



RAMOTSHERE MOILOA LOCAL MUNICIPALITY



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CORPORATE SERVICES DIRECTORATE

TO : MUNICIPAL MANAGER
FROM : DIRECTOR CORPORATE SERVICES
DATE : 06 SEPTEMBER 2022

SUBJECT : CLOSURE OF THE OFFICES FOR THE PURPOSE OF FUMIGATION

PURPOSE

To request Municipal Manager to approve closure of the offices to allow fumigation process to take place.

BACKGROUND

The Municipality has in recent weeks experienced infestation of rats in the main building. This was further confirmed by the CFO in a Senior Management chat group where she highlighted that Auditor General has lodged a complaint regarding same.

Upon this discussions Corporate Services then requested Community Services to assist with fumigation in the mean time SCM processes being underway to procure the service of pest controller.

RECOMMENDATIONS

1. That Municipal Manager approves closure of the offices from 12h00 on the 06th September 2022 to allow the process of fumigation to take place.
2. The office of the Municipal Manager through Communication office issue a Memo to

MOTIVATION ON CLOSURE OF OFFICES