - 2010 / 2011 ANNUAL REPORT

QUESTION 1

1.1 What steps have management taken to ensure that sufficient appropriate audit evidence is availed during the audit of trade and other receivable, that debtors / creditors are correctly classified and that journal entries are supported.

ANSWER

- All finance related documents are now being saved both electronically and in hard copies. The RFIs will be co-ordinated by the Internal Audit Unit. They will also review all the supporting documents and responses submitted to the AGSA.
- Weekly Audit Steering Committee Meetings will be used to evaluate the responses to RFIs and the MM will intervene well in time.
- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.

QUESTION 2

2.1 What measures have management taken to ensure that sufficient appropriate audit evidence is available to substantiate the existences, rights, valuations and allocations of consumer deposits?

ANSWER

- All finance related documents are now being saved both electronically and in hard copies. The RFIs will be co-ordinated by the Internal Audit Unit. They will also review all the supporting documents and responses submitted to the AGSA.
- Ideally interim audit would assist we regard to test the RMLMs readiness for audit and ability to address previous year' qualification matters.
- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.

QUESTION 3

3.1 What control measures have management put in place to ensure that sufficient appropriate audit evidence to substantiate the existence , valuation and allocation and rights and obligations of trade and other payables from the exchange transactions?

ANSWER

- All finance related documents are now being saved both electronically and in hard copies. The RFIs will be co-ordinated by the Internal Audit Unit. They will also review all the supporting documents and responses submitted to the AGSA.

- Ideally interim audit would assist we regard to test the RMLMs readiness for audit and ability to address previous year' qualification matters.
- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.
- Reconciliation of all key ledger accounts and sub-ledger accounts are being prepared and reviewed.

QUESTION 4

4.1 What steps have management taken to ensure that there is sufficient appropriate audit evidence to substantiate the completeness, accuracy, occurrence and classification of irregular expenditure?

ANSWER

- UIF register is updated on monthly basis.
- At year end all payments vouchers are to be reviewed to ensure that no UIF has been missed.
- The UIF register is submitted to council on monthly basis.
- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient

time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.

4.2 What progress has been registered in dealing with irregular expenditure as required by section 32, 62(1)(d) , 171 , 172 and 173 of the Municipal Finance Management Act ?

ANSWER

- No report available for the year under review. However, in the 2015/16 FY, there was a Sec 32 Committee which investigated the matters, however since the new council assumed office, no Sec 32 Committee is in place.

QUESTION 5

5.1. What systems and processes have management developed and implemented to ensure that there is sufficient appropriate audit evidence to substantiate the completeness, occurrence, accuracy and cut – off of sale of electricity ?

5.2. What corrective actions have management taken to ensure that there is sufficient appropriate audit evidence to substantiate the completeness, occurrence, accuracy and cut- off of property rates?

5.3. What steps have management taken to ensure that there is sufficient appropriate audit evidence to substantiate the completeness, occurrence, accuracy and cut- off of sale of water?

ANSWER

- 5.1. - 5.3. All finance related documents are now being saved both electronically and in hard copies. The RFIs will be co-ordinated by the Internal Audit Unit. They will also review all the supporting documents and responses submitted to the AGSA.
- Ideally interim audit would assist we regard to test the RMLMs readiness for audit and ability to address previous year' qualification matters.

- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.
- Reconciliation of all key ledger accounts and sub-ledger accounts are being prepared and reviewed.

QUESTION 8

6.1 What processes have management developed and implemented to ensure that there is sufficient appropriate audit evidence to substantiate the occurrence, accuracy, classification of general expenditure?

ANSWER

- All finance related documents are now being saved both electronically and in hard copies. The RFIs will be co-ordinated by the Internal Audit Unit. They will also review all the supporting documents and responses submitted to the AGSA.
- Ideally interim audit would assist we regard to test the RMLMs readiness for audit and ability to address previous year' qualification matters.
- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient

time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.

Reconciliation of all key ledger accounts and sub-ledger accounts are being prepared and reviewed.

QUESTION 7

7.1 What corrective measures have management taken to ensure that there is consistency between planning and reporting documents that reported performance information is relevant and that performance indicators are measurable?

7.2 What steps have management taken to ensure that performance targets are specific in clearly identifying the nature and required level of performance?

7.3 What corrective actions have management taken to ensure that planned and reported indicators are properly defined?

7.4 What corrective actions have management taken to ensure that planned and reported indicators are verifiable?

7.5 What processes have management put in place to ensure that reported performance information is valid, accurate, and complete and that there is sufficient appropriate audit evidence to substantiate reported performance information?

ANSWER

7.1. Prior to finalizing documents, there is a test for alignment for all strategic planning. The same strategic documents are sent to the Department of Local Government for testing of the SMART Principles.

- 7.2. After setting performance, these are taken to the Department of Local Government for assessment, also for SMART Principles.
- 7.3. After setting performance, these are taken to the Department of Local Government for assessment, also for SMART Principles.
- 7.4. Prior to submitting reported indicators, the accompanying POE is tested against what is reported. Internal Audit Unit also does the verification of submitted information.
- 7.5. Prior to submitting reported indicators, the accompanying POE is tested against what is reported. Internal Audit Unit also does their Audit on Performance Information.

QUESTION 8

- 8.1 What corrective processes have management developed and implemented to ensure that submitted financial statements are prepared in accordance with section 122 of the Municipal Finance Management Act and are free of material errors and misstatements to avoid the need for amendments during audit?
- 8.2 What measures have the Accounting Officer taken to ensure that the annual financial statements are submitted for audit within the prescribed timeframe in accordance with section 126 (1) of the Municipal Finance Management Act?
- 8.3 Have Management developed mechanisms for submitting performance information and appropriate sufficient audit evidence to substantiate reported performance information to internal audit for auditing in accordance with section 45 and regulation 14 of the Municipal Systems Act ?
- 8.4 What corrective actions have management taken to ensure that goods and services are procured without obtaining written price quotations from at least three different prospective providers as required by Supply Chain Management regulation 17 (a) and (c) ?

8.5 What corrective actions have management taken to ensure that the preference point system is applied for the procurement of goods and services above R30 000.00 in line with Policy Framework

Act?

8.6 What measures have Management taken to ensure that awards are not made to providers who are persons in the service of the state or their close family members in terms of Supply Chain Management regulations 44 and 45?

8.7 What steps have the Accounting Officer taken to prevent unauthorized, irregular or fruitless and wasteful expenditure and other losses as required by section 62 (1) (d) of the Municipal Finance Management Act ?

8.8 What processes has the Accounting Officer established, implemented and monitored to provide for the identification, collection, recording, reconciliation and safeguarding of information about revenue to ensure the proper collection of monies due to the Municipality in line with the requirements of Treasury Regulation 7.2.1 ?

8.9 What processes has the Accounting Officer established, implemented and monitored to ensure there is an effective system of expenditure control , including procedures for the approval , authorization , withdrawal and payment of funds in compliance with section 65 (2) (a) of the Municipal Finance Management Act ?

8.10 Does the Municipality processes a copy of the property register as required by section 23 of the Municipal Property Act?

ANSWERS

8.1. Ideally interim audit would assist we regard to test the RMLMs readiness for audit and ability to address previous year' qualification matters.

The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA,

ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.

8.2. The year- end programme has been developed.
The Service provider is appointed in time.

Ideally interim audit would assist we regard to test the RMLMs readiness for audit and ability to address previous year' qualification matters.

The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.

8.4. -8.7 The internal control environment has been strengthened. The SCM policy and its regulations are being implemented to the fullest, where there are challenges, a deviation is sought after proper authorisation(s) has/have been granted.

CSD report is required for all purchases, thus ensuring that persons in the employ of the state do not get any work from RMLM.

8.8.

Treasury regulations does not apply to MFMA, only applies to PFMA.

1.2 Application

1.2.1 These Treasury Regulations apply –

- (a) to all departments, but only to the extent as indicated in regulations 1 to 24 and 26;
- (b) to all constitutional institutions, but only to the extent as indicated in regulations 1 to 22;
- (c) to all public entities listed in Schedule 2, but only to the extent as indicated in paragraph 6.1.2 and regulations 24, 25, 27 to 29 and 31 to 33;
- (d) to all public entities listed in Schedules 3A and 3C, but only to the extent as

indicated in paragraph 6.1.2, and regulations 16, 16A, 24 to 28 and 30 to 33;
(e) to all public entities listed in Schedules 3B and 3D, but only to the extent as indicated in paragraph 6.1.2 and regulations 16, 24, 25, 27 to 29 and 31 to 33; and
(f) to the South African Revenue Service as a Schedule 3A public entity but only to the extent as indicated in paragraphs 6.1.2, regulations 16, 16A, 24 to 28 and 30 to 33.

Treasury Regulations: PFMA

4

1.2.2 These Treasury regulations, read in context, also apply to the South African Revenue

Service as a department, but only to the extent that it collects and administers state Revenue and as indicated in regulations 6.1.2, 7.1, 7.2, 11.1, 11.2.1(a), 11.3, 11.4, 12.1.1,

12.2.1(a) to (d), 12.5.1, 12.6, 12.7.1 to 12.7.3, 15.4, 15.7, 15.10.2, 15.11, 17.2, and 22.1.

1.2.3 For purposes of regulation 1.2.2, the Treasury Regulations that do apply to the South

African Revenue Service, apply as though it were a department with its Commissioner as

its accounting officer.

8.9. The internal control environment has been strengthened. All the policies are being implemented to the fullest, where there are challenges, proper motivations and deviation are sought after proper authorisation(s) has/have been granted.

8.10. Yes

QUESTIONS –ANSWERS 2008 / 2009 ANNUAL REPORT

QUESTION 1

1.1 What steps have management taken to ensure the completeness, existence, classification, rights and obligations and disclosures of opening balances of debtors included in the balance sheet and notes to the financial statements?

ANSWER

- Prior year error adjustments are being prepared, disclosed and posted in the accounting system.

QUESTION 2

2.1 What measures have management put in place to comply with the requirements of section 32(1) of the Property Rates Act?

ANSWER

- New roll was compiled and became effective from 1 July 2013

QUESTION 3

3.1 Has Management developed, implemented and monitored a process to submit a report for each contract awarded above R100 000.00 to the National Treasury as required by MFMA Circular 34?

3.2 What corrective measures have management put in place to ensure that suppliers are paid within 30 days after they submit an invoice in line with section 65(2)(c) of the Municipal Finance Management Act?

3.3 What measures have been put in place to ensure that the Mayor tables in Council the time schedule outlining key deadlines at least 10 months before the start of the budget year as required by section 21 (1) (b) of the Municipal Finance Management Act ?

3.4 What corrective measures have Accounting Officer taken to demonstrate responsibility for implementing the approved budget by taking reasonable steps, as required by section 69 (1) of the Municipal Finance Act, to ensure that;

(a) the spending of funds is in accordance with the budget and has been reduced as necessary when revenue was expected to be less than projected in the budget or in the service delivery and budget implementation plan

(b) that revenue and expenditure has been properly monitored on a continuous basis?

3.5 What steps have the Accounting Officer taken to comply with the requirements of section 63 of the Municipal Finance Management Act?

3.6 What steps have the Accounting Officer taken to comply with the requirements of section 70(1) of the Municipal Finance Management Act?

3.7 What processes have management developed, implemented and monitored to ensure that issues raised by the Auditor General in prior year audit reports are addressed in line with section 131(1) of the Municipal Finance Management Act ?

ANSWER

3.1. It has not been submitted for the last 2 years, due to the fact that the erstwhile contact person has resigned and no new contact was provided. Need to be investigated further

3.2. All invoices are processed on the system once received and authorised. By so doing we create a creditors age analysis which in turn is used to manage the aging of debt and cash flow. However, cognisance should be taken of the fact that RMLM has over the years experienced cash flow problems, which in the main is the reason for not making payments within 30 days of receipt of invoice.

- 3.3. There is an MFMA calendar in the office of the Mayor and that of the MM and other senior managers, therefore no reason for non-compliance, unless there is an extra ordinary reason for such.
- 3.4. The internal control environment has been strengthened. All the policies are being implemented to the fullest, where there are challenges, proper motivations and deviation are sought after proper authorisation(s) has/have been granted.
- 3.5. The internal control environment has been strengthened. All the policies are being implemented to the fullest, where there are challenges, proper motivations and deviation are sought after proper authorisation(s) has/have been granted.
- 3.6. The internal control environment has been strengthened. All purchases are made subject to verification of budget availability. Continually the management report is pulled to monitor spending and possible short falls.
- 3.7. The Audit Improvement Plan/ Post Audit Action Plan is developed and executed. RMLM continuously report to the PT on its implementation. The IA unit also audit it against the POE.

QUESTION 4

4.1 Has management developed a process of assigning clear responsibilities and monitoring over the internal control environment to ensure that internal controls are being adhered to and to root out causes of inefficiencies in the system of internal control are identified and eliminated in compliance with section 62 (1) (c) (i) of the Municipal Management Act?

ANSWER

- The internal control environment has been strengthened. All the policies are being implemented to the fullest, where there are challenges, proper motivations and deviation are sought after proper authorisation(s) has/have been granted.

- The Compliance Manager position is vacant however, there is a warm body performing its functions.

QUESTION 5

5.1 What steps have management taken to ensure that financial statements that are submitted for audit are free from material errors and will not require any amendments during audit?

5.2 What measures have management strategy, which includes a fraud prevention plan is documented and utilized as set out in the Municipal Finance Management Act?

5.3 What steps have management taken to adequately address audit findings from prior years?

5.4 What processes and systems have management developed to ensure the preparation of an accurate, reliable and complete performance report and the collection, verification, storage and retrieval of sufficient appropriate audit evidence in support of reported performance information?

ANSWER

- The year- end programme has been developed.
- The Service provider is appointed in time.
- Ideally interim audit would assist we regard to test the RMLMs readiness for audit and ability to address previous year' qualification matters.
- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.
- The Audit Improvement Plan/ Post Audit Action Plan is developed and executed. RMLM continuously report to the PT on its implementation. The IA unit also audit it against the POE.

QUESTION – ANSWERS 2009 / 2010 ANNUAL REPORT

QUESTION 1

- 1.1 What progress has been registered with regard to the case against a municipal official who was suspended for fraud and did the municipality recover any monies from the said official?
- 1.2 What control system and processes have management taken to ensure the early detection and prevention of fraudulent activities in the future?

ANSWER

- The internal control environment has been strengthened. All the policies are being implemented to the fullest, where there are challenges, proper motivations and deviation are sought after proper authorisation(s) has/have been granted.
- The Compliance Manager position is vacant however, there is a warm body performing its functions.
- The Risk Manager post is vacant and no one is acting, therefore a high risk still prevails.

QUESTION 2

- 2.1 What procedures have management developed to prevent material losses emanating from inaccurate billing or disputes with ratepayers?

ANSWER

- New valuation roll was produced. It is been effective since 2013. There are still queries but they are very minimal. Serious once are attended to during the SV process

QUESTION 3

- 3.1 What progress did the Municipality register in dealing with irregular expenditure as required by section 32,62, 171, 172 and 173 of the Municipal Management Act?

ANSWER

- Year end all payments vouchers are to be reviewed to ensure that no UIF has been missed.
- The UIF register is submitted to council on monthly basis.
- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT. For these to be effective there should be sufficient time for reviews and corrections, therefore final draft of AFS is to be submitted by 31 July.
- No report available for the year under review. However, in the 2015/16 FY, there was a Sec 32 Committee which investigated the matters, however since the new council assumed office, no Sec 32 Committee is in place

QUESTION 4

4.1 Was performance information with appropriate sufficient audit evidence submitted to internal audit in terms of section 45 of the Municipal System Act and Regulation 14 thereof to enable internal audit to assess the functionality of the Municipality 's performance management system and the compliance thereof with chapter 6 of the Municipal Systems Act?

4.2 What systems and processes have management developed and implemented to ensure that the reported performance information is valid , accurate, reliable and complete and can be supported by relevant and appropriate sufficient audit evidence?

ANSWER

4.1. At the time, the Municipality did not have Internal Audit Unit. However a unit was then established and performance information is regularly submitted to the Unit for audits.

4.2. Prior to submitting reported indicators, the accompanying POE is tested against what is reported. Internal Audit Unit also does their Audit on Performance Information.

QUESTION 5

- 5.1 What control measure have the Accounting Officer developed and implemented to prevent the occurrence of unauthorised, irregular or fruitless and wasteful expenditure and other losses as required by section 62(1) (d) of the Municipal System Act ?
- 5.2 What control measures have been put in place to ensure that goods and services are not procured and payments are not made to any service provider without a signed contract in line with section 116(1)(a) of the Municipal Management Act?
- 5.3 What corrective steps have management taken to ensure that creditors were paid within 30 days of receipt of an invoice in compliance with section 65(2) € of the Municipal Management Act ?

ANSWER

- The internal control environment has been strengthened. All the policies are being implemented to the fullest, where there are challenges, proper motivations and deviation are sought after proper authorisation(s) has/have been granted.
 - The Compliance Manager position is vacant however, there is a warm body performing its functions.
 - The internal control environment has been strengthened. The SCM policy and its regulations are being implemented to the fullest, where there are challenges, a deviation is sought after proper authorisation(s) has/have been granted.
 - CSD report is required for all purchases, thus ensuring that persons in the employ of the state do not get any work from RMLM.
- 5.3. All invoices are processed on the system once received and authorised. By so doing we create a creditors age analysis which in turn is used to manage the aging of debt and cash flow. However, cognisance should be taken of the fact that RMLM has over the years experienced cash flow problems, which in the main is the reason for not making payments within 30 days of receipt of invoice.

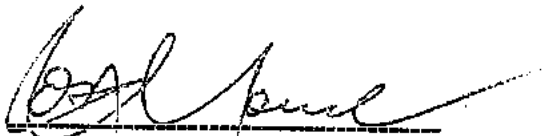
QUESTION 6

6.1 What measures has the Executive and Council taken to ensure the achievement of effective, accurate and complete reporting of financial and performance information and improved levels of control over compliance with applicable legislation?

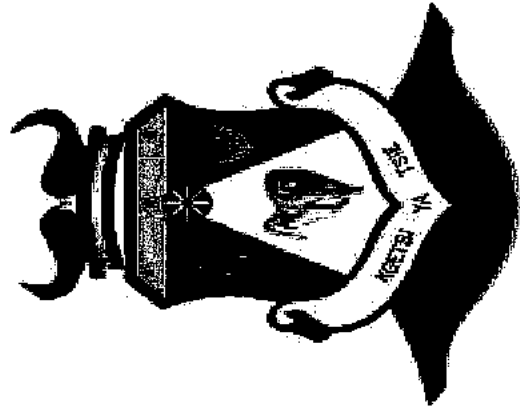
6.2 What corrective measures have management taken to ensure that information in the financial statements and the predetermined objectives is reliable and free of material errors or misstatements before submission for audit to avoid the need for material amendments during audit?

ANSWER

- The internal control mechanisms have been strengthened. All lead schedules and supporting documents (whole audit file and AFS) will be reviewed by the CFO, IA, ARCOM and PT for these.



MR O.A MONCHUSI
ACTING MUNICIPAL MANAGER



ANNEXTURE 4

**PUBLIC NOTICES TO MPAC
MEETING WHERE ANNUAL REPORT
WAS DISCUSSED**



RAMOTSHERE MOILOA LOCAL MUNICIPALITY

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OFFICE OF THE MUNICIPAL MANAGER

Public Notice

Notice is hereby given in terms of Section 130(1) (a) and (b) of the Municipal Finance Management Act 56 of 2003 that MFMA that the Council meeting must be opened to the public and certain public officials: The meeting of Municipal council at which an Annual Report is to be discussed or at which decisions concerning the annual report are to be taken, must be open to the public and any organs of state, and a reasonable time must be allowed.

Given the above, the Municipal Public Accounts Committee will engage with the communities to source inputs on the 2008/2009, 2009/2010, 2010/2011 and 2015/2016 Annual Report as follows:

Date	Time	Venue
19 June 2017	10H00	Motswedi Community Hall
21 June 2017	10H00	Lehurutshe Civic Center
23 June 2017	10H00	Dinokana Tribal Hall

Members of the communities are invited to attend


Mr. O A Monchusi
Acting Municipal Manager

Date: 12/06/2017



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Given the above, the Municipal Public Accounts Committee will engage with the Administration to address findings by MPAC on the 2008/2009, 2009/2010, 2010/2011 and 2015/2016 Annual Report as follows:

Date : 15 June 2017

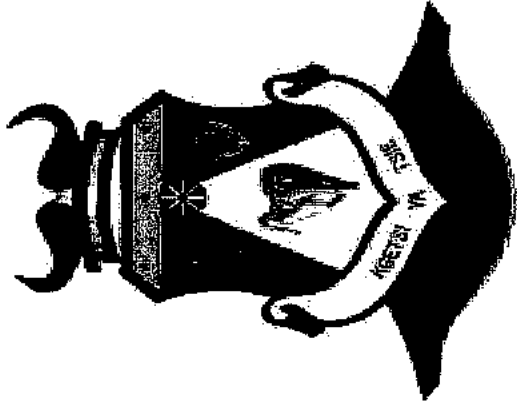
Venue: Municipal Chambers.

Time : 10H00

Members of the community are invited to attend the meeting.


Mr. O.A. Monchusi
Acting Municipal Manager

Date: 12/06/2017



ANNEXTURE 5
MINUTES OF PUBLIC
CONSULTATIVE MEETING HELD ON
THE 19TH JUNE 2017

11. CLOSURE : NATIONAL ANTHEM
RAMOTSHERE MOILOA LOCAL MUNICIPALITY



Box 92, Zeerustl.km
C/o President & Coetzee Street
ZEERUST
2865

Tel : 018 – 642 1081 ext.296
Fax : 018 – 642 117
Email : tebogomotsokoane@gmail.com

PROGRAMME FOR PUBLIC CONSULTATIVE MEETING

**PURPOSE: TO GET COMMUNITY INPUTS ON THE 2008/2009, 2009/2010,
2010/2011 AND 2015/2016 ANNUAL REPORTS**

VENUE: MOTSWEDI COMMUNITY

DATE: 19 JUNE 2017

TIME: 10H00

PROGRAMME DIRECTOR: CLLR O.C MOILOA

1. OPENING : CLLR B. PINE
2. WELCOME : THE MOTSWEDI CHIEFTANCY
3. HIV AND AIDS REFLECTION : MOTSWEDI HOME BASE CARE
4. PURPOSE OF THE MEETING : CLLR K.I MANTHOKO
5. PRESENTATION 2008/2009 ANNUAL REPORT: MR TIRO SELEKA
 - ❖ QUESTIONS AND COMMENTS BY COMMUNITY
 - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
6. PRESENTATION OF THE 2009/2010 ANNUAL REPORT: MR TIRO SELEKA
 - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
 - ❖ RESPONSES BY MUNICIPAL ADMINISTRATION
7. PRESENTATION OF THE 2010/2011 ANNUAL REPORT: MR TIRO SELEKA
 - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
 - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
8. PRESENTATION OF THE 2015/2016 ANNUAL REPORT: MR TIRO SELEKA
 - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
 - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
9. ANNOUNCEMENTS : CLLR G PULE
10. VOTE OF THANKS : HON MAYOR K MOTHOAGAE



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MPAC OFFICE

MINUTES FOR THE PUBLIC CONSULTATIVE MEETING HELD ON THE 19 JUNE 2017

**PURPOSE: TO SOURCE COMMUNITY INPUTS ON THE 2008/2009,
2009/2010, 2010/2011 AND 2015/2016 ANNUAL REPORTS**

1. OPENING

The meeting opened with a prayer by Cllr O. C Moiloa

2. WELCOME

Ward committee member of ward 04 welcomed all on behalf of the ward councillor Cllr B. Mooketsi

3. INTRODUCTION OF GUESTS

Cllr S.F Ngweye introduced guests as they only comprised of MPAC members and the Communication Officer

4. PURPOSE OF THE DAY

Cllr N.T Moroeng outlined the purpose of the meeting as follows:

For the municipal administration to present their performance for the financial years in question and for the community to familiarise themselves with the reports and make their inputs.

5. PRESENTATION OF THE ANNUAL REPORTS

The 2008/2009, 2009/2010, 2010/2011 AND 2015/2016 Annual Reports were not presented due to the fact that there was no one from the side of management to present the reports

However the programme Director afforded communities members to make their comments on the reports but no one took that opportunity.

Encouraged members to make written representations to the municipality through the office of the Accounting Officer.

6. CLOSURE

The meeting closed with a singing of the national anthem



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OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

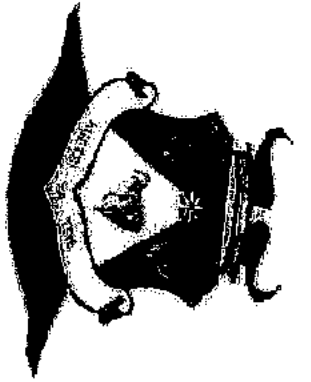
COMMUNITY CONSULTATIVE MEETING OVER 2008/2009, 2009/2010, 2010/2011 AND 2015/2016
ANNUAL REPORTS

DATE: 19 JUNE 2017 2017

VENUE: MOTSWEDI COMMUNITY HALL

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
1. CLLR K.I MANTHOKO	MPAC CHAIRPERSON	073 403 5273	
2. CLLR T.J MOREBANTWA	MPAC MEMBER	071 890 5133	
3. CLLR N.T MOROENG	MPAC MEMBER	073 364 6341	<i>N.T. Moroeng</i>
4. CLLR I. SULLIMAN	MPAC MEMBER	072 548 8810	<i>I. Sulliman</i>
5. CLLR J.G PULE	MPAC MEMBER	073 360 0149	
6. CLLR K. VENTER	MPAC MEMBER	073 2003 307	



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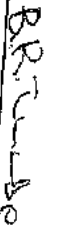



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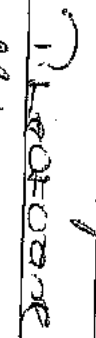



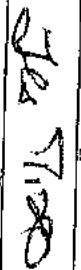
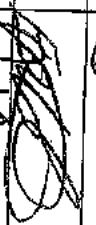






COMMUNITY CONSULTATIVE MEETING OVER 2008/2009, 2009/2010, 2010/2011 AND 2015/2016 ANNUAL REPORTS

DATE: 19 JUNE 2017 2017
 VENUE: MOTSWEDI COMMUNITY HALL

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
TEBOYO Pule	LOBATHA ward 05	0735092475	T. Pule
A. DITIBANE	LOBATHA ward 05	063 049 4693	A. DITIBANE
Joyce Masego	LOBATHA ward 05	0760248589	J. Masego
PINKY SOPHANE	LOBATHA ward 05	078 2070542	P. SOPHANE
B.C Kgosiwane	LOBATHA ward 05	081 81 54172	B. Kgosiwane

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Saganezi Kalobahane	Ward 5	07110522487	
Beauty Madimabe	" 05	076 614 7258	
Ishehangane Tsholopelo	Ward 2	064 2019 394	
Moswane Tsumeleng	Ward 2	083 540 5128	
OTSOBADI BOPANG	Ward 2	076 07109904	
Mosauoa Tetsang	Ward 2	0717299597	
Shieley Modukanele	Ward 02	0711199269	
Betla Tshetshane	Ward 02	0710254826	
Rebecca Mokopane	Ward 6	078 277 1575	
PAU TSHOLOPELO	Ward 2	07864466643	
LEKABA OTHUSITSE	WARD 2	0731658575	
Thabe Botumelo	Ward 6	-	
Senna Mokwena	Ward 6	-	
Molele Jagojo	Ward 6	-	
Sesunlo Botumelo	Ward 6	-	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
David Malope	LOBATLA Ward 3	073 2378390	
Ishepo Ishepo	Ward 3	063 5797779	
Boitshelo Rule	LOBATLA Ward 3	0186350670	
Solly Makana	11 11	078 2992990	
Kgobela Makoti	Lyopane Ward 06	0733678422	
Godfrey TBO	community MEMBER	073 2691762	
EMRIEL ISHLO	community Member	018 418 2171	
Ishepo Sinyo	WARD 06 MEMBER	073 613 8609	
Keneplino Mosane	Ward 04 Ward Committee	072 9926857	
Naoms Moleque	Ward 4 Committee	078 793535	
Boitshelo Kwenou	Ward 4	0723580507	
Ishepo	Community Member	075 602 35	
Mrs B. J	Ward Com. 04	0833512335	



RAMOTSHERE MOILOA LOCAL MUNICIPALITY













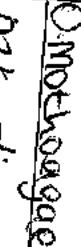
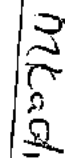
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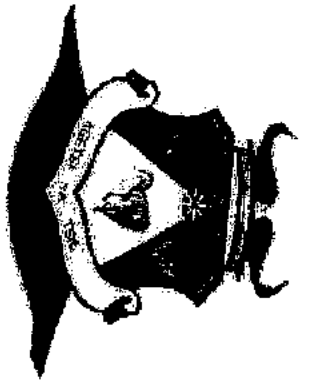
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COMMUNITY CONSULTATIVE MEETING OVER 2008/2009, 2009/2010, 2010/2011 AND 2015/2016 ANNUAL REPORTS

DATE: 19 JUNE 2017 2017
 VENUE: MOTSWEDI COMMUNITY HALL
 TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Sydney Modingwa	Ward Committee Member	078 056 7479	<i>[Signature]</i>
Shepiso Mofosi	Committee Member	073 4644210	<i>[Signature]</i>
Barick Maramorora	Ward Committee	0780378351	<i>[Signature]</i>
Kobelo Moroeny	Ward Council	013 438 4091	<i>[Signature]</i>

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Sejiane Kethumetse	Ward 4	073 888 102	
Keebaine Pjolefi	Ward 4		
Zhakany MOKGAGA	Ward 4		
Debona Tsiboso	Ward Committee Member	0605567244	
Mamogona Letaka	Ward 3	078 212 4494	
Thusa Isorona	Ward 3	0739156072	
Keebibe Bireki	Ward 6	0710025384	
Vulu Senegele	Ward 6	0783680007	
Portia Moganana	Ward 6	0603 940 7789	
B.S. Mabusakete	Ward 2	078 6599 039	
M.C. Mavosi	Ward 2	052 689 1941	
S. Mofolole	Ward 02	073 435 8137	
K. Segaeiso	Ward 02	081 0579 590	
OTSHEPENY MOTHORAGAE	Ward 4	043 63 27435	
Motsiabi Ladi	Ward 4	0786991700	
		0781545186	



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OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

COMMUNITY CONSULTATIVE MEETING OVER 2008/2009, 2009/2010, 2010/2011 AND 2015/2016 ANNUAL REPORTS

DATE: 19 JUNE 2017 2017




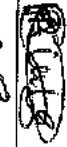

VENUE: MOTSWEDI COMMUNITY HALL

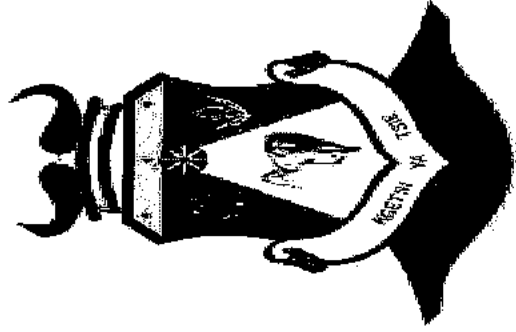
TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
BOTUMÉLO Mosepe	Com. MEMBER	0764413522	
Molefi, Cobane	Com. Member	08376844569	
Kgomoiso SESWAWE	Com. MEMBER	0783137020	
Mphahla SPORTSE	Com. MEMBER	0761754576	
Keneilwe Mootse	Com. Member	07367590	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
BOYCE SHORPLEWIE	Community Member	08 100 539 771	Boyce Sh
MALIBANO MATSHOBUSO	COMMUNITY MEMBER	078 985 7731	MALIBANO
MORABI KEAY	Community member	078 8258 428	MORABI
DINAH MOLETE	COMMUNITY MEMBER	063 8707358	DINAH MOLETE
DMPHITHEKE MOTISI	WARD COMMITTEE	0733327392	DMPHITHEKE
Tidimano Mokgathe	Community member	0837450745	TIDIMANO
Chusigane Mopereq	Community member	01888922442	Chusigane
PATIENCE MARTINS	COMMUNITY MEMBER	076 653 8452	PATIENCE
GRONGORUWE MOBUS	WARD COMMITTEE	076 383 4083	GRONGORUWE
NROLISA TENVETRE	COMMUNITY MEMBER	011 9997136	NROLISA
MORICHE MAMIKIS	WARD COMMITTEE	082 484 4378	MORICHE
TSHEGOTRISO MELANE	WARDS COMMITTEE	0735352936	TSHEGOTRISO
KARISO MORABI	C.M.	013 4051662	KARISO
TENVETRE MOKGATHE	WARD COMMITTEE	083 7389232	TENVETRE
Boitumelo Bo	Community Member	06037013498	Boitumelo

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Sabitisa Kasago	Comm member	081 079 0818	M. Sabitisa
Delika Kheboke	ward comm ward 4	071 071 7253	Kheboke
LORD BIKONE	Comm member ward 5	071 0961269	M. Bukone
DINEO MALAKANE	ward Comm wards	07340 82904	D. Malakane
Kermaptswe Mothei	land Comm wards	071 8097521	K. Mothei
PATIENCE SEBOGOTSI	WEP comm 05	0833664859	P. Mothei
NEROYANU DENNA	wards committee 06	071 8023902	N. Denna
Lekober Kealebogo	Member (03)	0787654651	L. Kealebogo
Medidi Asego Rone	Member (03)	0650899 483	U. Medidi
Motlogela Mantluyi	Member (03)	0603705861	M. Motlogela
MOGAMI GOITSEMANG	Member (02)	0757083542	S. C. Mogami
SEPHO, LESTIGO	MEMBER (02)	0780699258	Sepho
Botumalo JETHAHOI 171	Member (02)	0731680 868	J. Jethahoi

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Kattogo Sente	Indep Comm	083 9530 4574	
Jules Mison	COM. member	076 034 0532	
Dine Rampone	COM. member	078 13 656 93	
Dimitrios Mithopide	COM. member	078 40 75 228	Dimitrios Mithopide
Morner Helly	WARD Comm	083 499 5657	H. Morner
Abueng Knutsone		073 489 2081	
Sewaleheng Mofete	Comm. member	078 17 94 260	
SELEMA MATHANUS	WARD COMMITTEE	073 6019 928	M.S. SELEMA



ANNEXTURE 6

MINUTES OF PUBLIC

CONSULTATIVE MEETING HELD ON

THE 21st JUNE 2017



RAMOTSHERE MOILOA LOCAL MUNICIPALITY

P.O. Box 92, Zeerust
C/o President & Coetzee Street
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Tel : 018 – 642 1081 ext.296
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MPAC OFFICE

MINUTES FOR THE PUBLIC CONSULTATIVE MEETING HELD ON THE 21 JUNE 2017

VENUE: LEHURUTSHE CIVIC CENTRE

TIME: 10H00

**PURPOSE: TO SOURCE COMMUNITY INPUTS ON THE 2008/2009,
2009/2010, 2010/2011 AND 2015/2016 ANNUAL REPORTS**

1. OPENING AND WELCOME

- Cllr Molefe opened the meeting with a prayer
- He welcomed all to the meeting

2. PURPOSE OF THE MEETING

Cllr K.I Manthoko outlined the purpose of the meeting as follows:

- That MPAC as the oversight committee of council are there to facilitate the meeting where community members pose questions to the administration with regards to the Annual Reports
- That only 2015/2016 Annual Report will be presented and if members of the community have inputs on the 2008/2009, 2009/2010, and 2010/2011 they will do it after the 2015/2016 Annual Report is done with

3. PRESENTATION OF THE 2015/2016 ANNUAL REPORT

The report was presented by Mr Kgokotlhi (CFO)

- The presentation was based on the Audit Report for the 2015/2016 Year End
- He highlighted that the report mostly outlines the community of Ramotshere in terms of the populations, its economic activities and development and as well as the financial performance of the municipality.

QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS	RESPONSE BY ADMINISTRATION
1. Municipalities often get disclaimers due to lack of service delivery to the community and that councillors do not play their role of oversight	2. The municipality cater for youth development through LED start-ups the only thing that is lacking is proper monitoring form the side of the municipality and the beneficiaries
2. The voice of the youth is silent in terms of the budget of the municipality	
3. What actions have the municipality taken to avoid financial losses incurred?	3. Material loss in relation to water and electricity is quite tricky as the municipality cannot control it is not that of financial a nature
4. The money that have been mismanaged as per the audit report could have been used for the empowerment of the youth	
5. How will the municipality address the issue of non-disclosure of commitments that they have made?	

<p>6. Where in Mosweu are the high mass lights located?</p> <p>7. Why is that key positions in the municipality are being held by individuals in the acting capacity?</p> <p>8. Why can't the municipality reinvest in existing start-up project that has potential for growth rather than putting that monies in new projects that will ultimately fold?</p>	<p>6. There must be a mistake in the report because the high mass light project is in Mmutshweu</p> <p>7. The positions in question have been advertised and the process is being driven by external stake holders and that it what is causing the delays</p> <p>8. The comment will be taken under advisement and the policy will be consulted</p>
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4. CLOSURE

The meeting closed with the singing of the national anthem

11. CLOSURE : NATIONAL ANTHEM
RAMOTSHERE MOILOA LOCAL MUNICIPALITY



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PROGRAMME FOR PUBLIC CONSULTATIVE MEETING

**PURPOSE: TO GET COMMUNITY INPUTS ON THE 2008/2009, 2009/2010,
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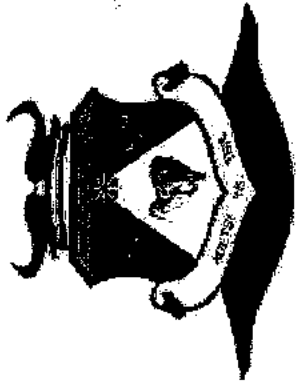
VENUE: LEHURUTSHE CIVIC CENTRE

DATE: 21 JUNE 2017

TIME: 10H00

PROGRAMME DIRECTOR: CLLR O.C MOILOA

1. OPENING AND WELCOME : CLLR P. MOLEFE
2. HIV AND AIDS REFLECTION : HOME BASE CAREGIVER
3. PURPOSE OF THE MEETING : CLLR K.I MANTHOKO
4. PRESENTATION 2008/2009 ANNUAL REPORT:
 - ❖ QUESTIONS AND COMMENTS BY COMMUNITY
 - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
5. PRESENTATION OF THE 2009/2010 ANNUAL REPORT:
 - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
 - ❖ RESPONSES BY MUNICIPAL ADMINISTRATION
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 - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
 - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
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 - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
 - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
9. ANNOUNCEMENTS : CLLR G PULE
10. VOTE OF THANKS : CLLR I SULIMAN



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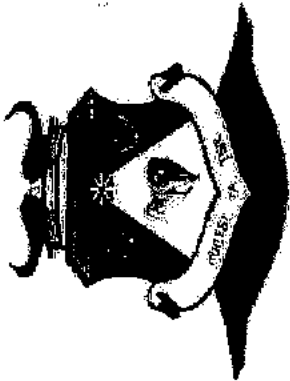
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ANNUAL REPORTS

DATE: 21 JUNE 2017 2017

VENUE: LEHURUSTHE CIVIC CENTRE

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
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2. CILLR T.J MOREBANTWA	MPAC MEMBER	071 890 5133	
3. CILLR N.T MOROENG	MPAC MEMBER	073 364 6341	
4. CILLR I. SULIMAN	MPAC MEMBER	072 548 8810	
5. CILLR J.G PULE	MPAC MEMBER	073 360 0149	
6. CILLR K. VENTER	MPAC MEMBER	073 2003 307	



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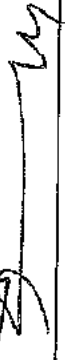
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ANNUAL REPORTS

DATE: 21 JUNE 2017 2017

VENUE: LEHURUTSHE CIVIC CENTRE

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Israël Moloantona	CLERK WARD 15	0845831561	
SUPINS SIBANI	MRS TEANING DPP.	071971296	
PATRICK MADUNA	CLL ward 14	0790203009	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
P. M. M. P. S. I.	Ex-communications	083 622 3589	
K. I. I. K. K. K. K.	ACTING CFO	079 306 4127	
George Makaukai	Director Technical Services	0837557575	
M. E. M. M. M. M.	Act. Dir. Corporate Sec.	0733 211710	



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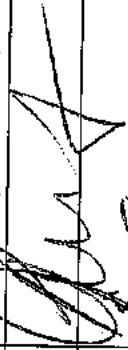


DATE: 21 JUNE 2017 2017

VENUE: LEHURUTSHE CIVIC CENTRE

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Mokgathe David	1 st	0637480985	
Tlhabane Ntebogang	1 st	0734790993	
Morimakwa Kabelo	1 st	0789583047	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
MOSIMANE GAPE MOTJANE	WARD 17	083 52 53 795	<i>[Signature]</i>
SEITSEBALENG MAREMEI	WARD 17	073 779 2105	<i>[Signature]</i>
khumo katametsi	WARD 7	073 28 46066	<i>[Signature]</i>
Panicia Khutlelang	WARD 7	079 7450 180	<i>[Signature]</i>
Akoyang Khutlelang	WARD 7		<i>[Signature]</i>
MORAPUS TOLOKOS	WARD 17	072 1515 633	<i>[Signature]</i>
MPLC BO MAPHALE LO	WARD 12	083 370 4896	<i>[Signature]</i>
Tshukobang Boikanyo	WARD 12	063 335 8190	<i>[Signature]</i>
CUFA MALALE	WARD 12	073 292 750	<i>[Signature]</i>
OUFAKIE DEANY	WARD 16		<i>[Signature]</i>
Muthana Diphile	WARD 18	063 463 7654	<i>[Signature]</i>
Semrboy Mosefe	WARD 18	060 314 6137	<i>[Signature]</i>
MITHLEDI MEIKI	WARD 19	071 608 4917	<i>[Signature]</i>
Methobi Maria	WARD 19	073 66 17 228	<i>[Signature]</i>
D.A SEAKEN TOA	WARD 17	083 433 8330	<i>[Signature]</i>

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Thapelo Motsewathumo	WARD 17	0632188171	
L.S. Molepe	WARD 17	0632317851	
Maria B. Soutso	WARD 17	0810080394	M.B.S.O.
Joyce Khutsheleng	WARD 17	0780840968	J.K.S.
Kesemeng Khutsheleng	WARD 17	0789980853	
Molefe Lerato	WARD 17	0632046792	
Motshabi Beletso	WARD 17	0635501291	M.B.
Senoa Sapaolole	WARD 17		X
Mulato Sena	WARD 17	0710128069	M.F.S.M.A.
Zoro Molekane	CLERK WARD 15	0845837561	
Lekyana Salskuthie	WARD 11	0731605227	
Leke Momoing	WARD 07	0744633028	
Mokomele Mabeq	WARD 07	0607508625	M.M.K.M.E.

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
KGOSO SEITEBALENGI	WARD 07	083 523 6651	
IPELENG MATAMEZI	WARD 07	0810858 329	
MOMMOKUN OMTHEMENSE	ward 07	073 6273 590	
THABO MAFORA	WARD 19	076 075 9049	
DARICUS MAFEKO	WARD 19	076 080 4642	
Tsepeng Mafoko	19	063 041 9222	
MOTHEGOSI SHAMANE	ward 19	0799705483	
Lenogeng Sante	ward 19	07474 88992	
Lucky Mafoko	ward 19	067 4816601	
Mafoko Mafoko	ward 19	063 161 2009	
Thabo Sopotang	ward 19	064 356 1467	
Mafoko Mafoko Thabo	ward 17	0719681885	
Ramodisa Patricia	ward 17	-	
ABRAM MAFOKO	19	-	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
MPopi MOTHIBAKHWANA	WARD 12	078 7638 462	
IKHOPONG MOTHIBAKHWANA	11	064 0077 90	
KEALEBONG MAMPA	WARD-12	078 6394 612	K.M.
STEVEN MOLEFE	WARD 12	083 7186 783	
Tiro Molemane	WARD 12	083 2473 977	
Keoneilwe Ramele	ward 12	063 4387 330	K.Ramela
Keibone matsusi	ward 12	078 5294 630	K.M.
Andrew Paul	WARD 12	078 4945 772	
LERATO RABONA	WARD 12	078 5723 265	
KEBONANTSA MAFORA	WARD 12	078 23 826 00	
RUSCILLA DIKELEN MABASO	WARD 11	0834 236 083	R. Mabaso
IFONENG RABOKOME	WARD 12	083 262 16 22	I. Rabokome



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DATE: 21 JUNE 2017 2017










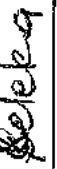



VENUE: LEHURUTSHE CIVIC CENTRE

TIME: 10H00














NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Marks Molefe	Chairman	073 118196	
S-R- Molefe	Member	079 856308	
Hilda Molefe	Member	076 209 7905	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Kedzome Moshumane	Ward 12		kp
Lumeleng Matqshulele	Ward 12	0635455193	
Rubeyisa Mafera	Ward 18 Cnr	0651415354	
Patrice Madin	Ward 14 Cnr	079 020 3009	
Jodi Mosefe	WARD 12 Cnr	0792106337	
JACKSON LEENA	Ward 12	0780888196	
Nlomb keemese	Ward 12	07604390629	
MALINWAGOTIA SEITIBENY	Ward 12	071 7277480	
MALINWAGOTIA MPEPE	Ward 12	071 7277480	
MORE KEGOMEDITSWE	Ward 12	083 5890141	
MORABI BONOLO	Ward 12	076 7417916	
SIKWA SEPOLANG	Ward 12	073 6419560	
MORETI LESEGO	Ward 12	0781414182	
MOSWEN DOREEN	Ward 12	0784614139	
MASEKHA DIPHO	WARD 12	078 132 8389	








28

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
MAGALATWE MUMALELA	WARD 14	0833949483	
MAVIS SELAU	WARD 06	0783353250	
BOIPHO LELISO	WARD 10	0782419581	
ROSE MOKIBISI	WARD 7	0604395122	
ENOKOKE KEBEDIRANG	WARD 07	0634665584	
THSHIBIDU MOKIBISI	WARD 7	0834227695	
DIMOLETISO MOKIBISI	WARD 19	0789425470	
ANNA BATSHISI	WARD 19	0839685519	
JONANNO MOTSWADI	WARD 19	0835391515	
KEBARENG SELEKA	WARD 12	0719155464	
BOITUMELO KEBALEFETSE	WARD 12	0787448078	
LOERANO MPUTWENTSE	WARD 12	0780945578	
ABRAHAM MAJUBA	19	-	

28

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Mmoloki THOBEGANE	WARD 7	0834942633	
TOKO RONYANA	WARD 7	0757784999	
VINCENT B. RUIE	WARD 7	078 742 9819	
MOAEN MADIPANE	WARD 7	06318191215	
Thumekog Mabasi	WARD 18	0735382306	
SIBIHI MOSADI	WARD 15	0739582064	
M MAPULA MOLEBATSÍ	WARD 19	063 129 4542	
MILUCENT DAVIS	WARD 19	0835892362	
CATHARINE MOLEBEKI	WARD 19	0781086688	
TINA MAKUWE	WARD 19	0824310028	
Ace Mabeaekanye	BBF RADIO	0617563299	
OLEPOSENS SERAPOLE	KOPANONGS FM	078 911 3243	
Thumelo Tshetshetshy	KOPANONGS FM	078 576 6544	

73

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
THABISO MAFORA	WARD 19 Community Member	076 015 9049	
Lucky MARTIN	WARD 19	060 3870 625	
Thengiso MALISWE	WARD 7	0163 023 616 67	
MOSADI PATRICIA	WARD 7	076 73 93 267	
MOTSOSELE DITHATHI	WARD 7	0733305298	
THOBESANE KEOTSHETHE	WARD 7	071 9577 830	+
ISELE PATRICIA	WARD 7	078 597 4703	P-TSO
Sethe Molefo	ward 7	073 978 2666	S-Molefo
Jhannes MOKOROSI	ward 19	077 7705483	+
Thabo Sepolang	ward 19	064 356 1467	
Buang Kamees	ward 01	0180379272	B. Kamees
OUA MOJALE	ward 12	0731292750	



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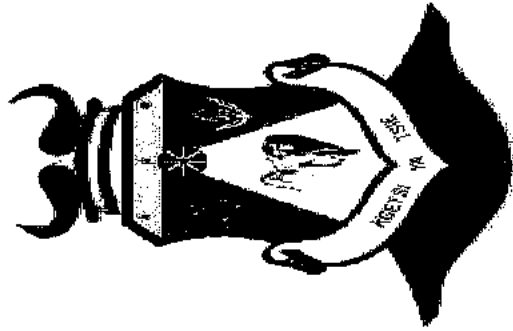
VENUE: LEHURUTSHE CIVIC CENTRE

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Chippa Joseph Mokohe	Ward 12 Committee	0781025206	
Mamabidu Th. Molefe	Ward 12	0186179958	
Kebolepile P. Toka	Ward 12	0734278517	

20 73

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
BEKUNO TSO JOIKOANYO	WARD 12	073 89 80 961	Bekunoye
MATOFU KANEH9	WARD 18	062 427 0881	
MAROPPE KHUMO	WARDS 18	060 9521 444	M. Marope
TIRO NED	WARD 18	073 970 3562	T. Ned
MATSHISO MOTAU	WARD 12	0718121463	M. Motau
ARGIE RANTSO	WARD 12	0733164428	A. Rantso
NOMBINI MOLEPE	WARD 12	0634542626	N. Molepe



ANNEXTURE 7

MINUTES OF PUBLIC

CONSULTATIVE MEETING HELD ON

THE 23rd JUNE 2017



RAMOTSHERE MOILOA LOCAL MUNICIPALITY

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MPAC OFFICE

MINUTES FOR THE PUBLIC CONSULTATIVE MEETING HELD ON THE 23 JUNE 2017

VENUE: DINOKANA HALL

TIME: 10H00

**PURPOSE: TO SOURCE COMMUNITY INPUTS ON THE 2008/2009,
2009/2010, 2010/2011 AND 2015/2016 ANNUAL REPORTS**

1. OPENING AND WELCOME

- Cllr Mogorosi opened the meeting with a prayer
- He welcomed all to the meeting

2. PURPOSE OF THE MEETING

Cllr P. Molefe outlined the purpose of the meeting as follows:

- That members of the community will be given an opportunity to make inputs on the Annual Reports that will be presented on the day

3. PRESENTATION OF THE 2008/2009, 2009/2010, 2010/2011 AND 2015/2016 ANNUAL REPORTS

The report were presented by Mr Kgokotlhi (Acting CFO)

3.1 QUESTIONS AND RESPONSES ON THE PRESENTED REPORTS

QUESTIONS/COMMENTS BY COMMUNITY	RESPONSE BY ADMINISTRATION
<ul style="list-style-type: none">• Where did the municipality get the R18m of unauthorised expenditure• How does Eskom assist the municipality with regards to material loss relating to electricity?	<ul style="list-style-type: none">• Unauthorised expenditure simply means that goods of the value of 18m that were procured were not budgeted for, it does not mean that money that was budgeted for a certain project was misused• Only communities can assist in this regards by reporting instances where they see that there are water leaks, illegal connections etc

4. CLOSURE

The meeting closed with the singing of the national anthem



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PROGRAMME FOR PUBLIC CONSULTATIVE MEETING

**PURPOSE: TO GET COMMUNITY INPUTS ON THE 2008/2009, 2009/2010,
2010/2011 AND 2015/2016 ANNUAL REPORTS**

VENUE: DINOKANA HALL

DATE: 23 JUNE 2017

TIME: 10H00

PROGRAMME DIRECTOR: CLLR P. MOREBANTWA

1. OPENING AND WELCOME : CLLR L. SELEBOGO
2. HIV AND AIDS REFLECTION : HOME BASE CAREGIVER
3. INTRODUCTION OF GUESTS : CLLR P. PULE
4. PURPOSE OF THE MEETING :CLLR K.I MANTHOKO (MPAC CHAIRPERSON)
5. PRESENTATION 2008/2009 ANNUAL REPORT:
 - ❖ QUESTIONS AND COMMENTS BY COMMUNITY
 - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
6. PRESENTATION OF THE 2009/2010 ANNUAL REPORT:
 - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
 - ❖ RESPONSES BY MUNICIPAL ADMINISTRATION
7. PRESENTATION OF THE 2010/2011 ANNUAL REPORT:
 - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
 - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
8. PRESENTATION OF THE 2015/2016 ANNUAL REPORT:
 - ❖ QUESTIONS AND COMMENTS BY COMMUNITY MEMBERS
 - ❖ RESPONSE BY MUNICIPAL ADMINISTRATION
9. ANNOUNCEMENTS : CLLR N. MOROENG
10. VOTE OF THANKS : HONOURABLE MAYOR KERENG MOTHOGAE



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OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

COMMUNITY CONSULTATIVE MEETING OVER 2008/2009, 2009/2010, 2010/2011 AND 2015/2016
 ANNUAL REPORTS

DATE: 23 JUNE 2017 2017

VENUE: DINOKANA HALL

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Keoelopele Mosele	Ward 10	078 532 0593	<i>[Signature]</i>
Keomoiso Setshame	Ward 10	083 9620924	<i>[Signature]</i>
Neo Setshame	Ward 10	073 659 7889	<i>[Signature]</i>

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
POPORESI Tebogo Molele	Ward 10	0730136912	
Boteng Ramatiti	Ward 09	0744270912	
DIEHURPE Keleabetswe	ward 09		
Phillip MABE	ward-09	0822335930	
Samuel Roprho	ward-09	0786323748	
Montshing KHUMATSE	ward 06	072076615	
Linyay Mofhrajwe	ward 11	0739053463	
KABELO Senosi	10	083 450 7201	
OPELO SENATLE	10	079 052 8793	
Aubrey Sedifi	09		
Ikgopoleng Gladys Tshdo	Ward 09	0835837269	
Keabetswe Moleletsame	Ward 9	0737820400	
Abram Moleletsame	ward 9		
Obile Ramatiti	Ward 9	083 970 6789	



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VENUE: DINOKANA HALL

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Keatso Morake		071 906 3984	
MATILE ORATILE		0866380744	
MNUTHIWE BOISHENO		07840 65 783	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
KEABETSWE SETHABE	ward 10	0719099200	K. SETHABE
DINED TIRO	ward 10	0836925944	D. GILLO
KELEBON MOGARE	ward 10	078 0161207	K. MOGARE
KENSY KAFAMETAI	ward 10	0733486677	K. KAFAMETAI
GIRLT MOKYOSI	ward 10	078 319 2819	K. MOKYOSI
MADSHOSI. BOITABEPO	ward 10	0783402000	B. BOITABEPO
SETUANG KENSABALONGA	ward 10	0719206709	S. KENSABALONGA
RAHLEGOROLO MOKYETHLE	ward 10	0723381525	M. MOKYETHLE
OFENSE MOKYABETS	WARD 09	078 103 8193	O. MOKYABETS
AMPHILE MOKHATHLE	WARD 09	0783314364	A. MOKHATHLE
MOKHATHLE KAGISO	ward 09	0721755190	K. KAGISO
JOSEPH MOSWELE	WARD 09	078 22 48487	J. MOSWELE
MOKHATHLE SETHABE	ward 09	0724704260	S. SETHABE



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VENUE: DINOKANA HALL

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
HELEBOSILE SEBATANP	ward 09	0836628352	
LEBOJANG RAMOTO	Ward 09	0737670292	L RaPhoto
Emely Maitlani	Ward 9	0733325911	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
BOIPALO MEREMENSI	Alleentsi Community	0136810473	Alleentsi
Hilda Raphoto	ward 9	0739710796	H Raphoto
BOKANISO BAKI MOLEKA	WARD 10	0843186937	BOKANISO
BOIKENI MELEFI	WARD 10	6608098	MELEFI
WUMBE MOCATSI	WARD 10	0638504406	R. MOCATSI
ABO SETHABANG MOREMEDE	WARD 10	0787792105	Sethabang
DAVIS MONTZISI	WARD 09	0832763833	(D) DAVIS
MONTZISI MATHIBISO	WARD 11	0760952650	MONTZISI
RANORUTI MANOSASI	WARD 11	0789871130	MAROSASI
PINORUTI MANOKOPE	WARD 11	0789871130	MK
KLOADIME KEIKAHISEMAYI	WARD 16	0739011367	K.B.M eadime
TSHETALO MATHIBE	WARD 16	0736038699	T.MATHIBE
TSHEGOFOISO MOKAMAI	WARD 16	0780568972	T.G.MOKAMAI
Kapindo Suisus	" " 14	0732413992	KS
FRANCINA MBELE	" " 14	0835841905	Mufwabele

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
HERBERT MCGALE	WARD 16	0784481940	Tim. mcgale
Mankwe Mooka	WARD 9	0833311855	
MMALETSI MOKAKE	WARD 09	0730488211	M.P. Moleka
MIEMLIE MOTHUPI (DITABO)	WARD 09	0735062799	M.S. Moleka
OBAGUN MAFORA	WARD 14	0734381626	Obagun Mafora
SAMUEL SIBUYA	WARD 16	0730992000	Sibuya
STANES KAPHOLO	WARD 9	0735523967	Stanese
LINA KOKORU	ACTO	079306412-	
K. P. MOSESA	COMMUNICATOR	0736923589	
PADI MONEFO	WARD 12 COMMUNICATOR	0792106337	
MORISO MOKHANTHLO	WARD 09 CURR	0718901533	
Imaan Sayed Suliman	CURR PR	072548810	
George Makulane	Director Teacher	083707575	



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TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Lebogo Moutsho	DOP eDW	072 710 9856	
Mpho Mokubetsi	WARD 9	078 4888816	(No)
KGOMOTSE MATHOFANE	WARD 9	073 6069996	

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
Tempehany Maseda	WARD 9	0787790151	L.Maseda
Marta Motgoledi	Ward 11	0737776913	M.Motgoledi
Keoikantse Mabelane	Ward 9	0738831037	M.Mabelane
Gautseng Sene	Ward 9	0780208307	S.Sene
Mpho MONTMATHANA	WARD 10	0630381393	M.MontMathana
Masontola Botsang	ward 10	0736787550	B.Botsang
Dipiso Saphany	ward 10	0719121739	D.Saphany
Botumelo Puetz	ward 9	07388903633	B.Puetz
Julia Moxona	ward 9	07864192836	J.Moxona
Keoikantse P. COETZANE	WARD 9	0791672127	P.Coetzane
Monara Ditshekaralo	ward 9	0604011985	M.Ditshekaralo
Q.M.F. MEMETSE J. LAFORA	WARD 9	0765426640	J.Lafora
Boqebibetile. Kamati	WARD 9	089281793	K.Kamati



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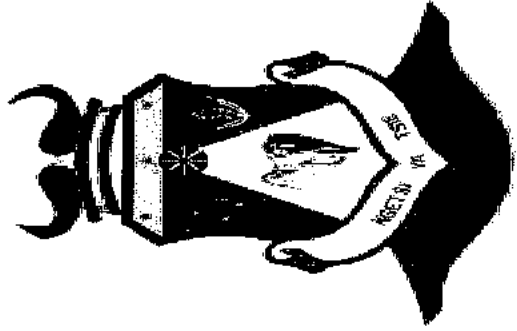
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DATE: 23 JUNE 2017 2017

VENUE: DINOKANA HALL

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE



ANNEXTURE 8

**MINUTES OF MPAC MEETING WITH
MANAGEMENT ON THE 24th JULY
2017**



**RAMOTSHERE MOILOA LOCAL MUNICIPALITY
MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

**NOTICE IS HEREBY GIVEN THAT THE MUNICIPAL
PUBLIC ACCOUNTS COMMITTEE WILL BE HAVING AN ORDINARY
COMMITTEE MEETING ON THE 24TH OF JULY 2017 AT THE COUNCIL
CHAMBERS AT 11H00 AM**

AGENDA

A. PROCEDURAL MATTERS:

1. OPENING AND WELCOME
2. APPLICATION FOR LEAVE OF ABSENCE
3. PROPOSAL OF CONDOLENCES OR CONGRADULATION BY THE CHAIRPERSON
4. PROPOSAL OF CONDOLENCES OR CONGRADULATION BY THE MEMBERS
5. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING

B. REPORTS:

6. MPAC YEAR END REPORT
7. RESPONSES FROM MANAGEMENT TO MPAC QUESTIONS ON PRIOR YEARS ANNUAL REPORTS (2008/2009, 2009/2010 AND 2010/2011)
8. 2008/2009 DRAFT OVERSIGHT REPORT
9. 2009/2010 DRAFT OVERSIGHT REPORT
10. 2010/2011 DRAFT OVERSIGHT REPORT

C. ANNOUNCEMENTS

D. CLOSURE

HON. CLLR K. I MANTHOKO



MPAC CHAIRPERSON

DATE:



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MPAC OFFICE

MINUTES OF THE MEETING OF MPAC HELD ON THE 24 JULY 2017

1. OPENING

- i. The meeting opened with a prayer by Cllr Morebantwa
- ii. The chairperson welcomed all to the meeting
- iii. It was highlighted that the meeting will have three sessions

2. APPLICATION FOR LEAVE OF ABSENCE

- i) Cllr Pule

NAME OF THE COUNCILLOR	DATE OF THE MEETING	DATE OF THE MEETING	DATE OF THE MEETING
	14 JUNE 2017	22 JUNE 2017	24 JULY 2017
CLLR K.I MANTHOKO	PRESENT	PRESENT	PRESENT
CLLR N.T MOROENG	PRESENT	PRESENT	PRESENT
CLLR T. MOREBANTWA	APOLOGY	PRESENT	PRESENT
CLLR J.G PULE	PRESENT	PRESENT	APOLOGY
CLLR I.S.SULIMAN	PRESEN	PRESENT	PRESENT
CLLR S.S THEMBO	PRESENT	PRESENT	PRESENT
CLLR K. VENTER	PRESENT	PRESENT	PRESENT
CLLR P.J MOLEFE	APOLOGY	PRESENT	PRESENT
CLLR S.F NGWEYE	PRESENT	PRESENT	ABSENT
CLLR R PHETWE	ABSENT	ABSENT	PRESENT

3. PROPOSAL OF CONDOLENCES OR CONGRADULATIONS BY THE CHAIRPERSON

- i) None

4. PROPOSAL OF CONDOLENCES OR CONGRADULATIONS BY THE MEMBERS

- i) It was proposed that members observe a moment of silence to honor the memory of the Late Cllr Moiloa

5. MINUTES OF THE PREVIOUS MEETING

- i) Members adopted the minutes with corrections

6. MPAC YEAR END REPORT

The committee resolved as follows:

- i) That the manager writes a letter to the Acting Municipal Manager outlining the challenges of the committee with regards to request of information and the investigations the committee conducted
- ii) The committee approved the report

7. RESPONSES FROM MANAGEMENT TO MPAC QUESTIONS ON PRIOR YEARS ANNUAL REPORTS (2008/2009, 2009/2010 ,2010/2011)

After the presentation of management responses by the Acting Municipal Manager the committee resolved as follows:

- i) The committee accepted the report from management

8. 2008/2009 DRAFT OVERSIGHT REPORT

- i) The committee approved the report

9. 2009/2010 DRAFT OVERSIGHT REPORT

- i) The committee approved the report

10. 2010/2011 DRAFT OVERSIGHT REPORT

- i) The committee approved the report

11. CLOSURE

- i) The meeting adjourned at 12h00

CLLR K.I MANTHOKO

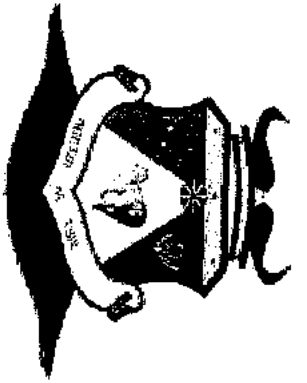
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MPAC CHAIRPERSON

TEBOGO MOTSOKOANE

T.M. MOTSOKOANE

MPAC ADMINISTRATOR



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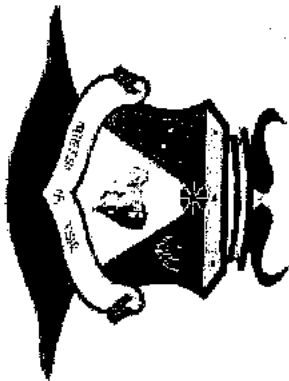
OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

ATTANDANCE REGISTER FOR MPAC MEETING

DATE: 24 JUNE 2017

TIME: 10H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
1. CLR K.I MANTHOKO	MPAC CHAIRPERSON	073 403 5273	
2. CLR T.J MOREBANTWA	MPAC MEMBER	071 890 5133	
3. CLR N.T MOROENG	MPAC MEMBER	073 364 6341	N.T. Moroeng
4. CLR I. SULLIMAN	MPAC MEMBER	072 548 8810	
5. CLR J.G PULE	MPAC MEMBER	073 360 0149	
6. CLR K. VENTER	MPAC MEMBER	073 2003 309	
7. CLR S.S THEMBO	MPAC MEMBER	073 420 8381	
8. CLR P.J MOLEFE	MPAC MEMBER	079 210 6337	



RAMOTSHERE MOILOA LOCAL MUNICIPALITY

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OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

ATTANDANCE REGISTER FOR MPAC MEETING WITH MANAGEMENT

DATE: 24 JUNE 2017



TIME: 12H00

NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
1. CLR K.I MANTHOKO	MPAC CHAIRPERSON	073 403 5273	
2. CLR T.J MOREBANTWA	MPAC MEMBER	071 890 5133	
3. CLR N.T MOROENG	MPAC MEMBER	073 364 6341	
4. CLR I. SULIMAN	MPAC MEMBER	072 548 8810	
5. CLR J.G PULE	MPAC MEMBER	073 360 0149	
6. CLR K. VENTER	MPAC MEMBER	073 2003 309	
7. CLR S.S THEMBO	MPAC MEMBER	073 420 8381	
8. CLR P.J MOLEFE	MPAC MEMBER	079 210 6337	

9. CLLR R. S PHEWE	MPAC MEMBER	083 863 0084	
10. CLLR S. NGWEYE	MPAC MEMBER	063 0391 233	
11. TEBOGO MOTSOKOANE	MPAC ADMINISTRATOR	078 714 4639	TIN MOTSOKOANE
12. PATRICK MOTHUSI	MPAC RESEARCHER	073 252 5770	
13. KETUMILE SESWANE	MPAC UNIT MANAGER	076 427 9399	
15. DAVID SELEKA	SUPPORT STAFF	073 705 4236	
16. Letlamo MOTO	MPAC CLERK	071 744 1582	
17. M. C. Mafhele	Chief Audit Executive	083 4262 938	
18. PHENDO DIKOMO	PMS-MANAGER	0810497231	
19. Rabehlae MAFERA	WARD CLERK	0601985864	
20. Onete Tefile	Unit Manager	078 180 2980	
21. Leskane Mvudane	CLLR PR	073149116967	
22. Othofiso Setego	Communication Man	0833208687	
23. Nofiso Setego	CLLR PR	0785963078	
24. M. E. Mankoeze	A.D.C.S	0733 211710	
25. Ketseng Mokoape	Mayor		

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NAME & SURNAME	DESIGNATION	CONTACTS	SIGNATURE
GOSWAMI Ramesh Karnal Booper	ISP MANAGER Office of Space	0731552795 0603801868	
Mr. Matthews	Asst M.M.	082 317 5329	

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